

**MINUTES AND REPORT OF THE PLANNING & ENVIRONMENT COMMITTEE  
HELD ON THE 21 JULY 2016**

\* Councillor Bolton – Chairman  
0 Councillor Poulter – Vice Chairman

0 Councillor P Martin	* Councillor R Gordon-Smith
* Councillor Cosser	* Councillor Wheatley
* Councillor T Martin	* Councillor A Bott
0 Councillor Reynolds	* Councillor S Bott
0 Councillor Noyce	* Councillor Thornton
L Councillor Welland	* Councillor Williams
* Councillor Pinches	* Councillor Gray
* Councillor Walden	0 Councillor Young
* Councillor Purkiss	

\* Present                      # Absent & No Apology Received                      0 Apology for Absence                      L Late

154. MINUTES

The Minutes of the Meeting held on 2016 were signed by the Chairman as a correct record.

155. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

156. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

157. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Councillor Bolton declared a non-pecuniary interest in Agenda Item 5 on the grounds that he was a member of Waverley Borough Council's Executive. Councillor Bolton left the Chamber and the Chair when that agenda item was debated.

Councillor Bolton declared a further non-pecuniary interest in Agenda Item 6 Schedule No 18 (WA/2016/1329) on the grounds that he is a member of the Frith Hill Area Residents' Association Committee and the Association has strong views on the matter of access. Councillor Bolton remained in the Chamber and in the Chair when that agenda item was debated.

Councillor Gordon-Smith declared a non-pecuniary interest in Agenda Item 5 on the grounds that he is a Waverley Borough Councillor. Councillor Gordon-Smith remained in the Chamber when that agenda item was debated.

Councillor Cosser declared a non-pecuniary interest in Agenda Item 6 Schedule No 4 (WA/2016/1219) on the grounds that he is vice-chairman of governors at the school. Councillor Cosser remained in the Chamber when that agenda item was debated.

Councillor Wheatley declared a non-pecuniary interest in Agenda Item 6 Schedule No 4 (WA/2016/1219) on the grounds that she is a governor at the school. Councillor Wheatley remained in the Chamber when that agenda item was debated.

Councillor Wheatley declared a further non-pecuniary interest in Agenda Item 6 Schedule No 14 (WA/2016/1303) on the grounds that she used to have her booking keeping business at the premises. Councillor Wheatley remained in the Chamber when that agenda item was debated.

Councillor T Martin declared a non-pecuniary interest in Agenda Item 5 on the grounds that he is Deputy Leader of Waverley Borough Council. Councillor Martin left the Chamber when that agenda item was debated.

Councillor A Bott declared a discloseable pecuniary interest in Agenda Item 6 Schedule No 7. (WA/2016/1265) on the grounds that it concerns a neighbouring property. Councillor Bott left the Chamber when that agenda item was debated

Councillor S Bott declared a discloseable pecuniary interest in Agenda Item 6 Schedule No 7. (WA/2016/1265) on the grounds that it concerns an adjacent property. Councillor Bott left the Chamber when that agenda item was debated

Councillor Walden declared a discloseable pecuniary interest in Agenda Item 6 Schedule No 11. (WA/2016/1294) on the grounds that she lives in the same road. Councillor Walden left the Chamber when that agenda item was debated

The comments and observations from the following Waverley Borough Councillors were preliminary ones prior to consideration at Borough Council level and were based on the evidence and representations to the Town Council.

Cllr RA Gordon-Smith	Cllr T Martin
Cllr Welland	Cllr Wheatley
Cllr Thornton	Cllr Williams
Cllr Bolton	Cllr Hunter

158. ELECTION OF A CHAIRMAN FOR ONE AGENDA ITEM

The Chairman had declared a non-pecuniary interest of such significance that he felt it necessary to leave the chamber for the agenda item Waverley Borough Council's draft Local Plan and the Vice-Chairman was absent. The Committee elected Councillor Walden to the Chair for that agenda item.

