

GODALMING TOWN COUNCIL

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4 May 2016

I HEREBY SUMMON YOU to attend an EXTRAORDINARY meeting of the **STAFFING SUB COMMITTEE** to be held in the Wyatt Room of the Wilfrid Noyce Centre, Crown Court Car Park, Godalming on TUESDAY, 10 MAY 2016 at 6.00pm.

Councillor N Williams
Vice-Chairman

Committee Members: Councillor Williams – Vice Chairman
Councillor Poulter
Councillor Walden
Chairman of Policy & Management (*ex officio*)

AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting held on the 3 March 2016, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

4. RESIGNATION FROM THE SUB COMMITTEE

Members to note the resignation of Councillor Cosser from the Sub Committee with effect from 8 April 2016.

5. DATE OF NEXT MEETING

The next ordinary meeting of the Staffing Sub Committee is scheduled to be held on Thursday, 8 September 2016 at 7.00 pm in the Council Chamber.

6. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

THE COMMITTEE MAY WISH TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. STAFFING MATTERS.

7. APPRAISAL OF THE TOWN CLERK

To receive a report from the Chairman of the Policy & Management Committee and the Vice-Chairman of this Sub Committee in respect of the recent appraisal of the Town Clerk; to consider the way forward in light of this report and in particular, whether it is necessary or appropriate to appoint external HR advisers; and to make appropriate recommendations to the Policy & Management Committee scheduled to be held on Thursday, 19 May 2016.

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Disclosure by a Member¹ of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a non-pecuniary interest]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.