

# GODALMING TOWN COUNCIL

Tel: 01483 523575  
E-Mail: office@godalming-tc.gov.uk  
Website: www.godalming-tc.gov.uk

Municipal Buildings  
Bridge Street  
Godalming  
Surrey GU7 1HT

7 February 2020

I HEREBY SUMMON YOU to attend the **ENVIRONMENT & PLANNING COMMITTEE** Meeting to be held in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 13 FEBRUARY 2019 at 6.30pm.

Andy Jeffery  
Town Clerk

Committee Members:	Councillor PS Rivers – Chair Councillor Crooks – Vice Chair
Councillor Adam	Councillor Ashworth
Councillor Boyle	Councillor Cosser
Councillor Duce	Councillor Follows
Councillor Heagin	Councillor Hullah
Councillor Martin	Councillor Neill
Councillor Purvis	Councillor Rosoman
Councillor Steel	Councillor Stubbs
Councillor Wardell	Councillor Williams

## AGENDA

### 1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 23 January 2020, a copy of which has been circulated previously.

### 2. APOLOGIES FOR ABSENCE

### 3. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Councillor Cosser  
Councillor Follows  
Councillor Heagin  
Councillor Martin  
Councillor PS Rivers  
Councillor Rosoman  
Councillor Williams

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

#### 4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the chairman of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. If a matter raised is one for Principle Councils or other authorities, the person making representations will be informed of the appropriate contact details.

#### 5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

#### 6. PRESENTATION BY KARIN MCDONALD – PLASTIC FREE GODALMING CAMPAIGN

Members to receive a presentation from Karin McDonald of the Plastic Free Godalming Campaign.

Members will wish to note that although Godalming Town Council does not at present have a formal policy relating to single use plastic, it has nonetheless, in collaboration with event partners, taken the following steps to reduce single use plastic at town events:

- agreed not to provide single use plastic water bottles at the Godalming Run;
- has contacted street food vendors and stall holders who attend town centre festivals and other council events for them to consider the environment and avoid the use of plastic on their stalls, including containers and packaging;
- will continue to build upon the success of last year's single use plastic free Staycation Live Music festival, where we saw the Staycation branded drinks container deposit scheme, not only remove the majority of single use drinks containers from the bars, but also drastically reduced the waste generated from the event;
- working with WBC to install a water refill station in the Phillips Memorial Park; and
- in partnership with WBC Environmental Services Projects Team, will be displaying the Zero Waste Showcase, which is aimed at reducing personal consumption of single use plastics, as the first display in the Town Councils 'Shop Window' when the current Reduce, Reuse, Recycle window display is removed.

#### 7. PLASTIC FREE GODALMING – RECOMMENDATIONS TO FULL COUNCIL – ITEM FOR DECISION

**Recommendation: Members to consider the attached report, and if minded to put forward recommendations for adoption by the Full Council.**

Following the presentation to this Committee by the Plastic Free Godalming Campaign, Members may wish to express support, in a similar fashion as has previously be done so for the Fairtrade Town Campaign, by making recommendations to the Full Council. A report with proposed recommendations is attached for the consideration of Members.

## 8. MOTIONS ON NOTICE – ITEM FOR DECISION

### Climate Forum

Motion Proposer Councillor Purvis, Seconder Councillor Wardell

**Recommendation: Members to consider the Motion from Councillor Purvis for the formation of a Godalming Climate Forum and if agreed, resolve to approve the implementation as set out in the motion.**

#### **The Motion:**

This Council believes that the sharing of ideas, knowledge and expertise is mutually beneficial, especially in support of the paragraph 5 of Min No 158-19 – Godalming Town Council Motion of Climate Emergency adopted on 25 July 2019 and the Council Programme 2019-2023 adopted September 2019 which, amongst others, aims to:

- seek ways to facilitate and encourage our community to reduce direct and indirect CO<sup>2</sup> emissions, to conserve and enhance biodiversity and to become resilient to changes caused by the changing climate;
- protect natural habitats and biodiversity;
- promote strategies for reducing and reusing materials as much as recycling;
- provide an information hub to promote understanding of individuals' and communities' impacts on climate change.

As such, Members are requested to agree that Godalming Town Council should use its best endeavours to bring together all community groups who are concerned with the environment and climate change issues under an umbrella group known as Godalming Climate Forum.

