

GODALMING JOINT BURIAL COMMITTEE

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Municipal Buildings
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23 August 2013

I HEREBY SUMMON YOU to attend the **JOINT BURIAL COMMITTEE** meeting to be held in Godalming Council Chamber on THURSDAY, 29 AUGUST 2013 at 5.30 pm. The meeting will be preceded by an inspection of **Nightingale Cemetery** at 5.00 pm.

Louise P Goodfellow
Clerk to the Committee

Committee Members:

Councillor Wilson – Chairman	
Councillor A Bott – Vice Chairman	
Councillor Thomson	
Councillor Lister	
Councillor Wheatley	
Councillor Noyce	
Councillor Long	(Busbridge Parish Council)
Mrs Westwood	(Busbridge Parish Council)

AGENDA

1. **MINUTES**

The Chairman to sign as a correct record the Minutes of the meeting held on 27 June 2013.

2. **APOLOGIES FOR ABSENCE**

3. **DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS**

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

4. **ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS**

Clerk to report on the accounts paid since the last meeting.

A schedule of the accounts paid will be tabled for the information of Members. The vouchers relating to these payments will also be tabled at the meeting for inspection. All payments made are in line with the agreed budget or other resolution of this Committee or Full Council.

Members to agree that the Chairman should sign the schedule of accounts paid.

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

5. EXTERNAL AUDIT FOR THE YEAR ENDING 31 MARCH 2013

Members to note that the External Audit report for the Godalming Joint Burial Committee was sent off to BDO Stoy Hayward on 1 July 2013 immediately after the last meeting. To date the report has not been returned, however, should it be received in time, it will be tabled at the meeting.

6. BURIAL STATISTICS

Statistics for the previous quarter and for the twelve months ending 30 June 2013 are attached for the information of Members. At the date of this agenda there have been no interments during the current quarter, although there is an ashes interment booked in September and notification has been received for another ashes interment with the date to be arranged after a memorial has been erected. However, two full size plots have been purchased at Eashing along with an ashes plot. Two ashes plots have also been sold at Nightingale. A further invoice has been raised for the purchase of a full size plot at Nightingale which is due for payment before the end of the current quarter.

7. SECURITY

Members to receive an oral report from the Cemeteries Manager.

8. MEMORIAL MAINTENANCE

Members to note that 34 memorials have been made safe in Nightingale Cemetery with a further 20 identified as requiring maintenance. The Cemetery Manager will report on the progress of this work.

9. DATE OF NEXT MEETING

The next meeting of the Godalming Joint Burial Committee is scheduled to take place on Thursday, 14 November 2013 at 5.30 pm in the Council Chamber.

10. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

THE COMMITTEE MAY WISH TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. COMMERCIALY SENSITIVE MATTERS.

11. NIGHTINGALE LODGE

Members to receive an oral report from the Clerk.

TO: ALL MEMBERS OF THE GODALMING JOINT BURIAL COMMITTEE

GODALMING JOINT BURIAL COMMITTEE

Disclosure by a Member¹ of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the Codes of Conduct adopted by Godalming Town Council & Busbridge Parish Council).

As required by the Localism Act 2011 and the adopted Codes of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a non-pecuniary interest]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.