

**MINUTES AND REPORT OF THE NEIGHBOURHOOD PLAN AD HOC ADVISORY GROUP
HELD ON THE 22 AUGUST 2016**

0 Councillor Walden – Chairman
0 Mr A Palmer – Vice Chairman

* Councillor Bolton
* Councillor Hunter
* Mr J Murray
* Mr P Stevenson
* Councillor Williams

* Councillor A Bott
* Mr K Lightfoot
* Councillor Poulter
* Mrs P Talbot

* Present # Absent & No Apology Received 0 Apology for Absence L Late

192. ELECTION OF A CHAIRMAN

Due to the unforeseen absence of both the Chairman and Vice Chairman, the committee elected Councillor A Bott to chair the meeting

193. MINUTES

The Minutes of the Meeting held on 8 July 2016 were signed by the Chairman as a correct record.

194. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

195. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

196. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

197. WAVERLEY BOROUGH COUNCIL'S DRAFT LOCAL PLAN

Members considered a report from Navigus Planning about Waverley Borough Council's (WBC) Draft Local Plan (DLP) and provided comment of the report (and the DLP) to be considered, as part of Godalming Town Council's (GTC) formal response to Waverley Borough Council's Local Plan, by GTC's Policy & Management Committee at its meeting of 1 September 2016.

198. CALL FOR SITES

Members considered the draft letter for a call for sites. The committee agreed the letter subject to including employment land within the requirement. It was further agreed that the letter should be sent by post and e-mailed to known local landowners and to planning agents (copy of letter attached to record minutes).

199. DRAFT REPORT FROM HOUSING GROUP

Members received the draft report of the Housing Group. Members noted the extensive evidence base, detailed and dedicated hard work in producing the report. With minor issues of semantics the committee accepted this report.

200. UPDATE FROM WORKING GROUPS

The following working groups provided an update on the progress of their reports:

Environment – Work has started on bringing their report together, further support and advice will be provided at a meeting with Chris Bowden of Navigus Planning on the 6 September. The Group requires maps of the recreation areas within the town. It was suggested that Surrey interactive maps may provide the required information, if unsuitable GTC to source appropriate maps.

Heritage & Design – The Group has taken advice from Chris Bowden on its plan. There is not a resource to carry out a Characteristic Survey recommended by Chris Bowden. It was suggested that an alternative, simple generic policy, may suffice. The need for a Characteristic Survey has also been raised by Historical England and the Godalming Trust. The Heritage & Design Working Group has requested funding to enable additional professional support to achieve the best outcome and therefore requested access to NP funds if available.

Economy – The Economy Group's draft plan has been submitted. A survey of local businesses is being compiled. It has proved to be a very good format.

201. UPDATE ON PROJECT PLAN

Members noted the slippage of the May 2016 revised project plan. It was agreed that an updated project plan, taking account of the current position, be prepared for the next meeting.

202. DATE OF NEXT MEETING

The next meeting of the Neighbourhood Plan Ad Hoc Advisory Group is scheduled to be held on Thursday, 7 October 2016 at 6.00 pm in the Pepperpot.

203. ANNOUNCEMENTS

There were no announcements.