

## **PARISH OF GODALMING**

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Municipal Buildings  
Bridge Street  
Godalming  
Surrey GU7 1HT

Sir/Madam

I HEREBY SUMMON YOU to attend the Full Council Meeting of the Godalming Town Council to be held in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 14 JANUARY 2016 at 7.00pm.

DATED this 8<sup>th</sup> day January of 2016.

Louise P Goodfellow  
Clerk to the Town Council

The meeting will be preceded by prayer – all who wish to participate in prayers are most welcome to do so; however, anyone not wishing to participate may leave the chamber or sit quietly for the short duration of the prayers. All individuals' decisions in this matter is respected.

### **A G E N D A**

1. THE TOWN MAYOR to sign as a correct record the Minutes of the Meeting of the Council held on the 19 November 2015.
2. TO RECEIVE apologies for absence.
3. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC  
  
THE TOWN MAYOR to allow members of the public to ask the Council questions, or make a statement or present a petition. This forum to be conducted in accordance with Standing Order 4.
4. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS  
  
To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.
5. TO RECEIVE official announcements, letters, etc.
6. TO RECEIVE Chairmen's reports of the Committees as under:

#### **Mayoralty Committee**

The Mayoralty Committee made three recommendations to Full Council. The first is below and the other two are to be detailed by oral report of the Chairman of the Mayoralty Committee in confidential session. (See Agenda Item 12 below.)

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

The Mayoralty Committee recommended an increase the Mayor's Allowance, to be set at a level sufficient to allow the Mayor to fulfil the duties required of and expected of the Town Mayor; this level to be indicated by the Town Clerk as part of the annual budget setting process.

Council is asked to deal with this recommendation alongside the recommendations of the Policy & Management Committee below concerning the revised estimates 2015/16 and the budget for 2016/17. The proposed budget for the Mayor's Allowance is shown on page 14 of 34 in the detailed budget papers attached for the information of Members.

### **Planning & Environment Committee**

#### **Creation of a Neighbourhood Plan Ad-Hoc Advisory Committee**

The Planning & Environment reports that, in accordance with Standing Order 132 it agreed to appoint an ad hoc advisory committee to lead the Neighbourhood Plan process and that membership of the advisory committee would be as follows:

Cllr Bolton  
Cllr A Bott  
Ms K Horne  
Cllr Hunter  
Mr J Murray  
Mr A Palmer  
Cllr Poulter  
Mr P Stevenson  
Mr J Talbot  
Mrs P Talbot  
Cllr Walden  
Cllr Williams

The Planning & Environment Committee also agreed formally to dissolve the Neighbourhood Plan Working Party.

### **Policy & Management Committee**

The Policy & Management Committee made the following recommendations to Full Council.

#### **Wilfrid Noyce Centre Refurbishment Project**

In recognition of a generous donation of £38,000 from the trustees of the Caudle Memorial Trust to fund the desirable items to complete the refurbishment of the Wilfrid Noyce Centre, the Policy & Management Committee resolved to move a formal vote of thanks to the Caudle Memorial Trust at this meeting of Full Council (see Agenda Item 9 below).

Members received an oral update on the project so far from the Facilities Manager and noted a budget monitoring report.

#### **Revised Estimates 2015/16 and Budget 2016/17**

The Policy & Management Committee recommends the revised estimates for 2015/16 and the 2016/17 budget (attached for the information of Members) to Full Council and recommends that for the financial year 2016/17 a precept of £514,242 be set.

#### **Schedule of Meetings 2016/17**

A schedule of meetings for the civic year 2016/17 (copy attached for the information of Members) was recommended to Full Council.

7. TO RECEIVE the minutes of the undermentioned Committees:

	Meetings Dated
Planning & Environment Committee	26 November 2015 17 December 2015
Policy & Management Committee	17 December 2015
Mayoralty Committee	10 December 2015

8. TO AUTHORISE the Clerk to sign or, where appropriate to have sealed on behalf of the Town Council any orders, deeds, or documents necessary to give effect to any of the matters contained in the Reports received at this meeting or in any Resolution passed by the Council.

9. THE CAUDLE MEMORIAL TRUST

Members are asked to record their sincere thanks to the trustees of The Caudle Memorial Trust for the generous donation of £38,000 to fund the tiered seating and steam oven for the refurbished Wilfrid Noyce Centre. The donation is given in memory of the late Peter John Caudle LDS, RCS, Eng, born 2 November 1923 died 1 November 2014.

Mr Caudle left a bequest to be spent specifically to benefit the people of Godalming and the trustees of the Caudle Memorial Trust felt that the Wilfrid Noyce Centre refurbishment project was a suitable beneficiary. In acknowledgement, the large hall at the centre will in future be known as the Caudle Hall. The trustees would wish the Council to note the following paragraphs about Peter Caudle.

“Peter was born in Deanery House, Church Street on 2 November 1923. The only son of Harold, a dentist (practicing at Deanery House from 1922), and Lily Caudle (nee Keen - of Keens the Bakers, Upper High Street, Godalming).

Educated at Cranleigh School, Peter studied dentistry at Kings College in London and completed his National Service in the West Country. Peter joined his father’s Dental Practice at Deanery House in 1948; working alongside him until his father retired.

Godalming, and especially historic Church Street, owes a huge debt to Peter and his father. As custodians they have preserved this special town and much of its picturesque appeal is hugely due to the love, care and attention lavished on it by the Caudle family.

Peter was a very modest, unassuming man; always fair in business and willing to help where he could. He lived a quiet, good and long life, living and working in Church Street.

Peter slipped peacefully away, in the beloved home in which he was born, just a few hours before his 91st birthday.”

10. DATE OF NEXT MEETING

The date of the next Full Council meeting is scheduled to be held on Thursday, 31 March 2016 at 7.00 pm in the Council Chamber.

11. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

THE COUNCIL MAY WISH TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. STAFFING MATTERS.

12. REPORT OF THE MAYORALTY COMMITTEE

Members to receive a confidential oral report from the Chairman of the Mayoralty Committee.

Godalming Town Council  
Statement of Variation 2015/16 Budget to 2016/17 Budget

**Variation between 2015/16 Base Budget and 2016/17 Base Budget**

2015/16 Budget (net) i.e. Precept	£	457,022
Add inflation (net)	7,851	
Less increased Customer & Client Receipts	-8,400	
Add additional running costs for WNCC (additional income inc above)	2,180	
Add Full Year Effect of Capital Financing Costs re Wilfrid Moyce	24,700	
Less planned decrease in Neighbourhood Plan Budget	-8,000	
Less reduced cost of Newsletters	-600	
Add increased contribution to JBC as consequence of higher taxbase	174	
Add estimated costs of creating new website	7,700	
Add anticipated loss of grant from WBC	1,360	
Add provision for future loss of grant from WBC	12,180	
Add provision for bad & doubtful debt	12,000	
Less provision previously made re The Square	-3,375	
Add contribution to New Initiatives Fund	9,450	
Estimated Budget Requirement 2016/17	<u>514,242</u>	
<b>Total increase required</b>	<b>57,220</b>	
<b>% increase in cash terms</b>	<b>12.52%</b>	
Tax base 2015/16 (Band D Equivalent figure)	8653.9	
Precept per Band D property 2015/16	£52.81	
Tax base 2016/17 (Band D Equivalent figure)	8892.9	
Precept per Band D property 2016/17	£57.83	9.50%

