

**MINUTES AND REPORT OF THE MEETING OF
GODALMING JOINT BURIAL COMMITTEE
HELD ON 27 OCTOBER 2011**

- * Councillor Wilson – Chairman
- # Councillor A Bott – Vice Chairman
- 0 Councillor Thomson
- * Councillor Lister
- * Councillor Wheatley
- * Councillor Noyce
- * Councillor Long (Busbridge Parish Council)
- * Councillor Westwood (Busbridge Parish Council)

* Present # Absent & No Apology Received 0 Apology for Absence L Late

44. MINUTES

The Minutes of the meeting held on the 29 September 2011, having been previously circulated, were signed by the Chairman as a true record.

45. APOLOGIES FOR ABSENCE

Apologies for absence were received and approved.

46. DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS

Members declared no Personal or Prejudicial Interest in relation to any item on the agenda for this meeting, which are required to be disclosed by the Local Authorities (Model Code of Conduct) Order 2007 No.1159.

47. ACCOUNTS PAID SINCE LAST MEETING

The Finance Officer reported payments totalling £8,375.84 since the last meeting.

Cash balances held at 30 September 2011

Current Account	£15,113.45
Business Premium Account	£107,976.35

A schedule of the accounts paid was tabled for the information of Members. The vouchers relating to these payments were also be tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chairman should sign the schedule of accounts paid.

48. REVISED ESTIMATES FOR THE YEAR ENDING 31 MARCH 2012 AND DRAFT BUDGET FOR THE FINANCIAL YEAR 2012/13

Members agreed the Joint Burial Revised Estimates for the Local Government Financial Year 2011/12.

They also agreed that there should be a 0% increase in the Budget for the Local Government Financial Year 2012/13 giving the Constituent Authorities clarity about the

Joint Burial Committee's requirement for 2012/13; being £62,088 from Godalming Town Council and £2,484 from Busbridge Parish Council.

However, Members noted that the financial appraisal for the Grounds Maintenance contract still had to be completed, but it was noted that the outcome would be contained within the 0% increase. Members also noted that decisions considered later on the Agenda relating to the Boundary Fencing, Restoration of Memorial and Clearance of Fly Tipping had not been included in the draft figures and would all have an impact on the final calculation. It was therefore agreed that the detailed income and expenditure budget for the financial year 2012/13 would be brought to the next meeting of the Committee so that it might be finalised.

49. BOUNDARY FENCING AT EASHING CEMETERY

Members noted that, in accordance with Minute 41-11, the Cemetery Manager had sought three quotes to take down the existing fencing along both boundary lines adjacent to the rear gardens of Ockford Ridge and to replace that fencing with 1.8m close board fencing. All quotes were from locally based commercial fencing contractors with local authority contract experience, and were as follows:

Contractor A	£12,115	
Contractor B	£12,374	(this contractor recommended and quoted for 2m high fencing – indicated that costs would be slightly less for 1.8m high fencing)
Contractor C	£13,841	

Members felt that the recommendation and quote supplied by contractor B for a 2m high fence offered the best value for money and instructed the Cemetery Manager, subject to satisfactory pre-contract checks, to award the contract to Guildford Fencing. Members further agreed that an additional provision of £200 should be made in order to provide temporary 'heras' fencing for properties with young children or dogs. Members agreed that the total cost of £12,574 would be funded from the £4,500 set aside in reserves for "railings and boundaries", the £4,500 allocated in the current year for that same purpose and £3,574 from the Cemeteries Maintenance budget.

50. VISUAL APPEARANCE OF NIGHTINGALE CEMETERY

Further to their deliberations on the 29 September 2011 (Minute No 33-11 refers) Members considered an additional quote to restore damaged terracotta memorials provided by Stonecrest Monumental Masons for £130–£230. Members noted that the first quote provided on the 29 September 2011 was for a full restoration and conservation of the structures whereas the second quote was for a restoration of the structures only ie. a reassembly of the pieces. Members felt that although full restoration and conservation would be desirable the cost could not be justified, therefore, Members agreed to the work being carried out by Stonecrest Monumental Masons. The costs to be funded from the budget for Restoration of Memorials.

51. CLEARANCE OF FLY TIPPING AT EASHING CEMETERY

At their meeting of 29 September (Minute 41-11 refers) Members requested further information on costs relating to clearance of fly-tipped waste from Eashing Cemetery. This further information was tabled at the meeting. Based on an estimated cost of £1,500 Members instructed the Cemetery Manager to arrange for the waste to be cleared and to write to the neighbouring properties requesting they contact the Cemetery Manager if they see any further incidents of fly-tipping.

The estimated sum of £1,500 to be funded from the Tree Maintenance & Horticulture budget.

52. DATE OF NEXT MEETING

Members agreed that an Extraordinary meeting to take place on Thursday, 8 December 2011 at 5.30pm in the Council Chamber. The next Ordinary meeting will take place on Thursday, 12 January 2012 at 5.30 pm in the Council Chamber

53. ANNOUNCEMENTS

There were no announcements.

TO: ALL MEMBERS OF THE GODALMING JOINT BURIAL COMMITTEE