

# GODALMING TOWN COUNCIL

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25 September 2017

I HEREBY SUMMON YOU to attend the **NEIGHBOURHOOD PLAN AD HOC ADVISORY COMMITTEE** Meeting to be held in the Wilfrid Noyce Centre, Crown Court Car Park, Godalming on MONDAY, 2 OCTOBER 2017 at 6.00 pm.

Andy Jeffery  
Acting Town Clerk

Committee Members:

- Cllr Bolton
- Cllr A Bott - Chairman
- Cllr Hunter
- Mr K Lightfoot
- Mr J Murray
- Mr A Palmer – Vice Chairman
- Cllr Poulter
- Cllr Purkiss
- Mr P Stevenson
- Mrs P Talbot
- Cllr Williams

## AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 17 July 2017, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chairman to allow members of the public to ask the Council questions, make a statement or present a petition. This forum to be conducted in accordance with Standing Order 4.

4. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

5. DRAFT 3 NEIGHBOURHOOD PLAN REPORT

Members to review Draft 3 of the Neighbourhood Plan Report in order to produce a schedule of works required to complete the report. (sent to Members of the Committee electronically 26 September 2017 and to be tabled at the meeting).

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

6. PROJECT TIMELINE

Members to review the revised Neighbourhood Plan schedule (copy attached for information of Members).

7. ITEMS FOR THE INFORMATION OF MEMBERS

Members are asked to note the items which are tabled for their information.

8. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters, discussed at this meeting, are to be publicised.

9. DATE OF NEXT MEETING

The next meeting of the Neighbourhood Plan Ad Hoc Advisory Committee is scheduled to take place on Monday, 20 November 2017 at 6.00 pm in the Wilfrid Noyce Centre.

10. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

**SUMMARY DIAGRAM OF MILESTONES/PROCESSES – GODALMING NEIGHBOURHOOD PLAN**

**1<sup>st</sup> Revision October 2015**  
**2<sup>nd</sup> Revision May 2016**  
**3<sup>rd</sup> Revision December 2016**  
**4<sup>th</sup> Revision October 2017**

	<b>2013</b>		
	Oct	Nov	Dec
	Planning Public Meeting		
	Developing Community Engagement Strategy		

<b>2014</b>											
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
◆ Public Meeting											
Developing Community Engagement Strategy											
	Setting up working groups										
			Working groups active in their subject/theme areas								

<b>2015</b>											
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Working groups active in their subject/theme areas											
								Questionnaire			
										◆ Questionnaire report	
											Stakeholder Engagement

<b>2016</b>																											
Jan	Feb	Mar	Apr	May	Jun				Jul				Aug				Sep				Oct		Nov		Dec		
					6	13	20	27	4	11	18	25	1	8	15	22	29	5	12	19	26	3	17	7	21	5	19
Stakeholder Engagement																											
	Working groups report																										
																					Call for development sites						
																							Tech Assess of sites				

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Jan – Nov 2017	Nov /Dec 2017	Jan 2018	Feb 2018	March 2018	April/May 2018	May 2018	June 2018	Aug – Oct 2018	November 2018
	20 November NPAHAG		22 Feb GTC P&M						
Bringing the first draft plan together									
	NPSG Final review pre-issue 1 <sup>st</sup> draft plan								
		Post review updates							
			1st Draft Plan to GTC for scrutiny						
				1 <sup>st</sup> Draft plan printed & uploaded to e-media					
					Pre-submission Consultation				
						Redrafting in the light of Comments			
							Updated plan printed & uploaded to e-media		
								Updated Plan Publicity	
									Independent Exam

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Dec - Jan 2018 /2019	Feb 2019	Mar 2019	April	May	Jun
Independent Examination					
	Referendum Ready				
		Referendum notification and date of referendum TBC			