**GTC Summary Revenue Budget**

	2014/15 Actual £	2015/16 Budget £	2015/16 Revised Estimate £	2016/17 Budget £	Variation £	Notes
<b>Employees</b>						
219,255 Direct employee expenses		259,487	246,671	239,633	-19,854	
2,421 Indirect employee expenses		4,390	2,200	4,400	10	
<b>Premises Related Expenditure</b>						
14,495 Repairs, alteration & maintenance of buildings		9,000	869,058	25,649	16,649	
10,536 Energy costs		8,410	12,637	8,400	-10	
0 CRC allowances		0	0	0	0	
11,620 Rents		13,000	27,000	13,000	0	
5,358 Rates		5,500	3,956	6,010	510	
1,132 Water services		1,050	4,432	1,150	100	
2,607 Fixtures and fittings		1,000	46,321	1,000	0	
23,265 Cleaning & domestic supplies		18,500	18,430	24,300	5,800	
15,913 Grounds maintenance costs		4,620	6,300	4,500	-120	
7,994 Premises insurance		8,220	8,307	8,430	210	
12,975 Contribution to premises-related provisions		13,975	13,975	10,600	-3,375	
<b>Transport Related Expenditure</b>						
0 Public transport		0	610	0	0	
1,061 Car allowances		1,400	1,870	1,200	-200	
<b>Supplies &amp; Services</b>						
5,468 Equipment, furniture and materials		8,100	119,541	3,500	-4,600	
110 Catering		0	1,250	200	200	
1,000 Clothes, uniform & laundry		1,000	3,094	1,200	200	
5,228 Printing, stationery & general office expenses		11,200	11,320	6,100	-5,100	
105,820 Services		86,503	136,537	65,220	-21,283	
20,300 Communications & computing		29,060	29,175	30,520	1,460	
5,636 Expenses		7,065	9,065	9,200	2,135	
59,788 Grants & Subscriptions		59,570	64,270	60,850	1,280	
53,220 Contributions to provisions		4,000	24,598	48,630	44,630	
25,786 Miscellaneous expenses		4,600	9,203	5,000	400	
<b>Third Party Payments</b>						
61,415 Godalming Joint Burial Committee		61,415	61,521	61,589	174	
<b>Income</b>						
0 Government Grants		0	-841,000	0	0	Borrowing not grant
-60,747 Other grants, reimbursements & contributions		-62,040	-62,627	-27,430	34,610	
-94,980 Customer & client receipts		-71,350	-134,274	-85,750	-14,400	
-1,309 Interest		-600	-1,200	-900	-300	
-73,343 Recharges		-50,553	-246,518	-57,159	-6,606	
<b>442,024 Net Cost of Services</b>		<b>436,522</b>	<b>445,722</b>	<b>469,042</b>	<b>32,520</b>	
<b>0 Capital Financing Costs (Not inc in net cost of Services)</b>		<b>20,500</b>	<b>11,300</b>	<b>45,200</b>	<b>24,700</b>	
<b>442,024 Net Expenditure (Precept)</b>		<b>457,022</b>	<b>457,022</b>	<b>514,242</b>	<b>57,220</b>	

Net Expenditure by Cost Centre

	£	£	£	£	£
329,386 GTC	360,541	346,575	404,652	44,111	0
1,575 Allotments	1,050	4,082	1,050	0	0
593 Bandstand	200	14	300	100	0
7,700 Broadwater Park Community Centre	7,821	6,134	7,430	-391	0
28,786 Christmas Lights	39,000	39,000	39,000	0	0
11,019 Civic Expenses	13,465	19,359	15,600	2,135	0
1,243 Community Navigator	0	0	0	0	0
-400 Festivals & Markets	-400	-400	-400	0	0
3,820 Land & Property Other	4,720	2,180	4,500	-220	0
13,000 Neighbourhood Plan	8,000	8,000	0	-8,000	0
2,818 Peppercot	2,080	2,140	2,110	30	0
3,200 Staycation	3,200	3,200	3,200	0	0
-5,101 The Square	-8,625	-7,800	-12,000	-3,375	0
-4,515 Town Promotion	0	0	0	0	0
48,900 Wilfrid Noyce	5,470	23,418	3,600	-1,870	0
0 Wilfrid Noyce Refurbishment	0	-180	0	0	0
<b>442,024 Net Cost of Services</b>	<b>436,522</b>	<b>445,722</b>	<b>469,042</b>	<b>32,520</b>	<b>0</b>

**Cost Centre: GTC Office**

2014/15 Actual £		2015/16		2016/17 Budget £	Variation £
		2015/16 Budget £	Revised Estimate £		
	<b>Employees</b>				
137471	Direct employee expenses	160498	155873	162103	1605
16208		20833	14173	21040	207
21015		30595	28366	30900	305
10695		0	3321	0	0
1144	Indirect employee expenses	2890	2000	2700	-190
1194		1500	0	1500	0
0		0	200	200	200
	<b>Premises Related Expenditure</b>				
843	Repairs, alteration & maintenance of buildings	0	730	750	750
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
11620	Rents	13000	13000	13000	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
61	Cleaning & domestic supplies	0	50	50	50
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
1600	Contribution to premises-related provisions	1600	1600	1600	0
	<b>Transport Related Expenditure</b>				
0	Public transport	0	0	0	0
445	Car allowances	1000	1000	1000	0
	<b>Supplies &amp; Services</b>				
0	Equipment, furniture and materials	1500	500	500	-1000
0	Catering	0	200	200	200
0	Clothes, uniform & laundry	0	100	200	200
3853	Printing, stationery & general office expenses	5200	4800	5200	0



Cost Centre: GTC Office

2014/15 Actual £	2015/16		2016/17 Budget £	Variation £
	2015/16 Budget £	Revised Estimate £		
3806 Services	7000	5645	7000	0
921	3300	2000	3300	0
7720	7700	8241	8470	770
641	700	900	1000	300
2463 Communications & computing	2600	2600	2600	0
1628	4500	2500	2300	-2200
4390	5700	6700	6700	1000
0	2300	0	10000	7700
1132	0	125	0	0
3375	4600	4000	4000	-600
0 Expenses	0	0	0	0
0	0	0	0	0
0	0	0	0	0
54886 Grants & Subscriptions	55000	55000	55000	0
3395	4000	5000	5200	1200
28689 Contributions to provisions	0	6620	33630	33630
1447 Miscellaneous expenses	3000	1000	3000	0
<b>Third Party Payments</b>				
61415 Godalming Joint Burial Committee	61415	61521	61589	174
<b>0 Income</b>	0	0	0	0
-15932	-13540	-13540	-12180	1360
-1649	0	-700	0	0
-1309	-600	-1200	-900	-300
-33781	-25750	-25750	-27000	-1250
<b>329386 Net Expenditure</b>	<b>360541</b>	<b>346575</b>	<b>404652</b>	<b>44111</b>

**Cost Centre: Allotments**

2014/15 Actual £		2015/16		2016/17 Budget £	Variation £
		Budget £	Revised Estimate £		
	<b>Employees</b>				
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
	<b>Premises Related Expenditure</b>				
0	Repairs, alteration & maintenance of buildings	0	410	0	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
76	Water services	100	80	100	0
0	Fixtures and fittings	0	0	0	0
592	Cleaning & domestic supplies	0	290	0	0
13366	Grounds maintenance costs	1900	4020	1900	0
0	Premises insurance	0	0	0	0
1000	Contribution to premises-related provisions	1000	1000	1000	0
	<b>Transport Related Expenditure</b>				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	<b>Supplies &amp; Services</b>				
0	Equipment, furniture and materials	0	0	0	0
0	Catering	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0

