

# GODALMING TOWN COUNCIL

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8 September 2017

I HEREBY SUMMON YOU to attend the EXTRAORDINARY **STAFFING COMMITTEE** Meeting to be held in the Committee Room 3, Waverley Borough Council, The Burys, Godalming on THURSDAY, 14 SEPTEMBER 2017 at 6.00pm or at the conclusion of the preceding Joint Burial Committee, whichever is later.

Andy Jeffery  
Acting Town Clerk

Committee Members: Councillor Walden – Chairman  
Councillor A Bott – Vice Chairman  
Councillor Poulter  
Councillor Williams  
Councillor Gray  
Chairman of Policy & Management (*ex officio*)

**\*\*\*\*PLEASE NOTE DIFFERENT VENUE\*\*\*\***

## AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting held on the 27 July 2017, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

4. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters, discussed at this meeting, are to be publicised.

5. DATE OF NEXT MEETING

The next meeting of the Staffing Committee is scheduled to be held on Thursday, 21 September 2017 at 7.00 pm in the Council Chamber.

6. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

THE COMMITTEE MAY WISH TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. STAFFING MATTERS.

7. TUPE – MUSEUM STAFF

Members to receive a report from the Acting Town Clerk regarding the TUPE measures associated with the transfer of Godalming Museum Staff from the employ of Waverley Borough Council to Godalming Town Council (report to be tabled for the information of Members). Members are asked to review the measures and where necessary resolve to make recommendations to Full Council for the acceptance of the TUPE measures.

8. RESOURCES WORKING GROUP

As agreed by the Policy & Management Committee at its meeting of 7 September 2017, Members are to receive a presentation from the Chairman of the Resources Working Group relating to the outcomes the group's report as they pertain to staffing matters.

Members to consider how the staffing related recommendations from the Working Group should be implemented.

Members to note that their recommendations for implementation are subject to the Policy & Management Committee accepting the outcomes of the Resources Working Group at its meeting of the 5 October 2017 and subsequent recommendation to Full Council for adoption at its meeting on the same day.

## GODALMING TOWN COUNCIL

Disclosure by a Member<sup>1</sup> of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]<sup>2</sup> [a non-pecuniary interest]<sup>3</sup> in the following matter:-

**COMMITTEE:**

**DATE:**

**NAME OF COUNCILLOR:** \_\_\_\_\_

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_

<sup>1</sup> "Member" includes co-opted member, member of a committee, joint committee or sub-committee

<sup>2</sup> A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

<sup>3</sup> A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.