

**MINUTES AND REPORT OF THE MEETING OF
GODALMING JOINT BURIAL COMMITTEE
HELD ON 14 NOVEMBER 2013**

*	Councillor Wilson – Chairman	
*	Councillor A Bott – Vice Chairman	
*	Councillor Thomson	
*	Councillor Lister	
*	Councillor Wheatley	
*	Councillor Noyce	
0	Councillor Long	(Busbridge Parish Council)
#	Mrs Westwood	(Busbridge Parish Council)

* Present # Absent & No Apology Received 0 Apology for Absence L Late

37. MINUTES

The Minutes of the Extraordinary meeting held on the 8 October 2013, having been previously circulated, were signed by the Chairman as a true record.

38. APOLOGIES FOR ABSENCE

Apologies for absence were received and approved.

39. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

40. ACCOUNTS PAID SINCE LAST MEETING

The Finance Officer reported payments totalling £6,043.76 since the 30 September 2013.

Cash balances held at 31 October 2013

Current Account	£11,948.24
Business Premium Account	£96,486.18

A schedule of the accounts paid was tabled for the information of Members. The vouchers relating to these payments were also be tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chairman should sign the schedule of accounts paid.

41. REVISED ESTIMATES FOR THE YEAR ENDING 31 MARCH 2014 AND DRAFT BUDGET FOR THE FINANCIAL YEAR 2014/15

Members considered the Joint Burial Committee Revised Estimates for the Local Government Financial Year 2013/14 and the Committee's draft budget for the financial year 2014/15 and the Committee's Reserves (copies attached to the record minutes).

Members agreed both budgets provided and agreed that the net budgetary requirement for 2014/15 would be £64,752 (no increase on 2013/14).

Members noted that the requirement was split between the two constituent authorities pro rata to the tax base (i.e. pro rata to the Band D household equivalent figure for each parish supplied each year by the collection authority Waverley Borough Council). Members noted that the indicative split of the budgetary requirement for 2014/15 was £3,157 from Busbridge Parish Council and £61,415 from Godalming Town Council. However, at this time Waverley Borough Council had not yet supplied the tax base figures for 2014/15 and while the overall budget was agreed the split between the two constituent authorities might change.

42. BURIAL STATISTICS

Members noted the statistics for the previous quarter and for the twelve months ending 30 September 2013, (copy attached to record minutes). Additionally Members noted that during October there has been 1 inhumation at Nightingale, 3 inhumations (including 1 in the natural burial area) and two interment of ashes at Eashing Cemetery.

43. NIGHTINGALE LODGE

Members agreed the installation of secondary glazing at Nightingale Cemetery Lodge, the cost not to exceed £2,200.

44. STORM DAMAGE

Members noted that during the recent storm both cemeteries suffered tree damage. The costs for all tree work to rectify the damage has been met from within the horticulture budget.

45. POPPIES

Members agreed that they might wish to have poppies sown in the cemeteries as an act of remembrance as part of the commemoration of the start of the First World War.

46. NIGHTINGALE CEMETERY – RESEEDING OF THE NEW GRAVE AREA

Members authorised the reseeding of the new grave area at Nightingale Cemetery at a cost of £3,500.

47. DATE OF NEXT MEETING

The next meeting of the Godalming Joint Burial Committee is scheduled to take place on Thursday, 27 January 2014 at 5.30 pm in the Council Chamber.

48. ANNOUNCEMENTS

There were no announcements.

TO: ALL MEMBERS OF THE GODALMING JOINT BURIAL COMMITTEE