

**MINUTES AND REPORT OF THE POLICY & MANAGEMENT COMMITTEE
HELD ON 20 JUNE 2013**

* Councillor Wheatley – Chairman
* Councillor Poulter – Vice Chairman

* Councillor P Martin	* Councillor R Gordon-Smith
0 Councillor Thomson	* Councillor Cosser
* Councillor C Gordon-Smith	* Councillor Lister
0 Councillor Reynolds	* Councillor Wilson
* Councillor Woodham	* Councillor A Bott
* Councillor S Bott	* Councillor Hunter
0 Councillor Noyce	* Councillor Robinson
0 Councillor Thornton	# Councillor Welland
* Councillor Williams	

* Present # Absent & no apology received 0 Apology L Late

77. MINUTES

The Minutes of the meeting held on 6 June 2013, having been previously circulated were altered in manuscript to reflect the fact that the meeting of the 20 June 2013 was scheduled for 6.30pm and not 7.15pm. The Minutes were then signed by the Chairman, with that alteration, as a true record.

78. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

79. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

80. COMMITTEE WORK PROGRAMME

Members considered the draft work programme and agreed some amendments to it which are reflected in the revised work programme attached (copy attached for the information of Members and to record minutes).

81. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

	£
Godalming Town Council Accounts paid since the 31 May 2013	33,723.68
Balance held in Current Account Balance at 18 June 2013	4,461.33
Balance held in the Business Deposit Account Balance at 18 June 2013	471,782.16

A schedule of the accounts paid was tabled for the information of Members. The vouchers relating to these payments were also tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chairman should sign the schedule of accounts paid.

82. VIDEO ENTRY SYSTEM

Members agreed that a video entry system supplied by a specialist intercom provider based in Golders Green, London should be purchased at a cost of £419, the cost to be met from within the Town Council's Health & Safety budget.

83. PAYMENT OF STAFF SALARIES

Members considered a report from the Town Clerk and agreed that for as long as staff salaries continue to be paid by cheque payday will be the 22nd of the month.

84. VISIT TO GODALMING OF THE NEW MAYOR OF MAYEN

Members considered a report from the Town Clerk and agreed additional twinning expenditure of £1,200 to be funded in the first instance from Reserves but to be met from underspends elsewhere at Revised Estimates stage.

Members asked that the wider issue of town twinning be placed upon the committee's work programme with a view to a report being received on 5 September 2013.

85. GENERAL POWER OF COMPETENCE

The Town Clerk reported that she had submitted the necessary 200 words for assessment by the Society of Local Council Clerks and anticipated that all being well Full Council should be able to adopt the General Power of Competence at its meeting on the 12 September 2013.

86. ANCESTRAL TOURISM PROJECT

Members considered a report from the Town Clerk and agreed a revised timetable for the project culminating in the launch of the Godalming Ancestral Tourism Pack in April 2014.

87. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON THE GODALMING TRANSPORTATION TASK GROUP (SCC)

Members received a report from Councillors Hunter/Thomson on the Godalming Transportation Task Group (SCC) an organisation on which Councillors Hunter/Thomson represent the Town Council. Members thanked Councillors Hunter/Thomson for their report.

88. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON THE GO GODALMING ASSOCIATION

Members received a report from Councillor RA Gordon-Smith on the Go Godalming Association (report tabled at the meeting and attached to record minutes) an organisation on which Councillor RA Gordon-Smith represents the Town Council. Members noted that in fact "GoLo" has given away in excess of £25,000 for local good causes; and thanked Councillor Gordon-Smith for his report.

89. APPLICATIONS FOR GRANT AID

Members considered the following application for grant aid and decided upon it as shown.

The Cellar Café

£800 was granted to assist with the costs of 2 subsidised day-trips by coach which would include more people than the previously arranged holidays.

90. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held on Thursday, 25 July 2013 at 7.15 pm in the Council Chamber or at the conclusion of the Planning & Environment Committee, whichever is the later.

91. ANNOUNCEMENTS

There were no announcements.