

## **PARISH OF GODALMING**

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Municipal Buildings  
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Sir/Madam

I HEREBY SUMMON YOU to attend the Full Council Meeting of the Godalming Town Council to be held in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 21 MARCH 2019 at 7.00pm.

DATED this 15<sup>th</sup> day of March 2019.

Andy Jeffery  
Clerk to the Town Council

The meeting will be preceded by prayer with the Revd Jane Vlach officiating – all who wish to participate in prayers are most welcome to do so; however, anyone not wishing to participate may leave the chamber or sit quietly for the short duration of the prayers. All individuals' decisions in this matter are respected.

### **A G E N D A**

1. THE TOWN MAYOR to sign as a correct record the Minutes of the Extraordinary Meeting of the Council held on the 7 March 2019.
2. TO RECEIVE apologies for absence.
3. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC  
  
THE TOWN MAYOR to allow members of the public to ask the Council questions, or make a statement or present a petition. This forum to be conducted in accordance with Standing Order 5.
4. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS  
  
To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.
5. TO RECEIVE official announcements, letters, etc.
6. TO RECEIVE the minutes of the undermentioned Committee:

Meeting Dated

Policy & Management Committee

7 March 2019

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

7. GENERAL DATA PROTECTION REGULATIONS (GDPR) - DATA PROTECTION OFFICER

Members are asked to note that as part of its GDPR arrangements, on 22 March 2018 Godalming Town Council agreed to appoint an external provider to act as the Data Protection Officer for the Council, at an annual fee of £2,000 per annum (Min No 460-17 refers). Since that time Members and Officers have worked with the external provider to ensure that, as the Data Controller, the Council has the required policies and procedures in place and that relevant information and/or training has been provided to the Data Processors. Having conducted this work, it has been agreed with the external provider that the work required in 2019 is going to be less demanding and, as such the fee payable has been reviewed accordingly. The review has resulted in a £1,200 saving to the Council.

Members are requested to note that there has been no actual or potential data breach situations in Godalming Town Council since 25 May 2018.

Members are also requested to resolve to agree that the Town Clerk should continue to be the designated point of contact for Officers and Members to report any potential personal data breach, with the Support Services Officer being the nominated second point of contact.

Additionally, Members are requested to confirm that the Mayor should continue to be the designated Member to assist, if necessary, with an investigation of a potential personal data breach.

8. WAVERLEY DESIGN AWARDS

Members will wish to note that on 14 March 2019, the Wilfrid Noyce Centre, a once near derelict former youth centre, was awarded a Commendation in the Community Building category of the Waverley Design Awards. This in itself is a significant achievement, however, the Town Clerk is delighted to report that the residents of Waverley Borough voted the Wilfrid Noyce Centre as the winner of the People's Choice Award.

9. HONORARY FREEWOMAN OF THE TOWN OF GODALMING – MRS ZADIE CAUDLE

Mrs Zadie Caudle will be invited to accept the title of Honorary Freewoman of the Town of Godalming – the first woman to be invited to do so in modern times.

The following is the citation considered by this Council in deciding to make this award (Min No 318-18 refers):

**“Citation – Zadie Caudle**

Mrs Zadie Caudle has resided in Godalming for many, many years, and along with her late husband Peter, has played an active part in the life of Godalming. The town and villages have gone through many changes, yet the town has retained its identity and inherent history to which Peter and Zadie have contributed in many different ways.

Peter and Zadie, throughout their lives, worked together to preserve the historic heart of the town, not only by ensuring that Church Street's historic buildings are maintained to the highest standard, but also by nurturing new and small independent businesses. As a leading opponent to the demolition of significant parts of Church Street for the construction of a relief road in the 1970's, which led to the creation of the original Town Centre Conservation Area, Zadie has continued to work for the protection of the towns historic character.

Although a private person, who does not seek the limelight, Zadie does have a deep love of Godalming and its people, which through her philanthropic ethos has been of inestimable benefit to local organisations and community groups over the years and with the sad departing of Peter, and despite her loss, Zadie has unstintingly carried on, and built upon this long

commitment to 'their' town where they enjoyed their life together. As part of her commitment to the town, Zadio created The Peter Caudle Memorial Trust, which, has supported many town initiatives that have or will provide benefit to the community for many years to come.

These initiatives include –

- the reinstatement of the historical Boarden Bridge; once the only access across the River Wey, which had deteriorated to the point that it had to be closed for public safety (without Zadio's support it is unlikely Boarden Bridge would have ever been restored for public use);
- as one of the last generation with a direct memory of those who fought in the Great War, Zadio supported the dedication of the 'New' 'Godalming War Memorial, which for the first time commemorates all those from the town who died in 20<sup>th</sup> century conflicts;
- beautification of the town centre by being instrumental in the creation and design of Floral Godalming and providing the required infrastructure to launch the scheme;
- supporting the patient reception area of the Mill Medical practice;
- supporting The Burys Scout HQ to create an outside learning centre;
- supporting the internal refurbishment of the historic and iconic Pepperpot.
- supporting improvements to the communal facilities at Broadwater Park Community Centre;
- providing a public bench for people to enjoy the beauty of Church Street and heritage bollards to protect the listed iron stones;
- the provision of a state of the art kitchen in the newly refurbished Wilfred Noyce Centre and retractable tiered seating, which now provides a much sought after and popular modern community facility;
- supporting the renovation of the Cellar Café

Zadio's love of the town, in which she met and married her husband, shines out in every conversation and she has, by her actions, kept Peter's memory alive and does so with such grace.

Zadio Caudle has more than demonstrated, through her actions, her outstanding commitment to the wellbeing of the town and its residents, and has without doubt, made an exceptional personal contribution to the promotion, achievement and delivery of community services.

Zadio Caudle should be honoured by the Town in her own right, though of course any honour, and Zadio would want it thus, will also encompass the memory of her beloved husband, Peter Caudle.

Accordingly, this nomination is commended for the consideration of the Council that Zadio Caudle be given the freedom of the town. That she be granted the honour of being awarded the **Honorary Freewoman of the Town** for her generosity and services to Godalming, its residents, and the natural and built environment."

10. TO AUTHORISE the Clerk to sign or, where appropriate to have sealed on behalf of the Town Council any orders, deeds, or documents necessary to give effect to any of the matters contained in the Reports received at this meeting or in any Resolution passed by the Council.

11. DATE OF NEXT MEETING

The date of the next Full Council meeting is scheduled to be held on Thursday, 25 April 2019 at 7.00 pm in the Council Chamber.

12. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.