

**MINUTES AND REPORT OF THE NEIGHBOURHOOD PLAN AD HOC ADVISORY GROUP
HELD ON THE 7 OCTOBER 2016**

0 Councillor Walden – Chairman
* Mr A Palmer – Vice Chairman

* Councillor Bolton	0 Councillor A Bott
0 Councillor Hunter	* Mr K Lightfoot
* Mr J Murray	0 Councillor Poulter
* Mr P Stevenson	* Mrs P Talbot
* Councillor Williams	

* Present # Absent & No Apology Received 0 Apology for Absence L Late

292. MINUTES

The Minutes of the Meeting held on 22 August 2016 were signed by the Chairman as a correct record.

293. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above. Penny McLaren was also in attendance representing the Economy Working Group.

294. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

295. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

296. REPRESENTATIONS FROM OAKFORD HOMES

This item was withdrawn. Though written representations from Oakford Homes had been received in relation to the call for sites and were considered at the next agenda item.

297. CALL FOR SITES

Members noted that two full responses had been received to this Group's call for sites and it was agreed that these two responses will form part of the Neighbourhood Plan evidence base. A response from the Town Council was indicated but would have to await formal confirmation from the Town Council's Policy & Management Committee before a third site might also be added.

It was agreed that a fourth response from a householder required additional research before comment could be made.

298. GODALMING TOWN COUNCIL'S RESPONSE TO WAVERLEY BOROUGH COUNCIL'S DRAFT LOCAL PLAN

Members noted the Town Council's response to Waverley Borough Council's draft Local Plan.

299. UPDATE FROM WORKING GROUPS

Members considered updates from each of the working groups:

The Housing working group has not met since the last meeting of this group and that group's report is now ready to be drafted into part of the Neighbourhood Plan by Navigus Planning.

The Economy working group presented the results of their questionnaire to businesses. The Town Clerk and Peter Stevenson agreed to check correlation with the findings of the resident's questionnaire.

The Environment working group reported on a useful meeting with Navigus Planning and upon moving the group's emphasis away from water towards other environmental issues. Gathering information on air quality was proving a problem. The group asked for a named contact with the Transport working group and this was provided. It was noted that the Environment working group has produced a stakeholder questionnaire which the Town Clerk will distribute.

The Heritage & Design working group – Navigus Planning has provided lots of feedback and the group's report is 80% there. More photos are to be taken as evidence.

The Community & Infrastructure working group – this group has fallen into abeyance and the Town Clerk undertook to pull the evidence together and draft a report on these issues for the next meeting of this group.

300. ITEMS FOR THE INFORMATION OF MEMBERS

There were no items tabled for the information of Members.

301. DATE OF NEXT MEETING

The next meeting of the Neighbourhood Plan Ad Hoc Advisory Group is scheduled to be held on Thursday, 21 November 2016 at 6.00 pm in the Pepperpot.

302. ANNOUNCEMENTS

There were no announcements.