

**MINUTES AND REPORT OF THE PLANNING & ENVIRONMENT COMMITTEE  
HELD ON THE 7 NOVEMBER 2013**

\* Councillor Reynolds – Chairman  
\* Councillor Thornton – Vice Chairman

* Councillor P Martin	* Councillor R Gordon-Smith
* Councillor Poulter	* Councillor Thomson
* Councillor Cosser	* Councillor Wheatley
* Councillor C Gordon-Smith	* Councillor Lister
* Councillor Wilson	0 Councillor Woodham
* Councillor A Bott	* Councillor S Bott
* Councillor Hunter	* Councillor Noyce
0 Councillor Robinson	# Councillor Welland
* Councillor Williams	

\* Present                      # Absent & No Apology Received                      0 Apology for Absence                      L Late

231. MINUTES

The Minutes of the Meeting held on 17 October 2013 were signed by the Chairman as a correct record.

232. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

233. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Councillor Reynolds declared a non-pecuniary interest in Agenda Item 5 Schedule Number 19 (WA/2013/1735) on the grounds that the applicant was known to him. Councillor Reynolds remained in the Chamber and in the Chair when that agenda item was debated.

Councillor Cosser declared a non-pecuniary interest in Agenda Item 5 Schedule Number 16 (WA/2013/1693) on the grounds that he is a resident of Hillside Way. Councillor Cosser remained in the Chamber when that agenda item was debated.

Councillor Wheatley declared a non-pecuniary interest in Agenda Item 5 Schedule Number 19 (WA/2013/1735) on the grounds that the applicant was known to her and the application refers to the block where she lives. Initially Councillor Wheatley remained in the Chamber when that agenda item was debated. However, as the debate continued it became apparent that Councillor Wheatley's interest was pecuniary and Councillor Wheatley declared a discloseable pecuniary interest and withdrew from the Chamber.

Councillor Hunter declared a non-pecuniary interest in Agenda Item 5 Schedule Number 24 (TM/2013/0141) on the grounds that the applicant is a client of his. Councillor Hunter remained in the Chamber when that agenda item was debated.

The comments and observations from the following Waverley Borough Councillors were preliminary ones prior to consideration at Borough Council level and were based on the evidence and representations to the Town Council.

Cllr P Martin  
Cllr Reynolds  
Cllr Thornton  
Cllr Wilson

Cllr RA Gordon-Smith  
Cllr Thomson  
Cllr Wheatley  
Cllr Williams

234. PLANNING APPLICATIONS - CONSULTATION

The Committee considered the applications listed on the attached schedule and commented on them as shown in the third column.

235. PLANNING APPEALS

Members noted the following:

New Appeals

WA/2013/0054 Change of use from retail (Class A1) to a residential dwelling (Class C3) and alterations at 31 Church Street, Godalming.

236. UPDATE ON THE NEIGHBOURHOOD PLAN

Members received an update from Councillor Jane Thomson, Chairman of the Neighbourhood Plan Working Group.

237. TEMPORARY PROHIBITION OF TRAFFIC ORDER 2013 – CHALK ROAD (C23), GODALMING

Members noted that Surrey County Council proposed to make the above mentioned Temporary Order under Section 14(1) of the Road Traffic Regulation Act 1984, the effect of which would be to prohibit vehicles from entering or proceeding along the entire length of (C23) Chalk Road, Godalming, between its junction with Bridge Road and its junction with Charterhouse Road, a distance of 600 metres.

This Temporary Traffic Order was required to facilitate Surrey County Council to carry out major highway repairs and/or surface treatment works. These works were anticipated to be carried out as soon as possible within the twelve-month period of operation of this Temporary Traffic Order that commenced on 5 November 2013. Advanced warning signs would be displayed and the temporary closures would only operate when the relevant traffic signs were displayed. Access would be maintained for pedestrians and emergency vehicles at all times. Access would be maintained for residents and businesses wherever reasonably possible and advanced notification would be given, however, in the event that it was necessary to restrict any access at any time under Section 3 of the Road Traffic Regulation Act 1984 the road could only be closed for a maximum of 8 hours in any 24-hour period. Access for buses might be affected. Any vehicle found to be obstructing the highway during these works would be removed to a suitable location outside the limits of the works after all reasonable methods have been undertaken to identify and contact the vehicle's owner.

Traffic would be diverted via Bridge Road, Wharf Street, Flambard Way, High Street, Station Road, Church Street and Borough Road or this route in reverse order.

238. ITEMS FOR THE INFORMATION OF MEMBERS

There were no items tabled for the information of Members.

239. DATE OF NEXT MEETING

The next meeting of the Planning & Environment Committee is scheduled to take place on Thursday, 28 November 2013 at 6.30 pm in the Council Chamber.

240. ANNOUNCEMENTS

The Town Clerk made a number of announcements relating to Councillors' customary collecting for the Poppy Appeal on Saturday 9 November and regarding arrangements for Remembrance Sunday on 10 November 2013.

