

**MINUTES AND REPORT OF THE NEIGHBOURHOOD PLAN AD HOC ADVISORY GROUP
HELD ON THE 22 FEBRUARY 2016**

0 Councillor Walden – Chairman
* Mr A Palmer – Vice Chairman

* Councillor Bolton	* Councillor A Bott
0 Ms K Horne	L Councillor Hunter
* Mr J Murray	* Councillor Poulter
* Mr P Stevenson	* Mr J Talbot
* Mrs P Talbot	
0 Councillor Williams	

* Present # Absent & No Apology Received 0 Apology for Absence L Late

414. MINUTES

The Minutes of the Meeting held on 8 January 2016 were signed by the Chairman as a correct record.

415. APOLOGIES FOR ABSENCE & SUBSTITUTIONS

Apologies for absence were received and recorded as above with Mr David Rix being accepted as a substitute for Ms Kate Horne.

416. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

417. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

418. QUESTIONNAIRE AND CONDUCT OF FOCUS GROUPS

Members considered an oral update on the conduct of focus groups, noted the planned dates (various dates & times from 4 March to 15 March) for those groups and where appropriate volunteered to assist.

419. STAKEHOLDER INTERVIEWS

Members considered an oral update on the conduct of stakeholder interviews. The Town Clerk updated members on the Heritage & Design Group's recent session with a man from Historic England and indicated that the Economy Group would shortly be meeting with the Chamber of Commerce. The Community & Infrastructure Group had asked for advice on how to engage with schools and younger people and the committee discussed ideas for that.

420. EXHIBITION AT GODALMING MUSEUM

Members considered draft material for the Godalming Museum planned for the period 22 March to 16 April 2016. It was agreed that groups would contributed their materials as soon as possible.

421. ITEMS FOR THE INFORMATION OF MEMBERS

There were no items tabled for the information of Members.

422. DATE OF NEXT MEETING

The next meeting of the Neighbourhood Plan Ad Hoc Advisory Group is scheduled to take place on Friday, 8 April 2016 at 6.30 pm in the Pepperpot.

423. ANNOUNCEMENTS

There were no announcements.