

**MINUTES AND REPORT OF THE EXTRA-ORDINARY STAFFING SUB COMMITTEE  
HELD ON THE 13 DECEMBER 2011**

- \* Councillor Poulter – Chairman
- \* Councillor Robinson – Vice Chairman
- \* Councillor C Gordon-Smith
- # Councillor Williams
- \* Councillor T Martin (*ex officio*)

\* Present      # Absent & No Apology Received      0 Apology for Absence      L Late

291. MINUTES

The Minutes of the Meeting held on 8 September 2011 were signed by the Chairman as a correct record.

292. DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS

Members declared no Personal or Prejudicial Interest in relation to any item on the agenda for this meeting, which is required to be disclosed by Local Authorities (Model Code of Conduct) Order 2007 No.1159.

293. DATE OF NEXT MEETING

The next ordinary meeting of the Staffing Sub Committee is scheduled to be held on Thursday, 2 February 2012 at 6.30 pm in the Council Chamber.

294. ANNOUNCEMENTS

There were no announcements.

THE COMMITTEE RESOLVED TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. STAFFING MATTERS.

295. GODALMING PROJECT COORDINATOR POST

Members considered a confidential report from the Town Clerk and resolved to make the following recommendation to the Policy & Management Committee; that Godalming Town Council should agree to accept the transfer of the Godalming Project Coordinator post from Waverley Borough Council and that the post should be made a permanent one.