

GODALMING TOWN COUNCIL

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Municipal Buildings
Bridge Street
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30 March 2012

I HEREBY SUMMON YOU to attend the **POLICY & MANAGEMENT COMMITTEE** Meeting to be held in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 5 APRIL 2012 at 7.15 pm, or at the conclusion of the Planning & Environment Committee meeting, whichever is later.

Louise P Goodfellow
Town Clerk

Committee Members: Councillor T Martin – Chairman
Councillor Wheatley – Vice Chairman

Councillor P Martin
Councillor Poulter
Councillor C Gordon-Smith
Councillor Reynolds
Councillor Woodham
Councillor S Bott
Councillor Noyce
Councillor Thornton
Councillor Williams

Councillor R Gordon-Smith
Councillor Thomson
Councillor Lister
Councillor Wilson
Councillor A Bott
Councillor Hunter
Councillor Robinson
Councillor Welland

AGENDA

1. MINUTES

To approve as a correct record the minutes of the Extraordinary meeting held on the 15 March 2012, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chairman to allow members of the public to ask the Council questions, or make a statement or present a petition. This forum to be conducted in accordance with Standing Order 80.

4. DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS

To receive from Members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by the Local Authorities (Model Code of Conduct) Order 2007 No.1159.

Members are requested to disclose, in accordance with the Code of Conduct, both the existence and nature of any "Personal" or "Prejudicial" interests that they may have in relation to matters for consideration on this agenda.

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

Personal Interests

- (1) Subject to sub-paragraphs (2) to (5) below, where a Member has a personal interest in any business of the Town Council and attends a meeting of the Council at which the business is considered, the Member must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.
- (2) Where the Member has a personal interest in any business of the Town Council which relates to or is likely to affect a person described in paragraph 8(1)(a)(i) or 8(1)(a)(ii)(aa) of the Code of Conduct, the Member needs only disclose to the meeting the existence and nature of that interest when s/he addresses the meeting on that business.
- (3) Where the Member has a personal interest in any business of the Town Council of the type mentioned in paragraph 8(1)(a)(viii) of the Code of Conduct, the Member need not disclose the nature or existence of that interest to the meeting if the interest was registered more than three years before the date of the meeting.
- (4) Sub-paragraph (1) only applies where the Member is aware or ought reasonably to be aware of the existence of the personal interest.
- (5) Where a Member has a personal interest but, by virtue of paragraph 14 of the Code of Conduct, sensitive information relating to it is not registered in the Town Council's register of members' interests, the Member must indicate to the meeting that s/he has a personal interest, but need not disclose the sensitive information to the meeting

Prejudicial Interests

Where a Member has a personal interest in any business of the Town Council that Member also has a prejudicial interest in that business where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice that Member's judgement of the public interest. Where a Member has a prejudicial interest that Member must withdraw from the room or chamber where a meeting considering the business is being held.

5. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

Town Clerk to report on the accounts paid since the last meeting.

A schedule of the accounts paid will be tabled for the information of Members. The vouchers relating to these payments will also be tabled at the meeting for inspection. All payments made are in line with the agreed budget or other resolution of this Committee or Full Council.

Members to agree that the Chairman should sign the schedule of accounts paid.

6. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON GODALMING/MAYEN ASSOCIATION

Members are asked to note a report from Councillor Wheatley on the Godalming/Mayen Association (report to be tabled) an organisation on which Councillor Wheatley represents the Town Council.

7. APPLICATIONS FOR GRANT AID

	£
Information: 2012/2013 Grants Budget	60,000.00
Allocations this year to date	0.00 *
Balance available for allocation	60,000.00
Applications this meeting	8,458.00
Balance unallocated if applications agreed	51,542.00

Members to consider the following applications for grant aid – the summary of the application is given below – the detailed applications are attached for the information of Members.

Farncombe Youth Football Club

£958.80 applied for to meet the costs of repairing and replacing connections on The Bury's Field floodlights and to replace all lamps. No previous applications.

