

**MINUTES AND REPORT OF THE MEETING OF
GODALMING JOINT BURIAL COMMITTEE
HELD ON 12 NOVEMBER 2015**

- * Councillor Wheatley – Chairman
- * Councillor Gordon-Smith – Vice Chairman
- 0 Councillor A Bott
- * Councillor Noyce
- * Councillor Williams
- * Councillor Gray
- * Councillor Long (Busbridge Parish Council)
- * Councillor Westwood (Busbridge Parish Council)

* Present # Absent & No Apology Received 0 Apology for Absence L Late

31. MINUTES

The Minutes of the meeting held on the 10 September 2015, having been previously circulated, were signed by the Chairman as a true record.

32. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

33. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

34. ACCOUNTS PAID SINCE LAST MEETING

The Finance Officer reported payments totalling £29,191.08 since 11 September 2015..

Cash balances held at 12 November 2015

| | |
|--------------------------|-------------|
| Current Account | £46,745.68 |
| Business Deposit Account | £137,247.50 |

A schedule of the accounts paid was tabled for the information of Members. The vouchers relating to these payments were also be tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chairman should sign the schedule of accounts paid.

35. SIGNING OF BANK RECONCILIATIONS

The Committee considered the tabled monthly bank reconciliations since the last meeting of the Committee and authorised the Chairman to sign them.

36. BUDGET MONITORING

Members considered a budget monitoring report for the financial year 2015/16 to 31 October 2015 and noted that expenditure and income to date are within budget and broadly on target.

Members further noted that the figures had been used to inform the revised estimates for 2015/16 see Minute 37-15 below and that the projected outturn for 2015/16 is a deficit of £2,263 compared with the original budgeted deficit of £2,358.

37. REVISED ESTIMATES FOR THE YEAR ENDING 31 MARCH 2016 AND BUDGET FOR THE YEAR ENDING 31 MARCH 2017

Members considered the revised estimates for 2015/16 and the budget for 2016/17 (budget papers including projection of reserves are attached to the record minutes).

Members agreed the Revised Estimates for 2015/16 showing a small deficit of £2,263 and the Budget for 2016/17 showing a deficit of £4,988. Both deficits to be charged to the revenue reserve. Members agreed that the total sum to be recharged to the constituent authorities would remain unchanged at £64,572 for the year 2016/17 but that the allocation of this sum between the two authorities (currently £61,521 to Godalming Town Council and £3,051 to Busbridge Parish Council) remains provisional until Waverley Borough Council releases the 2015 Band D equivalent figures for each parish at which point the total sum will be allocated between the authorities pro rata to Band D equivalent figures.

38. BURIAL STATISTICS

The Committee noted the burial statistics for the previous quarter and for the previous twelve months ended the 30 September 2015, which had previously been circulated (copy attached to record minutes).

39. LAND OFF FRANKLYN ROAD, GODALMING

Members received a letter from Crownhall Estates relating to land off Franklyn Road, Godalming for potential cemetery extension. The Committee's response to the proposal was discussed and it was agreed that, in consultation with the Chairman of the Committee, the Clerk would draft and send a reply to the letter circulating it to all Members.

40. MEMORIAL INSPECTION

Members received an oral report on the progress of the inspection of the memorials and monuments within Eashing Cemetery.

41. DATE OF NEXT MEETING

The next meeting of the Godalming Joint Burial Committee is scheduled to take place on Thursday, 24 March 2016 at 5.30pm in the Council Chamber.

42. ANNOUNCEMENTS

There were no announcements.