

**MINUTES AND REPORT OF THE PLANNING & ENVIRONMENT COMMITTEE
HELD ON THE 26 NOVEMBER 2015**

* Councillor Poulter – Chairman
* Councillor Bolton – Vice Chairman

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|-----------------------|-----------------------------|
| * Councillor P Martin | * Councillor R Gordon-Smith |
| * Councillor Cosser | * Councillor Wheatley |
| 0 Councillor T Martin | 0 Councillor Reynolds |
| * Councillor S Bott | * Councillor Hunter |
| * Councillor Noyce | 0 Councillor Thornton |
| 0 Councillor Welland | * Councillor Williams |
| * Councillor Pinches | 0 Councillor Gray |
| * Councillor Walden | # Councillor Young |

* Present # Absent & No Apology Received 0 Apology for Absence L Late

282. MINUTES

The Minutes of the Meeting held on 5 November 2015 were signed by the Chairman as a correct record.

283. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

284. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

285. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Councillor Poulter declared a non-pecuniary interest in Agenda Item 5 Schedule No 14 (WA/2015/2089) on the grounds that she knows the applicant. Councillor Poulter remained in the Chamber when that agenda item was debated but ceded Chairmanship of the meeting to the Vice-Chairman for that item.

Councillor P Martin declared a disclosable pecuniary interest in Agenda Item 5 Schedule No 13 (WA/2015/2088) on the grounds that his home is located 100 metres from 15 Windy Wood. Councillor Martin left the Chamber when that agenda item was debated.

Councillor Cosser declared a disclosable pecuniary interest in Agenda Item 5 Schedule No 26 (TM/2015/0167) on the grounds that his father-in-law is owner of an adjoining property. Councillor Cosser left the Chamber when that agenda item was debated.

Councillor S Bott declared a non-pecuniary interest in Agenda Item 5 Schedule No 14 (WA/2015/2089) on the grounds that the applicant is known to him in a personal capacity. Councillor Bott remained in the Chamber when that agenda item was debated.

Councillor Williams declared a disclosable pecuniary interest in Agenda Item 5 Schedule No 16 (WA/2015/2099) on the grounds one of the owners of the flats is a client of his. Councillor Williams left the Chamber when that agenda item was debated.

The comments and observations from the following Waverley Borough Councillors were preliminary ones prior to consideration at Borough Council level and were based on the evidence and representations to the Town Council.

Cllr P Martin
Cllr Wheatley
Cllr Bolton

Cllr RA Gordon-Smith
Cllr Williams
Cllr Hunter

286. PLANNING APPLICATIONS - CONSULTATION

The Committee considered the applications listed on the attached schedule and commented on them as shown in the third column.

287. WAVERLEY BOROUGH COUNCIL - PLANNING DECISIONS

Members noted the contents of a list of Godalming applications considered by Waverley Borough Council (either by delegated authority or by Development Management Committees) where decisions were significantly different to the observations submitted by the Town Council (copy attached to record minutes).

288. PLANNING APPEALS

New Appeals Lodged

WA/2015/1159 – Land to the rear of Lesslands Lodge, 26 Busbridge Lane, Godalming. Erection of a single storey dwelling.

Appeal Decisions

WA/2014/2173 – The Old Post House, 128-130 High Street, Godalming, GU7 1AB. Change of use of the first and second floors from office use to 4 residential flats together with the retention of office space at ground floor. ALLOWED

289. STONEPIT CLOSE: FUTURE USE OF COMMUNITY ROOM

Members considered the contents of an e-mail received from the Head of Strategic Housing & Delivery at Waverley Borough Council. The proposal was submitted in advance of a planning application being made.

Members confirmed their support for the proposal to convert the community room, owned and managed by Waverley, into an additional affordable home.

290. CREATION OF A NEIGHBOURHOOD PLAN AD-HOC ADVISORY COMMITTEE

In accordance with Standing Order 132 Members agreed to appoint an ad hoc advisory committee to lead the Neighbourhood Plan process (effectively amalgamating the Town Council's Neighbourhood Plan Working Party and the GOFARNP Steering Group).

Members further agreed the purpose and terms of reference for the advisory committee as attached to the record minutes.

