

# PARISH OF GODALMING

## AT A MEETING OF THE TOWN COUNCIL

### OF THE PARISH OF GODALMING HELD IN THE GODALMING CHAMBER

ON THURSDAY 21 NOVEMBER 2013 AT 6.30 PM

\* The Town Mayor (Councillor T Martin)  
\* The Deputy Town Mayor (Councillor Wilson)

* Councillor P Martin	* Councillor RA Gordon-Smith
0 Councillor Poulter	* Councillor Thomson
0 Councillor Cosser	0 Councillor Wheatley
* Councillor C Gordon-Smith	* Councillor Lister
* Councillor S Reynolds	* Councillor Woodham
0 Councillor A Bott	* Councillor S Bott
* Councillor Hunter	* Councillor Noyce
0 Councillor Robinson	* Councillor Thornton
# Councillor Welland	* Councillor Williams

\* Present                      # Absent without apology                      0 Apology for Absence                      L Late

#### 241. MINUTES

The Minutes of the meeting of the Council held on 12 September 2013 were signed by the Mayor as a correct record.

#### 242. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

#### 243. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

#### 244. OFFICIAL ANNOUNCEMENTS, LETTERS, ETC

There were none.

#### 245. COMMITTEE REPORTS

The reports of the following Committees setting out decisions taken pursuant to delegated powers were RECEIVED

### **Audit Committee**

The Audit Committee recommended that Full Council consider the recommendations contained in the External Auditor's Report dated 30 July 2013 (copy attached to the record minutes). Members CONSIDERED and NOTED the recommendations.

The Audit Committee also asked Full Council to review the programme of risk management undertaken by the Audit Committee; full details were provided for the information of Members (copy attached to record minutes). Members REVIEWED the programme of risk management and took the opportunity to ask the Chairman of the Audit Committee and officers questions.

### **Planning & Environment Committee**

There were no recommendations to Full Council.

### **Policy & Management Committee**

Upon the recommendation of the Policy & Management Committee Members ADOPTED the following revised documents (copies attached to the record minutes):

- o Health & Safety Policy Statement
- o Fire Safety Policy Statement
- o Standing Orders

### 246. **TO RECEIVE MINUTES OF COMMITTEE MEETINGS**

The reports of the following committees setting out decisions taken pursuant to delegated powers were RECEIVED:

	Meetings Dated
Audit Committee	10 October 2013
Planning & Environment Committee	26 September 2013 17 October 2013 7 November 2013
Policy & Management Committee	17 October 2013

### 247. **GODALMING JOINT BURIAL COMMITTEE**

The reports of the meetings of the Joint Burial Committee held on 8 October and 14 November 2013 were noted.

### 248. **SEALING OF DOCUMENTS, ETC.**

The following resolution was passed nem con.

THAT THE TOWN CLERK BE AUTHORISED TO SIGN OR WHERE APPROPRIATE, TO HAVE SEALED ON BEHALF OF THE TOWN COUNCIL ANY ORDERS, DEEDS OR DOCUMENTS NECESSARY TO GIVE EFFECT TO ANY OF THE MATTERS CONTAINED IN THE REPORTS RECEIVED AT THIS MEETING OR IN ANY RESOLUTION PASSED BY THE TOWN COUNCIL.

249. GODALMING & DISTRICT CHAMBER OF COMMERCE

Members RECEIVED a presentation from John Taylor and Alison Daniels, President and Treasurer respectively of the Godalming & District Chamber of Commerce.

250. DATE OF NEXT MEETING

The next meeting of the Full Council is scheduled to be held on Thursday, 16 January 2014 at 6.30 pm in the Council Chamber.

251. ANNOUNCEMENTS

There were no announcements.