159. WAVERLEY BOROUGH COUNCIL'S DRAFT LOCAL PLAN

Members considered Waverley Borough Council's draft Local Plan and a report from Chris Bowden from Navigus Planning. It was agreed that the Town Clerk would draw together the Committee's initial thoughts on the draft local plan for consideration at the next meeting of the Committee.

160. PLANNING APPLICATIONS - CONSULTATION

The Committee considered the applications listed on the attached schedule and commented on them as shown in the third column.

161. UPDATE ON THE NEIGHBOURHOOD PLAN

Members received an update from the Councillor Walden and noted that the Neighbourhood Plan Ad Hoc Advisory Group was to undertake a call for sites for the Neighbourhood Plan – with the emphasis being on sites for infrastructure.

162. MEMBERSHIP OF THE NEIGHBOURHOOD PLAN AD HOC ADVISORY GROUP

Members noted that Ms Kate Horne has resigned from the Neighbourhood Plan Ad Hoc Advisory Committee; Members further noted that Mr Keith Lightfoot has replaced Mr John Talbot on the group.

163. ITEMS FOR THE INFORMATION OF MEMBERS

There were no items tabled for the information of members.

164. DATE OF NEXT MEETING

The next meeting of the Planning & Environment Committee is scheduled to be held on Thursday, 11 August 2016 at 7.00 pm in the Council Chamber.

165. ANNOUNCEMENTS

There were no announcements.

SCHEDULE OF PLANS SUBMITTED FOR  
 COMMENTS OF GODALMING TOWN COUNCIL'S PLANNING & ENVIRONMENT COMMITTEE

<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT &amp; NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
1. WA/2016/1185	Application under Section 73 to vary Conditions 1, 2 and 3 of WA/2015/1345 (plan numbers and restrictions on windows) to allow for an increase in size of extension and alterations to roofline and window design. Hill Point, Mark Way, Godalming A Wilson	No objection
2. WA/2016/1203	Erection of extensions and alterations to bungalow to form a 2 storey dwelling following the demolition of an existing conservatory. 18 Hallam Road, Godalming J McCarthy & J Willis	No objection
3. WA/2016/1207	Certificate of Lawfulness under Section 192 for alterations to roof to form habitable accommodation including installation of roof lights. 13 Grange Close, Godalming Mr & Mrs Abilamaa	Application noted
4. WA/2016/1219	Consultation under Regulation 3 for details of School Travel Plan submitted pursuant to Condition 5 of planning permission ref: WA/2015/1249 for the installation of double modular classroom unit for a temporary period of seven years. Loseley Fields Primary School, Green Lane, Farncombe C Ebsworth – Surrey County Council	In the absence of any paperwork Godalming Town Council is unable to comment
5. WA/2016/1259	Certificate of Lawfulness under Section 192 for alterations to roof to provide habitable accommodation including installation of rooflights and rear dormer. 16 St Johns Street, Farncombe J Dye	Application noted

## GODALMING TOWN COUNCIL

<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT &amp; NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
6. WA/2016/1260	Certificate of Lawfulness under Section 192 for alterations to roof to provide habitable accommodation including installation of rooflights and rear dormer. 18 St Johns Street, Farncombe B Parks	Application noted
7. WA/2016/1265	Erection of a detached garage/garden room building following demolition of existing garage (follows invalid application WA/2016/1021). Bramble Croft, The Fairway, Godalming Hadley Homes Ltd	No objection
8. WA/2016/1271	Application under Section 73A to vary Condition 6 (Tree Protection Scheme), 9 (space for parking, plant & materials) and 10 (Arboricultural Method Statement) of WA/2014/1047 to allow amended schemes. Site of First Church of Christ Scientist, Ockford Road, Godalming McCarthy & Stone	No objection
9. WA/2016/1281	Erection of extensions and alterations following demolition of existing single storey extension and conservatory. 2 Wood Road, Farncombe. R Purvis	No objection
10. WA/2016/1290	Erection of extensions and alterations. 135 Ockford Ridge, Godalming. D Levett	No objection
11. WA/2016/1294	Alterations to 2 dwellings to provide single dwelling, erection of ancillary outbuilding and alterations to raised terrace and stairs. 23A & 23B, Croft Road, Godalming. T Williamson	No objection
12. WA/2016/1295	Erection of extensions to first floor and roof; erection of porch. Brambles, Hurtmore Road, Godalming. A Farquhar	No objection

