

GODALMING JOINT BURIAL COMMITTEE

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Municipal Buildings
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10 June 2016

I HEREBY SUMMON YOU to attend the **JOINT BURIAL COMMITTEE** meeting to be held in Godalming Council Chamber on THURSDAY, 16 JUNE 2016 at 5.30 pm. The meeting will be preceded by an inspection of **Nightingale Cemetery** at 5.00 pm.

Louise P Goodfellow
Clerk to the Committee

Committee Members: Councillor Wheatley – Chairman
Councillor Gordon-Smith – Vice Chairman
Councillor A Bott
Councillor Noyce
Councillor Williams
Councillor Gray
Councillor Long (Busbridge Parish Council)
Councillor Westwood (Busbridge Parish Council)

AGENDA

1. **MINUTES**

The Chairman to sign as a correct record the Minutes of the meeting held on 24 March 2016.

2. **APOLOGIES FOR ABSENCE**

3. **DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS**

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

4. **NIGHTINGALE CEMETERY CHAPEL BUILDINGS RE-ROOFING**

Members to note that the works required to re-roof Nightingale Chapel Buildings and the 'outhouse' of Nightingale Cemetery Lodge are now complete. The building works came in at £65,265.20 which is £1,974.80 under the budgeted cost.

5. **ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS**

Clerk to report on the accounts paid since the last meeting.

A schedule of the accounts paid will be tabled for the information of Members. The vouchers relating to these payments will also be tabled at the meeting for inspection. All payments made are in line with the agreed budget or other resolution of this Committee or Full Council.

Members to agree that the Chairman should sign the schedule of accounts paid.

Members of the Public have the right to attend all meetings of the Godalming Joint Burial Committee and are welcome.

6. SIGNING OF BANK RECONCILIATIONS

The Committee to consider the tabled monthly bank reconciliations since the last meeting of the Committee and authorise the Chairman to sign them.

7. FINAL ACCOUNTS YEAR ENDING 31 MARCH 2016

Members to receive and agree the final accounts for the year ending 31 March 2016. Accounts attached for the information of Members.

8. BURIAL STATISTICS

Statistics for the previous quarter and for the twelve months ending 31 March 2016 are attached for the information of Members.

9. GARDEN OF REMEMBRANCE

The current Garden of Remembrance (GoR) at Eashing Cemetery was opened in 1966, since then records show that 199 interments of cremated remains have been conducted. The GoR provides an affordable option for those who wish to have a focal point for remembrance of a loved one and also provides an opportunity to have a memorial tablet. At the current level fees, interments into the GoR are valued at £23,880.

An alternative option for interment of cremated remains is available within the cemetery by utilising an ashes plot within the main cemetery (these have been created from what were originally intended to be child graves), however, this option is nearly three times as expensive.

The current GoR is reaching capacity and as such officers recommend that Members agree for officers to bring forward options for the provision of a new GoR and the 'Closure' of the current GoR.

10. MEETING START TIMES

Due to the distances involved and the increased traffic with Godalming, officers recommend that for the two meetings per year where Members first conduct an inspection of the cemeteries that the inspection start time moves to 5.15 pm with the formal meeting starting at 6.00pm. The non-inspection meetings start time to remain at 5.30pm.

11. DATE OF NEXT MEETING

The next meeting of the Godalming Joint Burial Committee is scheduled to take place on Thursday, 8 September 2016 at (5.00pm at Eashing Cemetery and thereafter) 5.30pm in the Council Chamber.

12. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

TO: ALL MEMBERS OF THE GODALMING JOINT BURIAL COMMITTEE