Cost Centre: Allotments

2014/15 Actual £	2015/16		2016/17 Budget £	Variation £
	2015/16 Budget £	Revised Estimate £		
0 Services	0	530	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0 Communications & computing	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0 Expenses	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0 Grants & Subscriptions	0	0	0	0
0	0	0	0	0
0 Contributions to provisions	0	0	0	0
0 Miscellaneous expenses	0	20	0	0
<b>Third Party Payments</b>				
0 Godalming Joint Burial Committee	0	0	0	0
<b>0 Income</b>				
0	0	0	0	0
-2131	-1950	-2268	-1950	0
0	0	0	0	0
-11328	0	0	0	0
<b>1575 Net Expenditure</b>				0
				1050
				4082
				1050

**Cost Centre: Bandstand**

2014/15 Actual £	2015/16			2016/17 Budget £	Variation £
	2015/16		Revised 2016/17 Budget £		
	Budget £	Estimate £			
	<b>Employees</b>				
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
	<b>Premises Related Expenditure</b>				
1259	1000	700	1000	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
	<b>Transport Related Expenditure</b>				
0	0	0	0	0	0
0	0	0	0	0	0
	<b>Supplies &amp; Services</b>				
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Cost Centre: Bandstand

2014/15 Actual £	2015/16			2016/17 Budget £	Variation £
	2015/16 Budget £	Revised Estimate £	2016/17 Budget £		
0 Services	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0 Communications & computing	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0 Expenses	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0 Grants & Subscriptions	0	0	0	0	0
245	100	100	100	100	0
0 Contributions to provisions	0	0	0	0	0
70 Miscellaneous expenses	0	0	0	0	0
<b>Third Party Payments</b>					
0 Godalming Joint Burial Committee					0
0 Income	0	0	0	0	0
0	0	0	0	0	0
-981	-900	-786	-800	-800	100
0	0	0	0	0	0
0	0	0	0	0	0
<b>593 Net Expenditure</b>	<b>200</b>	<b>14</b>	<b>300</b>	<b>300</b>	<b>100</b>

**Cost Centre: Broadwater Park Community Centre**

2014/15 Actual £	2015/16			2016/17 Budget £	Variation £
	2015/16 Budget £	Revised Estimate £			
	<b>Employees</b>				
8194 Direct employee expenses	9971	10211	10070	99	
758	1296	1016	1310	14	
276	1894	471	1910	16	
0	0	0	0	0	
0 Indirect employee expenses	0	0	0	0	
0	0	0	0	0	
	<b>Premises Related Expenditure</b>				
7735 Repairs, alteration & maintenance of buildings	3000	3000	3000	0	
3853 Energy costs	3300	3300	3300	0	
0 CRC allowances	0	0	0	0	
0 Rents	0	0	0	0	
1272 Rates	1300	1296	1330	30	
439 Water services	350	450	450	100	
0 Fixtures and fittings	0	0	0	0	
7517 Cleaning & domestic supplies	6900	7500	7650	750	
1432 Grounds maintenance costs	1200	1200	1200	0	
900 Premises insurance	900	900	920	20	
3000 Contribution to premises-related provisions	3000	3000	3000	0	
	<b>Transport Related Expenditure</b>				
0 Public transport	0	0	0	0	
0 Car allowances	0	0	0	0	
	<b>Supplies &amp; Services</b>				
607 Equipment, furniture and materials	1000	500	700	-300	
0 Catering	0	0	0	0	
0 Clothes, uniform & laundry	0	0	0	0	

Cost Centre: Broadwater Park Community Centre

2014/15 Actual £	2015/16		2016/17		Variation £
	Budget £	Revised Estimate £	Budget £	Budget £	
56 Printing, stationery & general office expenses	200	100	100	100	-100
0 Services	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
56 Communications & computing	100	0	0	0	-100
511	350	350	350	350	0
281	890	600	890	890	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0 Expenses	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0 Grants & Subscriptions	0	0	0	0	0
235	170	240	250	250	80
0 Contributions to provisions					0
0 Miscellaneous expenses					0
0 Income	0	0	0	0	0
-93	0	0	0	0	0
-28028	-28000	-28000	-29000	-29000	-1000
0	0	0	0	0	0
-1301	0	0	0	0	0
<b>7700 Net Expenditure</b>	<b>7821</b>	<b>6134</b>	<b>7430</b>	<b>7430</b>	<b>-391</b>

**Cost Centre: Christmas Lights**

2014/15 Actual £		2015/16		2016/17 Budget £	Variation £
		Budget £	Revised Estimate £		
	<b>Employees</b>				
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
	<b>Premises Related Expenditure</b>				
0	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	<b>Transport Related Expenditure</b>				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	<b>Supplies &amp; Services</b>				
0	Equipment, furniture and materials	0	0	0	0
0	Catering	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0



Cost Centre: Christmas Lights

2014/15 Actual £	2015/16		2016/17		Variation £
	2015/16 Budget £	Revised Estimate £	2016/17 Budget £		
33226 Services	39000	32000	34000		-5000
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0 Communications & computing	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0 Expenses	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0 Grants & Subscriptions	0	0	0	0	0
0	0	0	0	0	0
0 Contributions to provisions	0	10200	8500	8500	8500
0 Miscellaneous expenses	0	0	0	0	0
<b>Third Party Payments</b>					
0 Godalming Joint Burial Committee	0	0	0	0	0
<b>0 Income</b>					
0	0	0	0	0	0
-4440	0	0	0	0	0
0	0	-3200	-3500	-3500	-3500
0	0	0	0	0	0
0	0	0	0	0	0
<b>28786 Net Expenditure</b>	<b>39000</b>	<b>39000</b>	<b>39000</b>	<b>39000</b>	<b>0</b>

**Cost Centre: Civic Expenses**

2014/15 Actual £		2015/16		2016/17		Variation £
		Budget £	Revised Estimate £	Budget £	Budget £	
	<b>Employees</b>					
0	Direct employee expenses	0	0	0	0	0
0	Salaries	0	0	0	0	0
0	Er's NIC	0	0	0	0	0
0	Er's Supn	0	0	0	0	0
0	Agency staff	0	0	0	0	0
0	Indirect employee expenses	0	0	0	0	0
0	Training	0	0	0	0	0
0	Advertising	0	0	0	0	0
	<b>Premises Related Expenditure</b>					
0	Repairs, alteration & maintenance of buildings	0	0	0	0	0
0	Energy costs	0	0	0	0	0
0	CRC allowances	0	0	0	0	0
0	Rents	0	200	0	0	0
0	Rates	0	0	0	0	0
0	Water services	0	0	0	0	0
0	Fixtures and fittings	0	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0	0
0	Grounds maintenance costs	0	0	0	0	0
0	Premises insurance	0	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0	0
	<b>Transport Related Expenditure</b>					
0	Public transport	0	0	0	0	0
0	Car allowances	0	0	0	0	0
	<b>Supplies &amp; Services</b>					
0	Equipment, furniture and materials	0	1200	0	0	0
0	Catering	0	500	0	0	0
1000	Clothes, uniform & laundry	1000	2994	1000	0	0
913	Printing, stationery & general office expenses	800	800	800	800	0