Members further agreed the following membership of the advisory committee:

Cllr Bolton
Cllr A Bott
Ms K Horne
Cllr Hunter

Mr J Murray
Mr A Palmer
Cllr Poulter
Mr P Stevenson
Mr J Talbot
Mrs P Talbot
Cllr Walden
Cllr Williams

Members further agreed the following meeting dates for the advisory committee (dates after 8 April are subject to ratification by Full Council when the calendar of meeting dates for the civic year 2016/17 is set). All meetings to be held at 18.30 in The Pepperpot:

Friday 8 January 2016
Monday 22 February 2016
Friday 8 April 2016
Monday 23 May 2016
Friday 8 July 2016
Monday 22 August 2016
Friday 7 October 2016
Monday 21 November 2016
Friday 6 January 2017
Monday 20 February 2017
Friday 7 April 2017
Monday 22 May 2017

Finally Members agreed formally to dissolve the Neighbourhood Plan Working Party.

291. UPDATE ON THE NEIGHBOURHOOD PLAN

Members received an update from the Town Clerk, Councillor Walden and Chris Bowden from Navigus Planning. Specifically the Town Clerk presented the initial analysis of the results of the Neighbourhood Questionnaire (and a written report is attached to the record minutes).

Following the update the meeting agreed to suspend Standing Orders in order to permit a number of Godalming residents present (and invited to attend the Committee meeting) to ask questions and participate in the item.

At the end of the item the meeting agreed to reinstate Standing Orders.

292. ITEMS FOR THE INFORMATION OF MEMBERS

There were no items tabled for the information of Members.

293. DATE OF NEXT MEETING

The next meeting of the Planning & Environment Committee is scheduled to take place on Thursday, 17 December 2015 at 7.00 pm in the Council Chamber.

294. ANNOUNCEMENTS

The Town Clerk announced that at 7.00pm on Thursday, 21 January 2016 there would be a Public Meeting held in the Borough Hall to address the issues of flood alleviation in the Godalming area. A drop-in exhibition will be held immediately in advance of the meeting.

SCHEDULE OF PLANS SUBMITTED FOR
 COMMENTS OF GODALMING TOWN COUNCIL'S PLANNING & ENVIRONMENT COMMITTEE

| <u>APPLICATION</u> | <u>PROPOSED DEVELOPMENT & NAME OF APPLICANT</u> | <u>OBSERVATIONS</u> |
|--------------------|--|---------------------|
| 1. WA/2015/2035 | Erection of an extension. 76A High Street, Godalming Mr M Staff | No objection |
| 2. WA/2015/2036 | Listed Building Consent for the erection of an extension. 76A High Street, Godalming Mr M Staff | No objection |
| 3. WA/2015/2040 | Alterations to existing single storey extension together with alterations to existing garage to provide habitable accommodations (as amended by plans received 2/11/15). 63 Miltons Crescent, Godalming S Radwanski | No objection |
| 4. WA/2015/2041 | Erection of extensions following demolition of existing conservatory; alterations to roof, attached garage and elevations to provide habitable accommodation. 48 Twycross Road, Godalming B Gilbert | No objection |
| 5. WA/2015/2042 | Alterations to existing dormer windows to provide clear glazing. Chanter House, Town End Street, Godalming Collins | No objection |
| 6. WA/2015/2051 | Erection of extensions and alterations to Museum and Science building; erection of new toilet block and associated following the demolition of ancillary buildings; siting of temporary replacement administration buildings for the duration of the construction project. Museum Block, Charterhouse School, Hurtmore Road, Godalming Charterhouse School | No objection |

