

## **PARISH OF GODALMING**

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Municipal Buildings  
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Surrey GU7 1HT

Sir/Madam

I HEREBY SUMMON YOU to attend the Full Council Meeting of the Godalming Town Council to be held in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 28 APRIL 2011 at 6.30pm.

DATED this 21<sup>st</sup> day of April 2011.

Louise P Goodfellow  
Clerk to the Town Council

The Meeting will be preceded by Prayer; Reverend Paul Dean of Godalming United Church to officiate.

### **A G E N D A**

1. THE TOWN MAYOR to sign as a correct record the Minutes of the Meeting of the Council held on the 20 January 2011.
2. TO RECEIVE apologies for absence.
3. THE TOWN MAYOR to allow members of the public to ask the Council questions, or make a statement or present a petition. This forum to be conducted in accordance with Standing Order 80.
4. DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS

TO RECEIVE from Members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by the Local Authorities (Model Code of Conduct) Order 2007 No.1159.

Members are requested to disclose, in accordance with the Code of Conduct, both the existence and nature of any "Personal" or "Prejudicial" interests that they may have in relation to matters for consideration on this agenda.

#### Personal Interests

- (1) Subject to sub-paragraphs (2) to (5) below, where a Member has a personal interest in any business of the Town Council and attends a meeting of the Council at which the business is considered, the Member must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.
- (2) Where the Member has a personal interest in any business of the Town Council which relates to or is likely to affect a person described in paragraph 8(1)(a)(i) or 8(1)(a)(ii)(aa) of the Code of Conduct, the Member needs only disclose to the

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

meeting the existence and nature of that interest when s/he addresses the meeting on that business.

- (3) Where the Member has a personal interest in any business of the Town Council of the type mentioned in paragraph 8(1)(a)(viii) of the Code of Conduct, the Member need not disclose the nature or existence of that interest to the meeting if the interest was registered more than three years before the date of the meeting.
- (4) Sub-paragraph (1) only applies where the Member is aware or ought reasonably to be aware of the existence of the personal interest.
- (5) Where a Member has a personal interest but, by virtue of paragraph 14 of the Code of Conduct, sensitive information relating to it is not registered in the Town Council's register of members' interests, the Member must indicate to the meeting that s/he has a personal interest, but need not disclose the sensitive information to the meeting

### Prejudicial Interests

Where a Member has a personal interest in any business of the Town Council that Member also has a prejudicial interest in that business where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice that Member's judgement of the public interest. Where a Member has a prejudicial interest that Member must withdraw from the room or chamber where a meeting considering the business is being held.

5. TO RECEIVE official announcements, letters, etc.
6. TO RECEIVE Chairmen's reports of the Committees as under:

### Planning & Environment Committee

There were no recommendations.

### Policy & Management Committee

The Policy & Management Committee recommends that Full Council adopt the Financial Regulations for the financial year 2011/12 (attached for the information of Members). Standing Order 76 specifically requires that the Policy & Management Committee decide the limits set out at paragraph 12.1(h) of the Financial Regulations; no amendments to paragraph 12.1(h) were made.

7. TO RECEIVE the minutes of the undermentioned Committees:

	Meetings Dated
Planning & Environment Committee	27 January 2011
	17 February 2011
	10 March 2011
	31 March 2011
Policy & Management Committee	17 February 2011
	31 March 2011

8. GODALMING JOINT BURIAL COMMITTEE – REPORT

TO NOTE FOR INFORMATION the report of the Godalming Joint Burial Committee of its proceedings on the 10 February 2011 and 14 April 2011.

9. TO AUTHORISE the Clerk to sign or, where appropriate to have sealed on behalf of the Town Council any orders, deeds, or documents necessary to give effect to any of the matters contained in the Reports received at this meeting or in any Resolution passed by the Council.

10. STANDING ORDERS

Members are asked to review Standing Orders (attached for the information of Members) and to re-adopt them.

11. ALLOCATION OF MAYORAL CHARITY MONEY

A sum of £2,972.41, currently held in an account separate from the Town Council's accounts, is the residual sum of substantial monies raised by the late Maureen Nyazai when she was Town Mayor in 2000. It was Mrs Nyazai's intention that the money raised during her mayoral year should be used to the benefit of Godalming's young people. Members are asked to determine what should be done with the money.

12. LEASE OF THE WILFRID NOYCE CENTRE

Members to consider the legal documents attached for the information of Members and to resolve that the current lease on the Wilfrid Noyce Centre be surrendered in favour of the new lease attached. Members will recall that on 21 January 2010 this Full Council resolved to accept a 125-year lease at peppercorn rent on the Wilfrid Noyce Centre (Minute 371-09 refers) the attached documents give effect to that resolution and are recommended by the Town Clerk and by the Council's solicitors.

13. DATE OF NEXT MEETING

The date of the next Full Council meeting is scheduled to be held on Thursday, 19 May 2011 at 6.30 pm in the Council Chamber.

14. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.