**Cost Centre: Civic Expenses**

2014/15 Actual £	2015/16			2016/17 Budget £	Variation £
	2015/16 Budget £	Revised Estimate £			
0 Services	20000	23500	0	0	-20000
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0 Communications & computing	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0 Expenses	0	0	0	0	0
5321	5865	7865	8000	0	2135
315	1200	1200	1200	0	0
0 Grants & Subscriptions	0	0	0	0	0
0	0	0	0	0	0
5029 Contributions to provisions	4000	4000	4000	0	0
230 Miscellaneous expenses	600	1200	600	0	0
<b>Third Party Payments</b>					
0 Godalming Joint Burial Committee	0	0	0	0	0
<b>0 Income</b>					
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
-1789	-20000	-24100	0	0	20000
<b>11019 Net Expenditure</b>					
	<b>13465</b>	<b>19359</b>	<b>15600</b>		<b>2135</b>

Cost Centre: Community Navigator

2014/15 Actual £		2015/16		2016/17 Budget	Variation £
		Budget	Revised Estimate		
	<b>Employees</b>				
16593	Direct employee expenses	24483	24480	7730	-16753
1488		3176	2019	1000	-2176
3163		4641	4641	1470	-3171
	Salaries	0	0	0	0
	Er's NIC	0	0	0	0
	Er's Supn	0	0	0	0
	Agency staff	0	0	0	0
	Training	0	0	0	0
	Advertising	0	0	0	0
83	Indirect employee expenses				
	<b>Premises Related Expenditure</b>				
	Repairs, alteration & maintenance of buildings	0	0	0	0
	Energy costs	0	0	0	0
	CRC allowances	0	0	0	0
	Rents	0	0	0	0
	Rates	0	0	0	0
	Water services	0	0	0	0
	Fixtures and fittings	0	0	0	0
	Cleaning & domestic supplies	0	0	0	0
	Grounds maintenance costs	0	0	0	0
	Premises insurance	0	0	0	0
	Contribution to premises-related provisions	0	0	0	0
	<b>Transport Related Expenditure</b>				
	Public transport	0	0	0	0
616	Car allowances	400	800	200	-200
	<b>Supplies &amp; Services</b>				
	Equipment, furniture and materials	700	400	700	0
	Catering	0	0	0	0
	Clothes, uniform & laundry	0	0	0	0
	Printing, stationery & general office expenses	0	0	0	0

Cost Centre: Community Navigator

2014/15 Actual £		2015/16		2016/17 Budget £	Variation £
		Budget £	Revised Estimate £		
	Services	0	0	0	0
	Professional Fees	0	0	0	0
	Audit fees	0	0	0	0
	Insurance	0	0	0	0
	bank charges	0	0	0	0
	postage	0	0	0	0
152	Communications & computing	400	250	60	-340
852	telephones	200	0	200	0
	computers	0	0	0	0
	website	0	0	0	0
	publicity advert	0	0	0	0
	newsletter	0	0	0	0
	Staff expenses	0	0	0	0
	Mayor's allowance	0	0	0	0
	Members' expenses	0	0	0	0
	Grants	0	0	0	0
	Subscriptions	0	0	0	0
4493	Contributions to provisions	1000	2410	200	-800
53	Miscellaneous expenses				
	<b>Third Party Payments</b>				
	Godalming Joint Burial Committee	0	0	0	0
	<b>Income</b>				
-26250	Government Grants	0	0	0	0
	Other grants etc	-35000	-35000	-8750	26250
	Customer & client receipts	0	0	0	0
	Interest	0	0	0	0
	Recharges	0	0	-2810	-2810
	<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Cost Centre: Festivals & Markets**

2014/15 Actual £		2015/16		2016/17 Budget £	Variation £
		1860 Budget £	Revised Estimate £		
	<b>Employees</b>				
1590	Direct employee expenses	1860	1860	1860	0
0		240	240	240	0
0		0	0	0	0
0		0	0	0	0
0	Indirect employee expenses	0	0	0	0
0		0	0	0	0
	<b>Premises Related Expenditure</b>				
0	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	200	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	460	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	<b>Transport Related Expenditure</b>				
0	Public transport	0	520	0	0
0	Car allowances	0	0	0	0
	<b>Supplies &amp; Services</b>				
200	Equipment, furniture and materials	0	700	0	0
0	Catering	0	150	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	620	0	0

Cost Centre: Festivals & Markets

2014/15 Actual £	2015/16		2016/17		Variation £
	2015/16 Budget £	Revised Estimate £	2016/17 Budget £		
0 Services	0	1360	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0 Communications & computing	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
500	0	2480	0	0	0
0	0	0	0	0	0
0 Expenses	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0 Grants & Subscriptions	0	0	0	0	0
268	0	430	0	0	0
4057 Contributions to provisions	0	3280	0	0	0
10393 Miscellaneous expenses	0	2000	0	0	0
<b>Third Party Payments</b>					
0 Godalming Joint Burial Committee	0	0	0	0	0
<b>0 Income</b>					
0	0	0	0	0	0
-15883	-2500	-14700	-2500	-2500	0
0	0	0	0	0	0
-1525	0	0	0	0	0
<b>-400 Net Expenditure</b>	<b>-400</b>	<b>-400</b>	<b>-400</b>	<b>-400</b>	<b>0</b>

Cost Centre: Land & Property Other

2014/15 Actual £	2015/16 Budget £	2015/16 Revised Estimate £	2016/17 Budget £	Variation £	
					<b>Employees</b>
0	0	0	0	0	Salaries
0	0	0	0	0	Er's NIC
0	0	0	0	0	Er's Supn
0	0	0	0	0	Agency staff
0	0	0	0	0	Training
0	0	0	0	0	Advertising
					<b>Premises Related Expenditure</b>
683	1500	700	1500	0	Repairs, alteration & maintenance of buildings
0	0	0	0	0	Energy costs
0	0	0	0	0	CRC allowances
0	0	0	0	0	Rents
0	0	0	0	0	Rates
0	0	0	0	0	Water services
2607	1000	0	1000	0	Fixtures and fittings
0	0	0	0	0	Cleaning & domestic supplies
530	1220	480	1000	-220	Grounds maintenance costs
0	0	0	0	0	Premises insurance
0	1000	1000	1000	0	Contribution to premises-related provisions
					<b>Transport Related Expenditure</b>
0	0	0	0	0	Public transport
0	0	0	0	0	Car allowances
					<b>Supplies &amp; Services</b>
0	0	0	0	0	Equipment, furniture and materials
0	0	0	0	0	Catering
0	0	0	0	0	Clothes, uniform & laundry
0	0	0	0	0	Printing, stationery & general office expenses
0	0	0	0	0	Services
0	0	0	0	0	Professional Fees
0	0	0	0	0	Audit fees
0	0	0	0	0	Insurance



### Cost Centre: Land & Property Other

		2015/16		
2014/15		2015/16	Revised	2016/17
Actual		Budget	Estimate	Budget
£		£	£	Variation £
0	bank charges	0	0	0
0	Communications & computing	0	0	0
0	postage	0	0	0
0	telephones	0	0	0
0	computers	0	0	0
0	website	0	0	0
0	publicity advert	0	0	0
0	newsletter	0	0	0
0	Staff expenses	0	0	0
0	Mayor's allowance	0	0	0
0	Members' expenses	0	0	0
0	Grants & Subscriptions	0	0	0
0	Grants	0	0	0
0	Subscriptions	0	0	0
0	Contributions to provisions	0	0	0
0	Miscellaneous expenses	0	0	0
	<b>Third Party Payments</b>			
0	Godalming Joint Burial Committee	0	0	0
	<b>Transfer Payments</b>			
	<b>Support Services</b>			
	<b>Depreciation &amp; Impairment Costs</b>			
0	Income	0	0	0
0	Government Grants	0	0	0
0	Other grants etc	0	0	0
0	Customer & client receipts	0	0	0
0	Interest	0	0	0
0	Recharges	0	0	0
	<b>3820 Net Expenditure</b>	<b>4720</b>	<b>2180</b>	<b>4500</b>
				<b>-220</b>