Godalming District Scouts

£700 applied for to assist with the costs for a Jubilee street party (badges/bunting) with the Guides. Previous applications: £234 in 11/12

Godalming Museum Trust

£5,000 to assist with the provision of a Volunteer Co-ordinator. Previous applications: £950 in 11/12, £4,600 in 10/11, £4,000 pa from 04-09.

Rodborough School

£300 applied for to assist with a project, which will provide opportunities for young people to research the Arts & Crafts Movement within Surrey with the help of Godalming Museum. Previous applications: £200 in 08/09.

The Cellar Café

£1,000 is applied for to assist with the costs of providing a 4-night holiday to the Isle of Wight for six regular customers who are particularly disadvantaged. Previous applications: £800 in 11/12, £800 in 10/11, £800 in 09/10.

Wey Valley Amateur Radio Group

£500 is applied for to assist with the costs of running a commemorative international radio station and exhibition constructed at Charterhouse to honour the heroism of Jack Phillips and to which the general public will have access on two successive days. No previous applications.

8. GRANT AID IN KIND

The following sums were granted last year as Grant Aid in Kind for organisations using the Town Council's premises. Members are invited to consider whether they are prepared to grant these organisations Grant Aid in Kind for the current year on the same basis as last year without the individual organisations completing a second application form – or whether the Town Clerk should invite all these organisations to complete further application forms.

Godalming Round Table

£100 Grant Aid in Kind was granted in the form of ten hours free use of the Wilfrid Noyce Centre on Saturday, 4 June 2011 in order to facilitate the Town Show. It is suggested that the same sum is granted in respect of ten hours free use of the Wilfrid Noyce Centre on Saturday, 2 June 2012.

Godalming Together Community Interest Company

£210 Grant Aid in Kind was granted in the form of free use of The Pepperpot for fifteen two-hour meetings a year. It is suggested that the same sum is granted for 2012/13 for a further fifteen two-hour meetings.

The Godalming Trust

Free use of the Pepperpot Undercroft and Upper Room over the weekend of 10 & 11 September (Heritage Open Days) was awarded - a total of 16 hours at a total value of £208. It is suggested that the same sum is granted for the weekend of 8 & 9 September 2012.

GO Godalming Association

Free use of the Pepperpot Upper Room for the association's quarterly committee meetings was awarded – a total of 12 hours a year at a total value of £84 a year (though the application covered six meetings up to and including October 2012 – a total value of £126). It is suggested that £84 be granted for 2012/13 covering the quarterly meetings for that year.

9. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held on Thursday, 17 May 2012 at 7.15 pm in the Council Chamber or at the conclusion of the Planning & Environment Committee, whichever is the later.

10. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

THE COMMITTEE MAY WISH TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. COMMERCIALY-SENSITIVE MATTERS.

11. OFFER OF GIFT OF LAND

Members to consider a confidential report from the Town Clerk, report attached for the information of Members.

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a personal interest or a prejudicial interest in a matter under consideration at a meeting (S.81 Local Government Act 2000 and the adopted Godalming Town Council Code of Conduct).

As required by the Local Government Act 2000, **I HEREBY DISCLOSE**, for the information of the authority that I have [a personal interest]² [a prejudicial interest]³ in⁴ the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest. If you have a prejudicial interest in an item, please indicate whether you wish to speak (refer to Godalming Town Council’s Code of Conduct paragraph 12(2)).

Agenda No.	Subject	Personal	Prejudicial	Reason	Speak?	
					Yes	No

Signed _____

Dated _____

¹ “Member” includes co-opted member, member of a committee, joint committee or sub-committee – section 83, Local Government Act 2000.

² A personal interest includes:

Any matter registered in the register of interests

Any decision which affects the well-being or financial position of a member or a friend or relative to a greater extent than others.

³ A prejudicial interest is a personal interest so significant that it is likely to prejudice the member’s judgment of the public interest.

⁴ State item under consideration.