GODALMING TOWN COUNCIL

<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT &amp; NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
13. WA/2016/1297	Erection of a single-storey rear extension. 49 Alderbank Drive, Godalming. E C Stephens Dr C R Seebold & Mr T M Seebold	Object on the grounds of loss of amenity to the residents and future residents of the property.
14. WA/2016/1303	Erection of a first floor extension and provision of a mansard roof to provide additional first floor office and provide a second floor to existing offices. 6 Queen Street, Godalming. Private Pension Dean & Dyer	No objection
15. WA/2016/1311	Use of land to allow the stationing of a mobile pop up cafe. Land at Godalming Wharf, Woolsack Way, Godalming. J Hammersley Minorbites	No objection
16. WA/2016/1324	Display of illuminated and non illuminated signs. 127 - 129 High Street, Godalming. R Weller Pizza Express	No objection
17. WA/2016/1326	Erection of extensions. 65 OCKFORD RIDGE, GODALMING. Mr Marku	No objection
18. WA/2016/1329	Application under Section 73 to vary Conditions 2, 3, 4, 6, 8, 9 & 12 of WA/2013/1295 (conditions relate to landscaping, parking, access, trees, method of construction and suppression of mud). Charterhouse, Hurtmore Road, Godalming Charterhouse School Governing Body	No objection
19. WA/2016/1330	Erection of a two-storey rear extension. 61 Kings Road Farncombe B Hislop	No objection
20. WA/2016/1332	Erection of extensions and alterations. Mintings, Knoll Road, Godalming. Mr & Mrs D Armstrong	No objection
21. TM/2016/0091	Application for works to trees subject of Tree Preservation Order 41/99. 24 Huxley Close, Godalming Dr A Wharton	No objection

## GODALMING TOWN COUNCIL

<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT &amp; NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
22. TM/2016/0096	Application for works to trees subject of Tree Preservation Order 41/99. 10 & 11 Hillside Way, Godalming Mr L Marshallsay	No objection
23. TM/2016/0099	Application for works to tree subject to Tree Preservation Order 10/06. 23 Tree Cottage, Shackstead Lane, Godalming Miss Jenny Craig	No objection
24. TM/2016/0100	Application for works to a tree and removal of a tree subject of Tree Preservation Order 10/06. 21 Shackstead Lane, Godalming Mrs Cindi Lockett	No objection
25. TM/2016/0104	Application for works to trees and removal of a tree subject of Tree Preservation Order 02/04 Aelred Ballfield Road Godalming. Mrs Alison Owen	No objection
CR/2016/0089	Prior Notification Application – Change of use from Class B1a (office) to Class C3 (residential) use to provide 17 flats. Southern House, Flambard Way, Godalming J Beach – Magna Group	In the absence of any paperwork Godalming Town Council is unable to comment.
NMA2016/0112	Amendment to WA/2014/2442 to provide alternations to canopy entrance, fascia boards and landscape design. Site of 85 Ockford Ridge, Godalming M Constable – Waverley Borough Council	In the absence of any paperwork Godalming Town Council is unable to comment
PC/2016/0014	Consultation from a neighbouring authority for replacement of existing dwelling and garage, following demolition of existing dwelling. SQUIRRELS RUN PRIORSFIELD ROAD GODALMING. Guildford Borough Council	In the absence of any paperwork Godalming Town Council is unable to comment