**Cost Centre: Neighbourhood Plan**

2014/15 Actual £		2015/16		2016/17 Budget £	Variation £
		Budget £	Revised Estimate £		
	<b>Employees</b>				
0	Direct employee expenses	0	0	0	0
0		0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0		0	0	0	0
0	Advertising	0	0	0	0
	<b>Premises Related Expenditure</b>				
0	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	<b>Transport Related Expenditure</b>				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	<b>Supplies &amp; Services</b>				
81	Equipment, furniture and materials	2000	620	0	-2000
110	Catering	0	400	0	0
0	Clothes, uniform & laundry	0	0	0	0
386	Printing, stationery & general office expenses	5000	5000	0	-5000

Cost Centre: Neighbourhood Plan

2014/15 Actual £	2015/16 Budget £	2015/16 Revised Estimate £	2016/17 Budget £	Variation £
5145 Services	8803	3100	11450	2647
0		0		0
0		0		0
0		0		0
0	4000	4500	0	-4000
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
937	0	1380	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
10952 Contributions to provisions	0	0	0	0
802 Miscellaneous expenses	0	498	0	0
	0	0	0	0
<b>Third Party Payments</b>				
0 Godalming Joint Burial Committee	0	0	0	0
0 Income	0	0	0	0
0	-7000	-7498	0	7000
0	0	0	0	0
0	0	0	0	0
-5413	-4803	0	-11450	-6647
<b>13000 Net Expenditure</b>	<b>8000</b>	<b>8000</b>	<b>0</b>	<b>-8000</b>

**Cost Centre: The Pepperpot**

2014/15 Actual £		2015/16		2016/17		Variation £
		Budget	Revised Estimate	Budget		
	<b>Employees</b>					
0	Direct employee expenses	0	0	0	0	0
0	Salaries	0	0	0	0	0
0	Er's NIC	0	0	0	0	0
0	Er's Supn	0	0	0	0	0
0	Agency staff	0	0	0	0	0
0	Training	0	0	0	0	0
0	Advertising	0	0	0	0	0
	<b>Premises Related Expenditure</b>					
804	Repairs, alteration & maintenance of buildings	1500	2000	1500	0	0
1667	Energy costs	1060	1060	1100	40	40
0	CRC allowances	0	0	0	0	0
0	Rents	0	0	0	0	0
648	Rates	700	660	680	-20	-20
0	Water services	0	0	0	0	0
0	Fixtures and fittings	0	0	0	0	0
3592	Cleaning & domestic supplies	3500	3600	3600	100	100
0	Grounds maintenance costs	0	0	0	0	0
200	Premises insurance	200	200	210	10	10
2000	Contribution to premises-related provisions	2000	2000	2000	0	0
	<b>Transport Related Expenditure</b>					
0	Public transport	0	0	0	0	0
0	Car allowances	0	0	0	0	0
	<b>Supplies &amp; Services</b>					
747	Equipment, furniture and materials	900	400	800	-100	-100
0	Catering	0	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0	0

Cost Centre: The Peppertop

2014/15 Actual £	2015/16			2016/17 Budget £	Variation £
	2015/16 Budget £	Revised Estimate £	2015/16 Budget £		
0 Services	0	0	0	0	0
0 Audit fees	0	0	0	0	0
0 Insurance	0	0	0	0	0
0 bank charges	0	0	0	0	0
0 postage	0	0	0	0	0
0 Communications & computing	470	470	470	0	0
434 telephones					
226 computers	250	250	250	0	0
0 website	0	0	0	0	0
0 publicity advert	0	0	0	0	0
0 newsletter	0	0	0	0	0
0 Staff expenses	0	0	0	0	0
0 Mayor's allowance	0	0	0	0	0
0 Members' expenses	0	0	0	0	0
0 Grants & Subscriptions	0	0	0	0	0
0 Subscriptions	0	0	0	0	0
0 Contributions to provisions	0	0	0	0	0
0 Miscellaneous expenses	0	0	0	0	0
<b>Third Party Payments</b>					
0 Godalming Joint Burial Committee	0	0	0	0	0
<b>Income</b>					
0 Government Grants	0	0	0	0	0
0 Other grants etc	0	0	0	0	0
-7500 Customer & client receipts	-8500	-8500	-8500	-8500	0
0 Interest	0	0	0	0	0
0 Recharges	0	0	0	0	0
<b>2818 Net Expenditure</b>	<b>2080</b>	<b>2140</b>	<b>2110</b>		<b>30</b>

**Cost Centre: Town Promotion**

2014/15 Actual £		2015/16		2016/17 Budget £	Variation £
		Budget £	Revised Estimate £		
	<b>Employees</b>				
1804	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
	<b>Premises Related Expenditure</b>				
2000	Repairs, alteration & maintenance of buildings	0	8000	0	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	8300	0	0
0	Cleaning & domestic supplies	0	30	0	0
212	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	<b>Transport Related Expenditure</b>				
0	Public transport	0	0	0	0
0	Car allowances	0	70	0	0
	<b>Supplies &amp; Services</b>				
1564	Equipment, furniture and materials	0	210	0	0
0	Catering	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
20	Printing, stationery & general office expenses	0	0	0	0
0	Services	0	4130	0	0
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0

**Cost Centre: Town Promotion**

2014/15 Actual £	2015/16			Variation £
	2015/16 Budget £	Revised Estimate £	2016/17 Budget £	
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
19	0	0	0	0
0	0	0	0	0
175	0	270	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
12791	0	0	0	0
<b>Third Party Payments</b>				
0	0	0	0	0
<b>Transfer Payments</b>				
<b>Support Services</b>				
<b>Depreciation &amp; Impairment Costs</b>				
0	0	0	0	0
-7000	0	0	0	0
0	0	-6120	0	0
0	0	0	0	0
-16100	0	-14890	0	0
<b>-4515</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Cost Centre: Staycation**

2014/15 Actual £		2015/16		2016/17 Budget £	Variation £
		2015/16 Budget £	Revised Estimate £		
	<b>Employees</b>				
0	Direct employee expenses	0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Indirect employee expenses	0	0	0	0
0		0	0	0	0
	<b>Premises Related Expenditure</b>				
0	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	<b>Transport Related Expenditure</b>				
0	Public transport	0	90	0	0
0	Car allowances	0	0	0	0
	<b>Supplies &amp; Services</b>				
1765	Equipment, furniture and materials	1200	0	0	-1200
0	Catering	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0





Cost Centre: The Square

2014/15 Actual £		2015/16		2016/17 Budget £	Variation £
		Budget £	Revised Estimate £		
	<b>Employees</b>				
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
	<b>Premises Related Expenditure</b>				
0	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
6276	Premises insurance	6500	6589	6500	0
3375	Contribution to premises-related provisions	3375	3375	0	-3375
	<b>Transport Related Expenditure</b>				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	<b>Supplies &amp; Services</b>				
0	Equipment, furniture and materials	0	0	0	0
0	Catering	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0