GODALMING TOWN COUNCIL

| <u>APPLICATION</u> | <u>PROPOSED DEVELOPMENT & NAME OF APPLICANT</u> | <u>OBSERVATIONS</u> |
|--------------------|---|---------------------|
| 7. WA/2015/2052 | Listed Building Consent for the erection of extensions to the Museum and Science block and associated works. Museum Block Charterhouse School, Hurtmore Road, Godalming Charterhouse School | No objection |
| 8. WA/2015/2055 | Erection of a garage. 9 Maplehatch Close, Godalming P Sanderson | No objection |
| 9. WA/2015/2062 | Erection of single storey front and rear extensions and alterations. 7 Penstock Mews, Catteshall Road, Godalming Mr & Mrs McNeill | No objection |
| 10.WA/2015/2068 | Erection of building to provide 2 flats and associated parking. Land at 56 Birch Road, Farncombe S McKenna-Slade | No objection |
| 11.WA/2015/2072 | Erection of a 2 storey side extension and front porch. Suma, St Annes Road, Godalming M Stevens | No objection |
| 12.WA/2015/2083 | Construction of a dormer window. 18 More Road, Farncombe Mr & Mrs Bainbridge | No objection |
| 13.WA/2015/2088 | Erection of two storey extensions and alterations including a dormer window. 15 Windy Wood, Godalming Mr & Mrs Berry | No objection |
| 14.WA/2015/2089 | Erection of a detached garage/outbuilding following demolition of existing outbuildings. Holmefield, Hurtmore Road, Godalming Luscombe | No objection |
| 15. WA/2015/2093 | Erection of a two storey rear extension. 17 Hawthorn Road, Godalming F Pockett | No objection |
| 16. WA/2015/2099 | Installation of ventilation ducting and flue. 139 High Street, Godalming M Cabbaroglu | No objection |

GODALMING TOWN COUNCIL

| <u>APPLICATION</u> | <u>PROPOSED DEVELOPMENT & NAME OF APPLICANT</u> | <u>OBSERVATIONS</u> |
|--------------------|--|---|
| 17. WA/2015/2100 | Erection of first floor extension and alterations. 126 Busbridge Lane, Godalming Mr & Mrs Munz | No objection |
| 18. WA/2015/2139 | Erection of single and first floor extensions and alterations following demolition of existing conservatory. 34 Franklyn Road, Godalming L Prichard | No objection |
| 19. WA/2015/2144 | Erection of single storey extension and alterations including a dormer window following demolition of existing extension; erection of a detached double garage following demolition of existing detached garage. Georgeville, Hurtmore Road, Godalming Mr Smith | No objection |
| 20. WA/2015/2146 | Construction of parking area adjacent to New Way. The Meath, Westbrook Road, Godalming M Keighly – The Meath Epilepsy Charity | No objection but the Ward Councillor is asked to call this application in to the relevant Waverley Committee. |
| 21. WA/2015/2167 | Formation of parking area and associated works. Mill Pool House, Mill Lane, Godalming N Buckland – Threadneedle Portfolio Services Ltd | No objection |
| 22. TM/2015/0158 | Application for works to trees subject of Tree Preservation Order 03/03. 128 Peperharow Road, Godalming L Housley | No objection |
| 23. TM/2015/0159 | Application for works to a tree subject of Tree Preservation Order 42/99. 18 The Paddock, Godalming Mrs Eglinton | No objection |
| 24. TM/2015/0165 | Application for works to and removal of trees subject of Tree Preservation Order 12/07. Broom and Lees Field, Charterhouse, Hurtmore Road, Godalming D Roberts | No objection |

GODALMING TOWN COUNCIL

| <u>APPLICATION</u> | <u>PROPOSED DEVELOPMENT & NAME OF APPLICANT</u> | <u>OBSERVATIONS</u> |
|--------------------|--|---|
| 25. TM/2015/0167 | Application for works to trees subject of Tree Preservation Order 14/01. 1 69 Kingsdowne House, Meadow, Godalming Mrs Casey | No objection |
| 26. TM/2015/0169 | Application for works to a tree subject of Tree Preservation Order 2/03. Little Normanhurst, Summerhouse Road, Godalming S Makhalouf | No objection |
| CA/2015/0115 | Ockford Road Conservation Area – Tree numbering in accordance with submitted annotated plan. T1 Norway maple – Fell T2 Willow – Remove easterly stem Inn on the Lake, Ockford Road, Godalming Mitchells & Butlers PLC | In the absence of any supporting paperwork the Town Council is unable to comment. |
| CR/2015/0019 | Prior Notification Application – Change of use from Class B1a (office) to Class C3 (residential) use to provide 10 dwellings. Southern House, Flambard Way, Godalming CEPF II CJ Sarl | In the absence of any supporting paperwork the Town Council is unable to comment. |
| NMA/2015/0174 | Amendment to WA/2015/1655 to provide alterations to elevations including porch. Willow View, Moss Lane, Godalming Mr & Mrs Steel | In the absence of any supporting paperwork the Town Council is unable to comment. |