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SCHEDULE OF PLANS SUBMITTED FOR  
 COMMENTS OF GODALMING TOWN COUNCIL'S PLANNING & ENVIRONMENT COMMITTEE

<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT &amp; NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
1. WA/2013/1642	Change of Use from Class B1 (office) to Class C3 (residential) to provide 6 flats with associated storage. 128-130 High Street, Godalming Mr & Mrs G Davis	Object to the loss of office/ commercial space on the High Street; the building is unsuitable for residential use due to lack of amenity space and inadequate car parking.
2. WA/2013/1643	Listed Building Consent for alterations. 128-130 High Street, Godalming Mr & Mrs G Davis	As above
3. WA/2013/1648	Change of Use of first floor from restaurant (Class A3) to form a dwelling (Class C3) and alterations. 62 High Street, Godalming B Smart	No objection
4. WA/2013/1649	Listed Building Consent for alterations. 62 High Street, Godalming B Smart	No objection
5. WA/2013/1653	Application under Section 73A to vary Condition 1 of WA/2012/1078 (approved plans) to allow amended house type. Wurth House and Anvil Park, Catteshall Lane, Godalming Linden Homes	Town Councillors declined to comment but indicated that in future they would welcome better information from the applicant to indicate what is being amended.
6. WA/2013/1658	Certificate of Lawfulness under Section 192 for installation of a rooflight window. Plot 1, Land at rear of 49-51 High Street, Godalming G Smith – St Edmunds Developments Ltd	Application noted
7. WA/2013/1659	Certificate of Lawfulness under Section 192 for installation of rooflight window. Plot 2, Land at rear of 49-51 High Street, Godalming G Smith – St Edmunds Developments Ltd	Application noted

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<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT &amp; NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
8. WA/2013/1660	Certificate of Lawfulness under Section 192 for installation of rooflight window. Plot 3, Land at rear of 49-51 High Street, Godalming G Smith – St Edmunds Developments Ltd	Application noted
9. WA/2013/1661	Certificate of Lawfulness under Section 192 for installation of rooflight window. Plot 4, Land at rear of 49-51 High Street, Godalming G Smith – St Edmunds Developments Ltd	Application noted
10.WA/2013/1662	Certificate of Lawfulness under Section 192 for installation of rooflight window. Plot 5, Land at rear of 49-51 High Street, Godalming G Smith – St Edmunds Developments Ltd	Application noted
11.WA/2013/1671	Change of use from office (Class B1) to mixed use office/place of worship (Class B1/D1). Network House, Lower South Street, Godalming The Church of Jesus Christ of Latter-day Saints (GB)	Object to the loss of office/commercial space in the town centre.
12.NMA/2013/0129	Amendment to WA/2013/0990 to allow change to roof design. 4 Willow Road, Godalming J Murray	No objection
13.WA/2013/1683	Erection of attached carport. High Cedars, 119 Binscombe, Godalming K Williams	No objection
14.WA/2013/1684	Variation of Condition 1 of WA/2008/1717 to allow continued use of highway forecourt facing Great George Street for the siting of tables and chairs. Slug & Lettuce, 54-56 High Street, Godalming Stonegate Pub Company	No objection

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<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT &amp; NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
15. WA/2013/1691	Alterations to roof to provide staff accommodation and ventilation shaft. 28 High Street, Godalming B Retkoceri	No objection
16. WA/2013/1693	Erection of a two storey extension. 15 Hillside Way, Godalming V Fowler	No objection
17. WA/2013/1705	Construction of a covered courtyard. 52 Portsmouth Road, Godalming Mr & Mrs A Winder	No objection
18. WA/2013/1712	Erection of front porch extension and alterations. 10 Minster Road, Godalming M Gilligan	No objection
19. WA/2013/1735	Erection of extensions and alterations. 5 Sol y Vista, Frith Hill Road, Godalming J Richards	Object on the grounds of a loss of parking space in a congested area.
20. WA/2013/1737	Erection of a conservatory. Landour, Upper Manor Road, Godalming Mr & Mrs Tunnell	No objection
21. WA/2013/1738	Erection of a single storey extension and alterations. The Old Vicarage, Borough Road, Godalming L Wilson	No objection
22. WA/2013/1739	Listed Building Consent for erection of a single storey extension and alterations. The Old Vicarage, Borough Road, Godalming L Wilson	No objection
23. WA/2013/1763	Erection of a Class B1/B2/B8 employment unit and Class D1 unit (Assembly Leisure) following the demolition of existing buildings; creation of a vehicular access and associated works. Former Batemans Laboratories Building, Catteshall Lane, Godalming P Scott – The Farnison Trust	Object to the loss of commercial land.

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<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT &amp; NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
24. TM/2013/0141	Application for works to a tree subject of Tree Preservation Order God13. 11 Mary Vale, Godalming Mrs Parker	No objection
25. TM/2013/0142	Application to fell a tree subject of Tree Preservation Order God14. Bicton Croft, Deanery Road, Godalming Bicton Croft	No objection
26. TM/2013/0143	Application for works to a tree subject of Tree Preservation Order 28/05. 11 Station Road, Godalming Mr Horlocks	No objection
27. TM/2013/0148	Application for works to trees subject of Tree Preservation Order 42/99. 5 Crownpits Lane, Godalming A Todd	No objection
28. CR/2013/0028	Prior Notification Application – Change of use from Class B1a (office) to Class C3 (residential) use. Craddocks Printing Works, Great George Street, Godalming S Hall – Riverdore Ltd	Application noted
29. DW/2013/0021	The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 5.9m, for which the height would be 3.5m, and for which the height of the eaves would be 3m. 111 Kings Road, Godalming S Prins	Application noted