**Cost Centre: The Square**

2014/15 Actual £	2015/16		2016/17 Budget £	Variation £
	2015/16 Budget £	Revised Estimate £		
3524 Services	0	825	0	0
Professional Fees	0	0	0	0
Audit fees	0	0	0	0
Insurance	0	0	0	0
Bank charges	0	0	0	0
postage	0	0	0	0
telephones	0	0	0	0
computers	0	0	0	0
website	0	0	0	0
publicity advert	0	0	0	0
newsletter	0	0	0	0
Staff expenses	0	0	0	0
Mayor's allowance	0	0	0	0
Members' expenses	0	0	0	0
Grants	0	0	0	0
Subscriptions	0	0	0	0
Contributions to provisions	0	0	0	0
Miscellaneous expenses	0	0	0	0
<b>Third Party Payments</b>				
0 Godalming Joint Burial Committee	0	0	0	0
<b>0 Income</b>				
-6276	0	0	0	0
-12000	-6500	-6589	-6500	0
0	-12000	-12000	-12000	0
0	0	0	0	0
0	0	0	0	0
<b>-5101 Net Expenditure</b>	<b>-8625</b>	<b>-7800</b>	<b>-12000</b>	<b>-3375</b>



Cost Centre: Wilfrid Noyce Centre

2014/15 Actual £	2015/16		2016/17 Budget £	Variation £
	2015/16 Budget £	Revised Estimate £		
0	0	0	0	0
0	0	0	0	0
334	0	0	0	0
395	700	700	700	0
0	0	0	0	0
440	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
578	0	3100	0	0
181	300	400	300	0
0	0	0	2500	2500
0	0	0	0	0
<b>Third Party Payments</b>				
0				0
<b>Transfer Payments</b>				
<b>Support Services</b>				
<b>Depreciation &amp; Impairment Costs</b>				
<b>Income</b>				
0	0	0	0	0
-22368	-17500	-17500	-27500	-10000
0	0	0	0	0
0	0	0	0	0
<b>Net Expenditure</b>				
48900	5470	23418	3600	-1870
<b>Capital Finance Costs (Not included in net costs of Services)</b>				
	20500	11300	45200	24700

**Cost Centre: Wilfrid Noyce Centre Refurbishment**

2014/15		2015/16		2015/16		2016/17		2016/17	
Actual		Budget	Revised	Estimate	Budget	Budget	Variation		
£		£	£	£	£	£	£		
<b>Employees</b>									
0	Direct employee expenses	0	0	0	0	0	0	0	0
0	Salaries	0	0	0	0	0	0	0	0
0	Er's NIC	0	0	0	0	0	0	0	0
0	Er's Supn	0	0	0	0	0	0	0	0
0	Agency staff	0	0	0	0	0	0	0	0
0	Indirect employee expenses	0	0	0	0	0	0	0	0
0	Training	0	0	0	0	0	0	0	0
0	Advertising	0	0	0	0	0	0	0	0
<b>Premises Related Expenditure</b>									
0	Repairs, alteration & maintenance of buildings	0	848518	15899	15899	15899	15899	0	15899
0	Energy costs	0	4277	0	0	0	0	0	0
0	CRC allowances	0	0	0	0	0	0	0	0
0	Rents	0	0	0	0	0	0	0	0
0	Rates	0	0	0	0	0	0	0	0
0	Water services	0	3302	0	0	0	0	0	0
0	Fixtures and fittings	0	38021	0	0	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0	0	0	0	0
0	Grounds maintenance costs	0	0	0	0	0	0	0	0
0	Premises insurance	0	0	0	0	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0	0	0	0	0
<b>Transport Related Expenditure</b>									
0	Public transport	0	0	0	0	0	0	0	0
0	Car allowances	0	0	0	0	0	0	0	0
<b>Supplies &amp; Services</b>									
0	Equipment, furniture and materials	0	114211	0	0	0	0	0	0
0	Catering	0	0	0	0	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0	0	0	0	0
0	Printing, stationary & general office expenses	0	0	0	0	0	0	0	0

0	Services							
0		Professional Fees	53306	0	0	0		
0		Audit fees	0	0	0	0		
0		Insurance	0	0	0	0		
0		bank charges	0	0	0	0		
0	Communications & computing	postage	0	0	0	0		
0		telephones	0	0	0	0		
0		computers	0	0	0	0		
0		website	0	0	0	0		
0		publicity advert	0	0	0	0		
0		newsletter	0	0	0	0		
0	Expenses	Staff expenses	0	0	0	0		
0		Mayor's allowance	0	0	0	0		
0		Members' expenses	0	0	0	0		
0	Grants & Subscriptions	Grants	0	0	0	0		
0		Subscriptions	0	0	0	0		
0	Contributions to provisions		0	0	0	0		
0	Miscellaneous expenses		1463	0	0	0		
<b>Third Party Payments</b>								
0	Godalming Joint Burial Committee							0
<b>Transfer Payments</b>								
<b>Support Services</b>								
<b>Depreciation &amp; Impairment Costs</b>								
<b>Income</b>								
0		Government Grants	-841000	0	0	0		
0		Other grants etc	0	0	0	0		
0		Customer & client receipts	-40500	0	0	0		
0		Interest	0	0	0	0		
0		Recharges	-181778	-15899	-15899	-15899		
<b>Net Expenditure</b>								
<u>0</u>								
<u>-180</u>								
<u>0</u>								

Godalming Town Council  
Revised Estimates 2015/16 and Budget 2016/17

	Balance b/f 1 April 2014 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Direct Inc/Exp £	Transfers between Reserves £	Balance c/f 31 March 2015 £
<b>Movement in Reserves to March 31 2015 (Actual)</b>							
<b>Reserves</b>							
<b>Unallocated Reserves</b>							
1 Revenue Reserve	275,960	7,002				-25,712	257,250
<b>Sub-total unallocated reserves</b>	<u>275,960</u>						<u>257,250</u>
<b>Earmarked Reserves</b>							
2 Election Expenses Fund	21,137		4,000				25,137
3 Deposits held from High St Parking	2,845		260				3,105
4 Pepperpot Maintenance Fund	9,049		2,000				11,049
5 Wilfrid Noyce Maintenance Fund	4,156		2,000			-6,156	0 Tfr to WNCC Refurb
6 Hellsditch	4,963			-4,963			0 Minute Ref 114-14
7 The Square	20,250		3,375				23,625
8 Computer Maintenance/replacement	5,688						5,688
9 Other Land & Property Maintenance	2,265						2,265
10 New Initiatives Fund	36,892		27,127			-44,784	19,235
11 Farncombe Initiative	7,000						7,000
12 BWP Crinkle Crankle Wall Fund	0		1,000				1,000
13 BWP Maintenance Fund	1,000		1,000	-1,300		1,000	1,700
14 Tree Reserve for BWP	0		1,000			-1,000	0
15 Allotment Boundary	7,000		1,000	-6,365			1,635 Minute Refs 114-14 & 162-14
16 Projects	10,016					-10,016	0 Minute Ref 428-14
17 Business Boards	4,195						4,195
18 Neighbourhood Plan	2,000		10,952	-2,000			10,952
19 Enhancement of God High Street	2,847						2,847
20 Surrey Brochure	700					-700	0 Minute Ref 428-14
21 Ancestral Tourism	9,500			-9,500			0
22 Compete on the Street	1,600			-1,600			0
23 Festival Surplus	1,500		4,057	-1,500			4,057
24 Staycation (formerly HLF)	5,500						5,500
25 Christmas Lights	5,856						5,856
26 Office Redecorations	6,000		1,600				7,600
27 Bench Repairs	294						294
28 VAT Transitional relief for Comm centres	8,558						8,558
29 Wilfrid Noyce Key Deposits	80						80
30 Wilfrid Noyce Refurbishment Scheme	0					64,868	64,868
31 Godalming Coordinator	2,500					-2,500	0 Minute Ref 428-14
32 Street Furniture Seeda project	4,406						4,406
33 Community Navigator	0		4,493				4,493
34 Twinning	0		600				600
35 Mayor's Charity	0		1,302				1,302
36 Balance of Mayor's Allowance	0		429				429
37 Flood Alleviation	0					25,000	25,000 Minute Ref 428-14
<b>Sub- total Earmarked Reserves</b>	<u>187,797</u>						<u>252,476</u>
<b>Balances</b>	<u>463,757</u>	<u>7,002</u>	<u>66,195</u>	<u>-27,228</u>	<u>0</u>	<u>0</u>	<u>509,726</u>



