

GODALMING JOINT BURIAL COMMITTEE

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6 November 2015

I HEREBY SUMMON YOU to attend the **JOINT BURIAL COMMITTEE** meeting to be held in Godalming Council Chamber on THURSDAY, 12 NOVEMBER 2015 at 5.30 pm.

Louise P Goodfellow
Clerk to the Committee

Committee Members: Councillor Wheatley – Chairman
Councillor Gordon-Smith – Vice Chairman
Councillor A Bott
Councillor Noyce
Councillor Williams
Councillor Gray
Councillor Long (Busbridge Parish Council)
Councillor Westwood (Busbridge Parish Council)

AGENDA

1. MINUTES

The Chairman to sign as a correct record the Minutes of the meeting held on 10 September 2015.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

4. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

Clerk to report on the accounts paid since the last meeting.

A schedule of the accounts paid will be tabled for the information of Members. The vouchers relating to these payments will also be tabled at the meeting for inspection. All payments made are in line with the agreed budget or other resolution of this Committee or Full Council.

Members to agree that the Chairman should sign the schedule of accounts paid.

5. SIGNING OF BANK RECONCILIATIONS

The Committee to consider the tabled monthly bank reconciliations since the last meeting of the Committee and authorise the Chairman to sign them.

Members of the Public have the right to attend all meetings of the Godalming Joint Burial Committee and are welcome.

6. BUDGET MONITORING

Members to consider a budget monitoring report for the financial year 2015/16 to 31 October 2015 – the report is attached for the information of Members and shows that expenditure and income to date are within budget and broadly on target. These figures have been used to inform the revised estimates for 2015/16, which form part of the next agenda item. Members to note that the projected outturn for 2015/16 is a deficit of £2,263 compared with the original budgeted deficit of £2,358.

7. REVISED ESTIMATES FOR THE YEAR ENDING 31 MARCH 2015 AND BUDGET FOR THE YEAR ENDING 31 MARCH 2016

Members are asked to consider the budget papers attached for the information of Members.

Members are asked to note that while the total sum to be recharged to the constituent authorities remains unchanged at £64,572 the allocation of this sum between the two authorities (currently £61,521 to Godalming Town Council and £3,051 to Busbridge Parish Council) is only provisional. The allocation can only be confirmed once Waverley Borough Council releases the 2015 Band D equivalent figures for each parish.

Members are asked to agree the Revised Estimates for 2015/16 showing a small deficit of £2,263 and the Budget for 2016/17 showing a deficit of £4,988. Both deficits to be charged to the revenue reserve.

8. BURIAL STATISTICS

Statistics for the previous quarter and for the twelve months ending 30 September 2015 are attached for the information of Members.

9. LAND OFF FRANKLYN ROAD, GODALMING

Members to receive a letter (copy attached for the information of Members) from Crownhall Estates relating to land off Franklyn Road, Godalming for potential cemetery extension. Members are requested to indicate how they would wish the Clerk to respond to the proposal.

10. MEMORIAL INSPECTION

Members to receive an oral report on the progress of the 100% inspection, recording (including photographic records) of the memorials and monuments within Eashing Cemetery.

11. DATE OF NEXT MEETING

The next meeting of the Godalming Joint Burial Committee is scheduled to take place on Thursday, 24 March 2016 at 5.30pm in the Council Chamber.

12. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

TO: ALL MEMBERS OF THE GODALMING JOINT BURIAL COMMITTEE