

PARISH OF GODALMING

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Municipal Buildings
Bridge Street
Godalming
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Sir/Madam

I HEREBY SUMMON YOU to attend the Full Council Meeting of the Godalming Town Council to be held in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 17 JANUARY 2013 at 6.30pm.

DATED this 11th day of January 2013.

Louise P Goodfellow
Clerk to the Town Council

A G E N D A

1. THE TOWN MAYOR to sign as a correct record the Minutes of the Meeting of the Council held on the 25 October 2012.

2. TO RECEIVE apologies for absence.

3. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

THE TOWN MAYOR to allow members of the public to ask the Council questions, or make a statement or present a petition. This forum to be conducted in accordance with Standing Order 80.

4. DISCLOSURE OF INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

5. TO RECEIVE official announcements, letters, etc.

6. TO RECEIVE Chairmen's reports of the Committees as under:

Planning & Environment Committee

There were no recommendations to Full Council.

Policy & Management Committee

The Policy & Management Committee made the following recommendation to Full Council that Councillor RA Gordon Smith and Councillor Wilson be nominated to serve as Trustees on the Henry Smith Charity for four years effective from 1 April 2013.

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

Mayoralty Committee

The Chairman's report to be received in confidential session.

7. TO RECEIVE the minutes of the undermentioned Committees:

	Meetings Dated
Planning & Environment Committee	8 November 2012 29 November 2012 20 December 2012 10 January 2013
Policy & Management Committee	29 November 2012 10 January 2013
Mayoralty Committee	6 December 2012 8 January 2013

8. **GODALMING JOINT BURIAL COMMITTEE – REPORT**

TO NOTE FOR INFORMATION the report of the Godalming Joint Burial Committee of its proceedings on the 22 November 2012.

9. **SCHEDULE OF MEETINGS 2013/14**

Members to adopt the Schedule of Meetings for 2013/14 (schedule attached for the information of Members).

10. **HM THE QUEEN'S NEW YEAR'S HONOURS LIST**

Members to note the following from the Queen's New Year's Honours List 2013 – both individuals have been made an MBE (Member of the Most Excellent Order of the British Empire):

Amanda, Mrs HESLOP Headteacher, The Wharf Nursery School and Children's Centre, Godalming, Surrey. For services to Education. (Godalming, Surrey).

Kathleen Mary, Mrs MASTERS For services to Conquest Art in Godalming, Surrey. (Godalming, Surrey).

11. **GODALMING FAIRTRADE TOWN STEERING GROUP**

Members to receive a presentation from the Godalming Fairtrade Town Steering Group.

12. TO AUTHORISE the Clerk to sign or, where appropriate to have sealed on behalf of the Town Council any orders, deeds, or documents necessary to give effect to any of the matters contained in the Reports received at this meeting or in any Resolution passed by the Council.

13. **DATE OF NEXT MEETING**

The date of the next Full Council meeting is scheduled to be held on Thursday, 21 March 2013 at 6.30 pm in the Council Chamber.

14. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

THE COUNCIL MAY WISH TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. STAFFING MATTERS.

15. REPORT OF THE MAYORALTY COMMITTEE

Members to receive a confidential report from the Chairman of the Mayoralty Committee.

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a non-pecuniary interest]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.