

# GODALMING TOWN COUNCIL

Tel: 01483 523575  
Fax: 01483 523077  
E-Mail: office@godalming-tc.gov.uk  
Website: www.godalming-tc.gov.uk

Municipal Buildings  
Bridge Street  
Godalming  
Surrey GU7 1HT

23 November 2012

I HEREBY SUMMON YOU to attend the **POLICY & MANAGEMENT COMMITTEE** Meeting to be held in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 29 NOVEMBER 2012 at 7.15 pm, or at the conclusion of the Planning & Environment Committee meeting, whichever is later.

Louise P Goodfellow  
Town Clerk

Committee Members: Councillor T Martin – Chairman  
Councillor Poulter – Vice Chairman

Councillor P Martin  
Councillor Thomson  
Councillor C Gordon-Smith  
Councillor Reynolds  
Councillor Woodham  
Councillor S Bott  
Councillor Noyce  
Councillor Thornton  
Councillor Williams

Councillor R Gordon-Smith  
Councillor Cosser  
Councillor Lister  
Councillor Wilson  
Councillor A Bott  
Councillor Hunter  
Councillor Robinson  
Councillor Welland

## AGENDA

### 1. MINUTES

To approve as a correct record the minutes of the meeting held on the 18 October 2012, a copy of which has been circulated previously.

### 2. APOLOGIES FOR ABSENCE

### 3. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chairman to allow members of the public to ask the Council questions, or make a statement or present a petition. This forum to be conducted in accordance with Standing Order 80.

### 4. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

### 5. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

Town Clerk to report on the accounts paid since the last meeting.

A schedule of the accounts paid will be tabled for the information of Members. The vouchers relating to these payments will also be tabled at the meeting for inspection. All payments made are in line with the agreed budget or other resolution of this Committee or Full Council.

Members to agree that the Chairman should sign the schedule of accounts paid.

6. REVISED ESTIMATES 2012/13 AND BUDGET 2013/14

Normally at this time of the year Members are asked to consider the revised estimates for the current year and the draft budget for the financial year ahead. Officers report that there is currently so much uncertainty surrounding local council budgets for the year 2013/14 that there is not enough information for your officers to be able to provide a meaningful draft budget at this time.

Provisionally officers hope to present a recommended budget to the meeting of this Committee scheduled for 10 January 2013 with a view to the precept being set at the Full Council meeting scheduled for 17 January 2013.

7. WAVERLEY HOPPA COMMUNITY TRANSPORT

On 18 October 2012 the grant application from Waverley Hoppa Community Transport was deferred to this meeting of the Committee so that the Town Clerk could invite a representative of the organisation to attend this meeting to speak to the application. At the time of writing (23 November) no response to the Town Clerk's letter of 24 October 2012 has been received and there has been no response to a follow-up 'phone call made on 16 November 2012.

This item remains on the agenda so as not to disadvantage Waverley Hoppa Community Transport should a response be received between now and the meeting date. In that case the Town Clerk will report orally.

8. HENRY SMITH CHARITY

Members are asked to consider a letter from the Clerk to the Trustees of the Henry Smith Charity (letter attached for the information of Members). The current period of office as Nominative Trustee representing Godalming Town Council on the Henry Smith Charity ends for both Councillor RA Gordon Smith and Councillor Wilson in March 2013.

Members are asked to consider what recommendations they would wish to make to Full Council about nominations to the Henry Smith Charity effective from 1 April 2013.

9. REVIEW OF THE FAMOUS FOREBEARS' PAGE OF THE GTC WEBSITE

Members to consider a report from the Town Clerk (attached for the information of Members).

10. PEPPERPOT PLANNING PERMISSION AND LISTED BUILDING CONSENT

On 17 May 2012 Members authorised the preparation and submission of the relevant applications to the planning authority for planning approval and listed building consent for the installation of additional steps and balustrade for reasons of safety at the Pepperpot (Min No. 41-12 refers). Waverley Borough Council granted these permissions along with Conservation Area Consent on 12 October 2012 (WA/2012/1379). Specific conditions were

placed on these works regarding material to be used and quality of workmanship. Waverley Borough Council also require a Method of Construction Scheme to be submitted and approved prior to commencement of any works. Members are requested to authorise the surveyor to seek competitive tenders for this work and to instruct the Facilities Manager to report the results of the tender exercise to this Committee prior to any works being authorised to start.

11. SHARED USE OF BROADWATER PARK COMMUNITY CENTRE CAR PARK BY WAVERLEY BOROUGH COUNCIL

Members to consider a report from the Town Clerk (attached for the information of Members).

12. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON GODALMING TOGETHER CIC

Members are asked to note a report from Councillor A Bott on the Godalming Together Community Interest Company (report to be tabled) an organisation on which Councillor Bott represents the Town Council.

13. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held on Thursday, 10 January 2013 at 7.15 pm in the Council Chamber or at the conclusion of the Planning & Environment Committee, whichever is the later.

14. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

THE COMMITTEE MAY WISH TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. COMMERCIALY SENSITIVE MATTERS AND STAFFING MATTERS.

15. THE SQUARE

Members to consider a confidential oral report from the Town Clerk.

16. NOMINATION FOR CO-OPTED CLERK TO THE NALC LARGER COUNCILS' COMMITTEE 2013-15

Members to consider a confidential report from the Town Clerk (attached for the information of Members).

17. REPORT OF THE STAFFING SUB-COMMITTEE

Members to consider a confidential oral report from the Chairman of the Staffing Sub-Committee following an extraordinary meeting of the Staffing-Sub Committee held on 29 October 2012.

## GODALMING TOWN COUNCIL

Disclosure by a Member<sup>1</sup> of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]<sup>2</sup> [a non-pecuniary interest]<sup>3</sup> in the following matter:-

**COMMITTEE:**

**DATE:**

**NAME OF COUNCILLOR:** \_\_\_\_\_

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_

<sup>1</sup> "Member" includes co-opted member, member of a committee, joint committee or sub-committee

<sup>2</sup> A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

<sup>3</sup> A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.