

**MINUTES AND REPORT OF THE MEETING OF
GODALMING JOINT BURIAL COMMITTEE
HELD ON 29 AUGUST 2013**

- * Councillor Wilson – Chairman
- * Councillor A Bott – Vice Chairman
- * Councillor Thomson
- * Councillor Lister
- * Councillor Wheatley
- * Councillor Noyce
- * Councillor Long (Busbridge Parish Council)
- * Councillor Westwood (Busbridge Parish Council)

* Present # Absent & No Apology Received 0 Apology for Absence L Late

18. MINUTES

The Minutes of the meeting held on the 27 June 2013, having been previously circulated, were signed by the Chairman as a true record.

19. APOLOGIES FOR ABSENCE

Apologies for absence were received and approved.

20. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

21. ACCOUNTS PAID SINCE LAST MEETING

The Finance Officer reported payments totalling £41,566.05 since the last meeting.

Cash balances held at 13 June 2013

Current Account	£11,090.35
Business Premium Account	£121,486.18

A schedule of the accounts paid was tabled for the information of Members. The vouchers relating to these payments were also be tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chairman should sign the schedule of accounts paid.

22. EXTERNAL AUDIT FOR THE YEAR ENDING 31 MARCH 2013

Members noted that Annual Return and Governance Statement for the Godalming Joint Burial Committee was sent off to BDO Stoy Hayward on 1 July 2013 immediately after the last meeting. The External Audit report has not yet been received.

23. BURIAL STATISTICS

The Committee noted the burial statistics for the previous quarter and for the previous twelve months ended the 30 June 2013, which had previously been circulated (copy attached to record minutes).

24. SECURITY

Members received an oral report from the Cemetery Manager and noted that the installation of the "Mosquito" at Eashing Cemetery Chapel (Minute No. 12-13 refers) had been deferred following conflicting reports about its potential effectiveness and pending the Cemetery Manager's investigation of alternative security measures.

25. MEMORIAL MAINTENANCE

The Cemetery Manager reported on the progress of memorial maintenance work. Members noted that 34 memorials had been made safe in Nightingale Cemetery with a further 20 identified as requiring maintenance.

26. DATE OF NEXT MEETING

The next ordinary meeting of the Godalming Joint Burial Committee is scheduled to take place on Thursday, 14 November 2013 at 5.30 pm in the Council Chamber. However, an extraordinary meeting is provisionally agreed for Tuesday, 8 October at 5.30pm in The Pepperpot.

27. ANNOUNCEMENTS

There were no announcements.

THE COMMITTEE RESOLVED TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. COMMERCIALY SENSITIVE MATTERS.

28. NIGHTINGALE LODGE

The Clerk reported that at this time there was nothing further to report.

TO: ALL MEMBERS OF THE GODALMING JOINT BURIAL COMMITTEE