

**MINUTES AND REPORT OF THE POLICY & MANAGEMENT COMMITTEE  
HELD ON 21 JULY 2016**

0 Councillor Reynolds – Chairman  
\* Councillor A Bott – Vice Chairman

0	Councillor P Martin	*	Councillor R Gordon-Smith
0	Councillor Poulter	*	Councillor Cosser
*	Councillor Wheatley	*	Councillor T Martin
*	Councillor S Bott	0	Councillor Noyce
*	Councillor Thornton	*	Councillor Welland
*	Councillor Williams	*	Councillor Pinches
*	Councillor Bolton	*	Councillor Gray
*	Councillor Walden	0	Councillor Young
*	Councillor Purkiss		

\* Present                      # Absent & no apology received                      0 Apology                      L Late

166. MINUTES

The Minutes of the meeting held on 9 June 2016, having been previously circulated, were signed by the Chairman as a true record.

167. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

168. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

169. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Councillor Wheatley declared a non-pecuniary interest in Agenda Item 8 on the grounds that she is a member of Rotary. Councillor Wheatley remained in the Chamber when that agenda item was debated.

Councillor T Martin declared a non-pecuniary interest in Agenda Item 8 on the grounds that he is a member of Round Table. Councillor Martin remained in the Chamber when that agenda item was debated.

Councillor S Bott declared a non-pecuniary interest in Agenda Item 8 on the grounds that he is a member of Rotary. Councillor Bott remained in the Chamber when that agenda item was debated.

Councillor Bolton declared a non-pecuniary interest in Agenda Item 8 on the grounds that he is a member of Rotary. Councillor Bolton remained in the Chamber when that agenda item was debated.

170. COMMITTEE WORK PROGRAMME

Members considered the Committee work programme and noted the oral updates on The Communications Working Group and the High Street Roadworks.

The Town Clerk reported that the Town Council's new website had been live since 20 July 2016 and that this was a soft launch with Members being asked to give feedback on the website pending a formal launch in a few weeks' time.

171. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

	£
Godalming Town Council	
Accounts paid since the 10 June 2016	67,941.22
Receipts received since the 10 June 2016	102,936.23
Balance held in Current Account	
Balance at 21 July 2016	13,233.72
Balance held in the Business Deposit Account	
Balance at 21 July 2016	426,003.52

A schedule of the accounts paid was tabled for the information of Members and a copy is attached to record minutes. The vouchers relating to these payments were also tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chairman should sign the schedule of accounts paid.

172. BUDGET MONITORING

Members considered a budget monitoring report for the first quarter of the financial year 2016/17 (the year to 30 June 2016) and noted that the monitoring report showed a current variance of £47,019 underspent. It was further noted that there were no projected variances for the year end.

173. GODALMING ANNUAL BONFIRE & FIREWORK DISPLAY

Members considered a detailed report from officers and agreed that Godalming Town Council will take the lead in co-ordinating a Musical Firework Extravaganza to be held on The Bury's Field on Friday 4 November 2016.

The Deputy Town Clerk was asked to lead the project and to co-ordinate an informal group of other community organisations and some councillors which will help plan the event.

Members noted that the event was expected to make a small profit of which 50% was to be placed in a GTC reserve until sufficient funds were available to underwrite the full costs of the event. The remaining 50% to be distributed evenly amongst the charitable funds of participating organisations (and GTC to cover administration costs).

If the event failed to cover its costs then the shortfall would be covered by Godalming Town Council from the New Initiatives Fund – but in this eventuality the Town Council and participating organisations would review the future viability of the event.

174. CHRISTMAS LIGHTS

Members noted that following their decision regarding Christmas Lights provision (minute 108-16 refers) officers have completed negotiations with the contractors for the installation of icicle lights throughout the area of the scheme, candle lanterns in Bridge Street, Christmas trees in Wharf Street, Queen Street & Church Street and alternative use of Christmas trees and Antares Stars along the High Street with lights being placed in

selected trees. The scheme remains within the agreed costs. The details relating to the separate scheme for the Wilfrid Noyce Centre has also been finalised.

175. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON TRANSPORTATION TASK GROUP

Members noted with thanks a tabled report from Councillors Walden & Councillor Bolton on the Transportation Task Group (SCC) (report attached to the record minutes) an organisation on which Councillors Walden & Bolton represent the Town Council.

176. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON WAVERLEY CITIZENS' ADVICE BUREAU

Members noted with thanks a report from Councillor S Bott on the Waverley Citizens' Advice Bureau an organisation on which Councillor S Bott represents the Town Council.

176. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON GODALMING/MAYEN ASSOCIATION

This item was deferred until the next meeting of the Committee.

177. THE SQUARE

This item was moved from confidential session because it need no longer be considered confidential. The Town Clerk reported that negotiations for surrender on the previous sub-lease on The Square and the granting of a new sub-lease had been successfully completed. The Town Council had issued a license to sub let The Square, a license to alter the same building and an amended head lease. These and other documentation had completed on 18 July 2016 and the new sub-tenant at The Square was Cote Restaurants Ltd.

178. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held on Thursday, 1 September 2016 at 7.30 pm in the Council Chamber or at the conclusion of the Planning & Environment Committee meeting, whichever is later.

179. ANNOUNCEMENTS

There were no announcements.