

**MINUTES AND REPORT OF THE MEETING OF
GODALMING JOINT BURIAL COMMITTEE
HELD ON 10 NOVEMBER 2016**

* Councillor Wheatley – Chairman
* Councillor Gordon-Smith – Vice Chairman
* Councillor A Bott
* Councillor Noyce
* Councillor Williams
0 Councillor Gray
L Councillor Long (Busbridge Parish Council)
* Councillor Westwood (Busbridge Parish Council)

* Present # Absent & No Apology Received 0 Apology for Absence L Late

26. MINUTES

The Minutes of the meeting held on the 8 September 2016, having been previously circulated, were signed by the Chairman as a true record.

27. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

28. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

29. ACCOUNTS PAID SINCE LAST MEETING

The Finance Officer reported payments totalling £20,385.18 since 9 September 2016

Cash balances held at

Current Account	£15,373.48
Business Deposit Account	£112,583.67

A schedule of the accounts paid was tabled for the information of Members and a copy is attached to record minutes. The vouchers relating to these payments were also be tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chairman should sign the schedule of accounts paid.

30. CREATION OF NEW PLOTS FOR CREMATED REMAINS AT EASHING CEMETERY

Members received an oral update from the Cemeteries Manager on the progress of works. He reported that originally it was thought 120 plots could be provided in the area identified, but since the removal of the hedges and trees it was now believed an additional 180 plots could be added in the same area. The cost of doing this additional work would be approximately £10,000 (a quote for the work has been requested but not yet received). The Cemeteries Manager advised that should the same work be done at a later date it would

incur additional fees as the contractor would need to bring back in the machinery. He also advised that to proceed with the creation of the additional 180 plots would constitute emerging works and thus would not require a separate tender process.

Members agreed to create the additional 180 plots using the current contractor as part of the current project. Further that the additional £10,000 be funded from the Revenue Reserve.

31. REVISED ESTIMATES FOR THE YEAR ENDING 31 MARCH 2017 AND BUDGET FOR THE YEAR ENDING 31 MARCH 2018

Members considered revised budget papers tabled for the information of Members that included the creation of the additional 180 plots as agreed above (copy attached to record minutes).

Members noted that while the total sum to be recharged to the constituent authorities remained unchanged at £64,572 the allocation of this sum between the two authorities (currently £61,589 to Godalming Town Council and £2,983 to Busbridge Parish Council) is only provisional. The allocation can only be confirmed once Waverley Borough Council releases the 2016 Band D equivalent figures for each parish.

Members agreed, after noted minor amendments, the Revised Estimates for 2016/17 showing a small profit of £150 and the Budget for 2017/18 showing a deficit of £1,383. Both amounts to be charged to the revenue reserve.

32. BURIAL STATISTICS

The Committee noted the burial statistics for the previous quarter and for the previous twelve months ended the 30 September 2016, which had previously been circulated (copy attached to record minutes).

33. CEMETERY FEES & CHARGES

Members considered a modest increase of some fees & charges due to Consumer Price Index increases and noted the proposed fees had been made after consultation with local funeral homes. Members approved the proposed increase to cemetery fees & charges (copy attached to record minutes).

34. DATE OF NEXT MEETING

The next meeting of the Godalming Joint Burial Committee is scheduled to take place on Thursday, 23 March 2017 at 5.30pm in the Council Chamber.

35. ANNOUNCEMENTS

There were no announcements.

TO: ALL MEMBERS OF THE GODALMING JOINT BURIAL COMMITTEE