Godalming Town Council  
Revised Estimates 2015/16 and Budget 2016/17

	Balance b/f 1 April 2015 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Direct Inc/Exp £	Transfers between Reserves £	Balance c/f 31 March 2016 £
<b>BUDGET 2015/16 - Projection of Reserves to March 31 2016 (Balances b/f restated to match actuals at 31/03/15)</b>							
<b>Reserves</b>							
<b>Unallocated Reserves</b>							
1 Revenue Reserve	257,250						257,250
<b>Sub-total unallocated reserves</b>	<b>257,250</b>						<b>257,250</b>
<b>Earmarked Reserves</b>							
2 Election Expenses Fund	25,137		4,000	-20,000			9,137
3 Deposits held from High St Parking	3,105						3,105
4 Pepperpot Maintenance Fund	11,049		2,000				13,049
5 Wilfrid Noyce Maintenance Fund	0		2,000				2,000
6 Hellsditch	0		1,000				1,000
7 The Square	23,625		3,375				27,000
8 Computer Maintenance/replacement	5,688						5,688
9 Other Land & Property Maintenance	2,265						2,265
10 New Initiatives Fund	19,235		0				19,235
11 Farncombe Initiative	7,000						7,000
12 BWP Crinkle Crankle Wall Fund	1,000		1,000				2,000
13 BWP Maintenance Fund	1,700		1,000				2,700
14 Tree Reserve for BWP	0		1,000				1,000
15 Allotment Boundary	1,635		1,000				2,635
17 Business Boards	4,195						4,195
18 Neighbourhood Plan	10,952			-4,803			6,149
19 Enhancement of God High Street	2,847						2,847
23 Festival Surplus CIC	4,057						4,057
24 Staycation	5,500						5,500
25 Christmas Lights	5,856						5,856
26 Office Redecorations	7,600		1,600				9,200
27 Bench Repairs	294						294
28 VAT Transitional relief for Comm centres	8,558						8,558
29 Wilfrid Noyce Key Deposits	80						80
30 Wilfrid Noyce Refurbishment Scheme	64,868						64,868
32 Street Furniture Seeda project	4,406						4,406
33 Community Navigator	4,493						4,493
34 Twinning	600						600
35 Mayor's Charity	1,302						1,302
36 Balance of Mayor's Allowance	429						429
37 Flood Alleviation	25,000						25,000
<b>Sub- total Earmarked Reserves</b>	<b>252,476</b>						<b>245,648</b>
<b>Balances</b>	<b>509,726</b>	<b>0</b>	<b>17,975</b>	<b>-24,803</b>	<b>0</b>	<b>0</b>	<b>502,898</b>

0

Godalming Town Council  
Revised Estimates 2015/16 and Budget 2016/17

	Balance b/f 1 April 2015 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Direct Inc/Exp £	Transfers between Reserves £	Balance c/f 31 March 2016 £
<b>REVISED ESTIMATES 2015/16 - Projection of Reserves to March 31 2016</b>							
<b>Reserves</b>							
<b>Unallocated Reserves</b>							
1 Revenue Reserve	257,250	620				-57,250	200,620 Mins 468-14 & 255-15
<b>Sub-total unallocated reserves</b>	<b>257,250</b>						<b>200,620</b>
<b>Earmarked Reserves</b>							
2 Election Expenses Fund	25,137		4,000	-23,500		-5,000	637 Min 468-14
3 Deposits held from High St Parking	3,105				-762		2,343
* Bad & Doubtful Debts	0		6,000				6,000
4 Pepperpot Maintenance Fund	11,049		2,000			-13,049	0 Mins 468-14 & 255-15
5 Wilfrid Noyce Maintenance Fund	0		2,000			-2,000	0 Min 255-15
6 Hellsditch	0		1,000			-1,000	0
7 The Square	23,625		3,375				27,000
8 Computer Maintenance/replacement	5,688					-2,000	3,688 Min 255-15
9 Other Land & Property Maintenance	2,265					14,318	16,583 Mins 468-14 & 255-15
10 New Initiatives Fund	19,235					-19,235	0 Min 468-14
11 Farncombe Initiative	7,000			-3,148		2,405	6,257 Jnl 54 & Jnl 57 Correction of 2014/15 errors
12 BWP Crinkle Crankle Wall Fund	1,000		1,000			-2,000	0 Min 255-15
13 BWP Maintenance Fund	1,700		1,000			-2,700	0 Min 255-15
14 Tree Reserve for BWP	0		1,000			-1,000	0 Min 255-15
15 Allotment Boundary	1,635		1,000			-2,635	0 Min 255-15
17 Business Boards	4,195			-4,195			0
18 Neighbourhood Plan	10,952		498				11,450
19 Enhancement of God High Street	2,847			-7,547		4,700	0
23 Festival Surplus CIC	4,057		3,280				7,337
24 Staycation	5,500					-5,165	335 Min 255-15 & Jnl 54 Correction of 2014/15 error
25 Christmas Lights	5,856		10,200			-1,240	14,816 Jnl 57 Correction of 2014/15 error
26 Office Redecorations	7,600		1,600			-9,200	0 Min 255-15
27 Bench Repairs	294					-294	0
28 VAT Transitional relief for Comm centres	8,558					-8,558	0 Min 255-15
29 Wilfrid Noyce Key Deposits	80						80
30 Wilfrid Noyce Refurbishment Scheme	64,868			-164,278		115,309	15,899 Min 255-15
*31 Wilfrid Noyce Chamber of Commerce Cont	0			-17,500			-17,500
32 Street Furniture Seeda project	4,406					-4,406	0
33 Community Navigator	4,493						4,493
34 Twinning	600			-600			0
35 Mayor's Charity	1,302				-1,302		0
36 Balance of Mayor's Allowance	429				-429		0
37 Flood Alleviation	25,000						25,000
<b>Sub- total Earmarked Reserves</b>	<b>252,476</b>						<b>124,418</b>
<b>Balances</b>	<b>509,726</b>	<b>620</b>	<b>37,953</b>	<b>-220,768</b>	<b>-2,493</b>	<b>0</b>	<b>325,038</b>

