

**MINUTES AND REPORT OF THE MEETING OF
GODALMING JOINT BURIAL COMMITTEE
HELD ON 16 JUNE 2016**

*	Councillor Wheatley – Chairman
*	Councillor Gordon-Smith – Vice Chairman
*	Councillor A Bott
0	Councillor Noyce
*	Councillor Williams
*	Councillor Gray
*	Councillor Long (Busbridge Parish Council)
0	Councillor Westwood (Busbridge Parish Council)

* Present # Absent & No Apology Received 0 Apology for Absence L Late

1. MINUTES

The Minutes of the meeting held on the 24 March 2016, having been previously circulated, were signed by the Chairman as a true record.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

3. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

4. NIGHTINGALE CEMETERY CHAPEL BUILDINGS RE-ROOFING

Members noted that the works required to re-roof Nightingale Chapel Buildings and the 'outhouse' of Nightingale Cemetery Lodge were now complete. The building works came in at £65,265.20 which is £1,974.80 under the budgeted cost.

Members recorded their thanks to the Cemeteries Manager for management of the project and asked that their thanks be sent to Drake & Kannemeyer the Committee's surveyors for their running of the contract.

5. ACCOUNTS PAID SINCE LAST MEETING

The Finance Officer reported payments totalling £102,274.72 since 25 March 2016.

Cash balances held at 16 June 2016

Current Account	£17,561.78
Business Deposit Account	£167,428.30

A schedule of the accounts paid was tabled for the information of Members and a copy is attached to record minutes. The vouchers relating to these payments were also be tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chairman should sign the schedule of accounts paid.

6. SIGNING OF BANK RECONCILIATIONS

The Committee considered the tabled monthly bank reconciliations since the last meeting of the Committee and authorised the Chairman to sign them.

7. FINAL ACCOUNTS YEAR ENDING 31 MARCH 2016

Members received and agree the final accounts for the year ending 31 March 2016. Accounts attached to the record minutes.

8. BURIAL STATISTICS

The Committee noted the burial statistics for the previous quarter and for the previous twelve months ended the 31 March 2016, which had previously been circulated (copy attached to record minutes).

9. GARDEN OF REMEMBRANCE

Members noted that the current Garden of Remembrance is reaching capacity and authorised officers to investigate and bring forward options for the provision of a new Garden of Remembrance and the 'Closure' of the current Garden of Remembrance.

10. MEETING START TIMES

Members agreed a change to the start time of the summer meeting of the Committee, so that for the two meetings per year where Members first conduct an inspection of the cemeteries the inspection start time moves to 5.15 pm with the formal meeting starting at 6.00pm. The non-inspection meetings start time to remain at 5.30pm.

11. DATE OF NEXT MEETING

The next meeting of the Godalming Joint Burial Committee is scheduled to take place on Thursday, 8 September 2016 at (5.15pm at Eashing Cemetery and thereafter) 6.00pm in the Council Chamber.

12. ANNOUNCEMENTS

There were no announcements.