

**MINUTES AND REPORT OF THE POLICY & MANAGEMENT COMMITTEE
HELD ON 19 JUNE 2014**

* Councillor Reynolds – Chairman
* Councillor A Bott – Vice Chairman

0	Councillor P Martin	*	Councillor R Gordon-Smith
*	Councillor Poulter	*	Councillor Thomson
0	Councillor Cosser	*	Councillor Wheatley
0	Councillor T Martin	*	Councillor C Gordon-Smith
*	Councillor Lister	*	Councillor Woodham
*	Councillor S Bott	*	Councillor Hunter
0	Councillor Noyce	#	Councillor Robinson
*	Councillor Thornton	#	Councillor Welland
*	Councillor Williams		

* Present # Absent & no apology received 0 Apology L Late

77. MINUTES

The Minutes of the meeting held on 15 May 2014, having been previously circulated, were signed by the Chairman as a true record.

78. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

Mr Michael O'Sullivan had requested, in accordance with Standing Order No 4, to make a statement regarding Agenda Item 11 (the grant application from Sport Godalming). The Chairman elected to take the statement at the relevant agenda item and moved that item forward

79. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Councillor Poulter declared a non-pecuniary interest in Agenda Item 11 (the grant application from Sport Godalming) on the grounds that she is vice-president of Go Godalming. Councillor Poulter remained in the Chamber when that agenda item was discussed.

80. COMMITTEE WORK PROGRAMME

Members considered the draft work programme and noted the updates given. Revised copy of the work programme attached to the record minutes.

81. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

	£
Godalming Town Council Accounts paid since the 15 May 2014	55,960.24
Balance held in Current Account Balance at 19 June 2014	27,533.79
Balance held in the Business Deposit Account Balance at 19 June 2014	469,558.51

A schedule of the accounts paid was tabled for the information of Members. The vouchers relating to these payments were also tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chairman should sign the schedule of accounts paid.

82. FINAL ACCOUNTS FOR GODALMING TOWN COUNCIL INCLUDING THE COMMUNITY CENTRES FOR THE YEAR ENDING MARCH 2014

Members received the Annual Accounts for Godalming Town Council (incorporating Broadwater Centre Community Centre, Wilfrid Noyce Community Centre and the Pepperpot) for the year ended 31 March 2014 recommended to Full Council that it receive and adopt the same.

Members agreed that as the revenue reserve is already 50% of the current precept that a surplus of £25,712 is transferred to the ear-marked reserve for the Wilfrid Noyce refurbishment project.

83. OPTION TO TAX LAND AND BUILDINGS IN RELATION TO WILFRID NOYCE AND BROADWATER PARK COMMUNITY CENTRES

Members considered a report from the Town Clerk noting that on 10 December 2009 this Committee had resolved to opt The Pepperpot into taxation because this represented the simplest and most efficient way keeping the Council under the *de minimus* threshold for VAT on partially exempt expenditure. At that time Members noted that in due course the issue of whether or not the Council's other community buildings should be opted into taxation would need to be considered (Minute 330-09 refers).

Members were now asked to consider opting the Wilfrid Noyce Centre and Broadwater Park Community Centre into taxation and resolved so to do with effect from 1 July 2014 in order to remove the risk of the Council's partial exemption calculation exceeding the *de minimus* threshold.

It was further agreed that authority was delegated to officers to reduce the net charges by up to 20% for current users who would experience difficulty the increased gross charge. There would be no reduction in charges for any new user. The shortfall in income from any such reduction in charges to be met from the reserve of £8,500 created within the Town Council's accounts from additional income generated in 2013/14.

84. NEW NOTICEBOARDS

Members noted the exercise of the Town Clerk's delegated authority on two counts:

- the purchase two new noticeboards to display information relating to the Centenary of the First World War and funded from the WW1 grant made by this Committee. One to be located in the undercroft of The Pepperpot and the second on land adjacent to the Farncombe Day Centre. Members noted that WBC have consented to the installation of this second noticeboard at that location.
- the purchase a new, heavy duty noticeboard, made from manmade material to replace the existing dilapidated board on Green Lane at a cost of £879.70 taken from the existing Noticeboards budget.

85. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON FARNCOMBE DAY CENTRE

Members noted with thanks a report from Councillor Woodham on the Farncombe Day Centre an organisation on which Councillor Woodham represents the Town Council.

86. APPLICATIONS FOR GRANT AID

Members considered three grant application and decided upon them as shown:

The Cellar Café - £800 was awarded to assist with the costs of two trips by coach or train to the coast for Cellar customers and their families who cannot afford a holiday, including a simple meal such as fish and chips and ice-cream.

Community Street Team - £5,000 was awarded for funding towards reshaping the small hall at the Farncombe Community Centre into a coffee shop.

Sport Godalming - £1,000 was awarded to assist with funding for the charity's general fund and operating costs for the charity.

87. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held on Thursday, 31 July 2014 at 7.15 pm in the Council Chamber or at the conclusion of the Planning & Environment Committee, whichever is the later.

88. ANNOUNCEMENTS

The Chairman asked all present to congratulate Councillor Poulter on her being awarded an MBE in the Queen's Birthday Honours list for services to the community in Godalming. All present were delighted to congratulate Councillor Poulter.

THE COMMITTEE RESOLVED TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. COMMERCIALY SENSITIVE MATTERS.

89. THE SQUARE

Members considered two letters received relating to The Square and a confidential oral report from the Town Clerk and resolved to await the advice of the Town Council's solicitor before replying to either letter.