Godalming Town Council  
Revised Estimates 2015/16 and Budget 2016/17

	Balance b/f 1 April 2016 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Direct Inc/Exp £	Transfers between Reserves £	Balance c/f 31 March 2017 £
<b>Budget 2016/17 - Projection of Reserves to March 31 2017</b>							
<b>Reserves</b>							
<b>Unallocated Reserves</b>							
1 Revenue Reserve	200,620					1,683	202,303
<b>Sub-total unallocated reserves</b>							
<b>Earmarked Reserves</b>							
2 Election Expenses Fund	637		4,000				4,637
3 Deposits held from High St Parking	2,343						2,343
*4 Bad & Doubtful Debts	6,000		12,000				18,000
7 The Square	27,000						27,000
8 Computer Maintenance/replacement	3,688						3,688
9 Other Land & Property Maintenance	16,583		10,600				27,183
10 New Initiatives Fund	0		21,630				21,630
11 Farncombe Initiative	6,257						6,257
18 Neighbourhood Plan	11,450			-11,450			0
23 Festival Surplus CIC	7,337						7,337
24 Staycation	335						335
25 Christmas Lights	14,816		8,500				23,316
29 Wilfrid Noyce Key Deposits	80						80
30 Wilfrid Noyce Refurbishment Scheme	15,899			-15,899			0 Final retention payment
*31 Wilfrid Noyce Chamber of Commerce Cont	-17,500		2,500				-15,000
33 Community Navigator	4,493			-2,810		-1,683	0 Project ends "management costs" to revenue reserve
34 Twinning	0						0
35 Mayor's Charity	0						0
36 Balance of Mayor's Allowance	0						0
37 Flood Alleviation	25,000						25,000
<b>Sub- total Earmarked Reserves</b>	<b>124,418</b>						<b>151,806</b>
<b>Balances</b>	<b>325,038</b>	<b>0</b>	<b>59,230</b>	<b>-30,159</b>	<b>0</b>	<b>0</b>	<b>354,109</b>

**GODALMING TOWN COUNCIL**  
**SCHEDULE OF MEETINGS 2016/17**

**MAY 2016**

1	ROGATION SUNDAY (BEATING THE BOUNDS)	3.30PM	Venue to be confirmed
9	Audit (Extraordinary)	7.00PM	Council Chamber
12	ANNUAL COUNCIL/MAYOR MAKING	7.00PM	Council Chamber/Bor Hall ✓
19	Planning & Environment Policy & Management	7.00PM 7.30PM**	Council Chamber
23	Neighbourhood Plan Ad-Hoc Advisory	6.30PM	Pepperpot

**JUNE 2016**

2	Audit (Approval of Internal Audit)	7.00PM	Council Chamber
9	Planning & Environment Policy & Management (Grants)	7.00PM 7.30PM**	Council Chamber
	CIVIC SERVICE	10.30AM	United Church, Godalming
16	Joint Burial (Approval of Internal Audit)	5.00PM	Eashing Cemetery/CC
23	Full Council	7.00PM	Council Chamber
30	Planning & Environment	7.00PM	Council Chamber

**JULY 2016**

8	Neighbourhood Plan Ad-Hoc Advisory	6.30PM	Pepperpot
21	Planning & Environment Policy & Management	7.00PM 7.30PM**	Council Chamber

**AUGUST 2016**

11	Planning & Environment	7.00PM	Council Chamber
22	Neighbourhood Plan Ad-Hoc Advisory	6.30PM	Pepperpot

\*\* Meetings will commence at the specified time or at the conclusion of the preceding meeting, whichever is later.

## **SEPTEMBER 2016**

1	Planning & Environment Policy & Management	7.00PM 7.30PM**	Council Chamber
8	Joint Burial Staffing Sub	5.00PM 7.00PM	Nightingale Cemetery/CC Council Chamber
15	Full Council	7.00PM	Council Chamber
22	Planning & Environment	7.00PM	Council Chamber

## **OCTOBER 2016**

6	Audit	7.00PM	Council Chamber
7	Neighbourhood Plan Ad-Hoc Advisory	6.30PM	Pepperpot
13	Planning & Environment Policy & Management (Grants)	7.00PM 7.30PM**	Council Chamber

## **NOVEMBER 2016**

3	Planning & Environment	7.00PM	Council Chamber
10	Joint Burial Committee	5.30PM	Council Chamber
13	REMEMBRANCE SUNDAY	10.15AM	
17	Full Council	7.00PM	Council Chamber
21	Neighbourhood Plan Ad-Hoc Advisory	6.30PM	Pepperpot
24	Planning & Environment	7.00PM	Council Chamber

## **DECEMBER 2016**

8	Mayoralty Committee	7.00PM	Town Clerk's Office
15	Planning & Environment Policy & Management	7.00PM 7.30PM**	Council Chamber

\*\* Meetings will commence at the specified time or at the conclusion of the preceding meeting, whichever is later.

## **JANUARY 2017**

6	Neighbourhood Plan Ad-Hoc Advisory	6.30PM	Pepperpot
12	Planning & Environment Policy & Management (Grants)	7.00PM 7.30PM**	Council Chamber
19	Full Council	7.00PM	Council Chamber

## **FEBRUARY 2017**

2	Planning & Environment	7.00PM	Council Chamber
9	Staffing Sub	7.00PM	Council Chamber
20	Neighbourhood Plan Ad-Hoc Advisory	6.30PM	Pepperpot
23	Planning & Environment Policy & Management	7.00PM 7.30PM**	Council Chamber

## **MARCH 2017**

16	Planning & Environment Audit	7.00PM 7.30PM**	Council Chamber
23	Joint Burial	5.30PM	Council Chamber
30	Full Council	7.00PM	Council Chamber

## **APRIL 2017**

6	Planning & Environment Policy & Management	7.00PM 7.30PM**	Council Chamber	
7	Neighbourhood Plan Ad-Hoc Advisory	6.30PM	Pepperpot	
20	ANNUAL TOWN MEETING	8.00PM	Council Chamber	
27	Planning & Environment Full Council	7.00PM 7.30PM**	Council Chamber	
28	MAYORALTY RECEPTION & DINNER	7.15PM	Wilfrid Noyce Centre	✓

\*\* Meetings will commence at the specified time or at the conclusion of the preceding meeting, whichever is later.

## **MAY 2017**

8	Audit (Extraordinary)	7.00PM	Council Chamber
11	ANNUAL COUNCIL/MAYOR MAKING	7.00PM	Council Chamber/Bor Hall ✓
18	Planning & Environment Policy & Management	7.00PM 7.30PM**	Council Chamber
21	ROGATION SUNDAY (BEATING THE BOUNDS)	3.30PM	Venue to be confirmed
22	Neighbourhood Plan Ad-Hoc Advisory	6.30PM	Pepperpot

\*\* Meetings will commence at the specified time or at the conclusion of the preceding meeting, whichever is later.

FESTIVALS:

Spring Festival (1 <sup>st</sup> Saturday in April)	2 April 2016
Town Run	22 May 2016
Summer Festival (1 <sup>st</sup> Saturday in July)	2 July 2016
Staycation (1 <sup>st</sup> complete week in August)	6-14 August 2016
Christmas Festival (Last Saturday in November)	26 November 2016

\*\* Meetings will commence at the specified time or at the conclusion of the preceding meeting, whichever is later.



## GODALMING TOWN COUNCIL

Disclosure by a Member<sup>1</sup> of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]<sup>2</sup> [a non-pecuniary interest]<sup>3</sup> in the following matter:-

**COMMITTEE:**

**DATE:**

**NAME OF COUNCILLOR:** \_\_\_\_\_

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_

<sup>1</sup> "Member" includes co-opted member, member of a committee, joint committee or sub-committee

<sup>2</sup> A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

<sup>3</sup> A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.