

**CONFIDENTIAL**

**Application for the post of Building Maintenance Operative**

**1. PERSONAL DETAILS**

Surname \_\_\_\_\_ First Names \_\_\_\_\_

Home Address \_\_\_\_\_

Telephone No. (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Do you require a work permit to work in the UK? YES/NO

Do you consider that you have a disability as defined under the Disability Discrimination Act?

YES/NO

**2. EDUCATION**

Date From	Date To	Name & Type of School, College or University	Standard reached or Examinations passed with full details and dates

**3. EMPLOYMENT RECORD**

Date From	Date To	Employer's Name & Address	Positions held & Duties

#### 4. STATEMENT OF APPLICATION

Please tell us why you think you are suitable for this job referring to your relevant skills and experience including where appropriate your interests outside of work (*continue on a separate sheet if necessary*):

#### 5. REFEREES

Names and address of two referees (please indicate whether we can approach these referees immediately):

(a)	(b)
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#### 6. CRIMINAL CONVICTIONS

Have you any unspent criminal convictions as defined by the Rehabilitation of Offenders Act 1974?  
YES/NO

If YES you will be required to provide further details in the event of your being successful at interview.

I certify that to the best of my knowledge I am not related to any member or senior officer of the Council, and acknowledge that any canvassing, direct or indirect, will disqualify my application.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Completed application forms should be e-mailed to [office@godalming-tc.gov.uk](mailto:office@godalming-tc.gov.uk) or sent to the Town Clerk, Godalming Town Council, Municipal Buildings, Bridge Street, Godalming Surrey GU7 1HT by **Thursday 8 August 2019 at midday. Interviews for shortlisted candidates will take place on 16 August 2019.**