The aim of the forum would be to:

- meet quarterly;
- share ideas, aims and goals, knowledge and expertise;
- share funding ideas and opportunities including joint funding applications for environmental projects;
- encourage regenerative business ideas, waste reduction and recycling knowledge and opportunities with an aim of achieving synergy of action and reducing duplication;
- widen opportunity for public education events on environmental matters, aiming to directly increase public engagement and participation in reducing carbon emissions and protecting and increasing biodiversity; and
- liaise with Waverley Borough Council and other town and parish councils across the borough committed to strategies to reduce carbon emissions and promote biodiversity to enable, where appropriate, promotion and/or implementation of carbon reduction and biodiversity improvement ideas across a wider community area.

Members are asked to support the implementation of the motion by:

- nominating two Members of this Committee to be GTC co-ordinators for the Godalming Climate Forum;
- agreeing that a GTC venue is made available, utilising spare capacity, for the inaugural meeting of the Godalming Climate Forum;
- agreeing that future use of GTC venues by the Godalming Climate Forum should be put to the P&M Committee as part of its Grant Aid in Kind considerations; and
- agreeing that the GTC Godalming Climate Forum co-ordinators should report to this Committee following the Forum's quarterly meetings, highlighting any additional support requested of the Council.

9. PLANNING APPLICATION DETERMINATION WORKING GROUP – ITEM FOR DECISION

**Recommendation: Members to consider the recommendations put forward by the Planning Application Determination Working Group, and if approved, Members are to agree to the adoption of the recommendations in order to manage the business agenda of the Environment & Planning Committee.**

On 23 January, Members appointed a Working Group to bring forward proposals for consideration by the Environment & Planning Committee for the method to be used for determining which applications should be considered for observation by the Committee (Min No 343-19 refers).

The proposals and recommendations from the Working Group will be distributed to Members and tabled for the consideration of Members at the meeting.

10. PLANNING APPLICATIONS – CONSULTATION – ITEM FOR DECISION

**Recommendation: Members to consider the following planning application(s) to enable observations from Godalming Town Council to be submitted to the Local Planning Authority.**

**Planning Application WA/2020/0003**

BRI ENDA, 54 SUMMERS ROAD, FARNCOMBE, GU7 3BD

Erection of 5 dwellings with parking and alterations to existing access following demolition of existing dwelling.

<http://planning360.waverley.gov.uk/planning/planning-documents?SDescription=WA/2020/0003>

11. PLANNING CONSULTATION – ITEM FOR DECISION

TOWN AND COUNTRY PLANNING ACT 1990 – CONSULTATION ON CURRENT APPLICATION

SITE: Broadwater Park Golf Club, Meadow, Godalming, Surrey GU7 3BU

PROPOSAL: Details of a Groundwater and Surface Water Monitoring and Management Plan pursuant to Condition 15 of planning permission ref: WA/2018/0097 dated 16 April 2019.

APPLICANT: Broadwater Park Golf Club, Meadow

Members to consider whether they wish to make any observations as part of the consultation conducted by Surrey County Council in its role as the Planning Authority for this application. The consultation letter will be tabled at the meeting for the information of Members.

The planning application can be viewed at <http://planning.surreycc.gov.uk/planappsearch.aspx> and the entering reference 2019/0214.

12. PLANNING APPEALS – ITEM FOR NOTE

New Appeals Lodged – Appeal Notification Letter to be tabled at the meeting

PROPOSAL: erection of fourth floor roof extensions to existing buildings 1 and 2 to provide 29 dwellings (including 9 affordable) together with alterations to elevations of building 1, 2 and 3, layout of parking and landscaping works. The proposed drawings show an additional 99 dwellings which do not form part of this application. (Revision of WA/2018/1524).

SITE ADDRESS: Westbrook Mills, Borough Road, Godalming

WAVERLEY REFERENCE: WA/2019/0984

PLANNING INSPECTORATE REFERENCE: APP/R3650/W/19/3241467

Appeal Start Date: 27/01/2020

Representations to be received no later than: 02/03/2020

Determination on the basis of written representations followed by a site visit by the inspector.

13. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

14. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place on Thursday, 5 March 2020 at 6.30pm in the Council Chamber.

15. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

7. PLASTIC FREE GODALMING

Following the presentation to the Environment & Planning Committee from representative(s) of the Plastic Free Godalming campaign on 13 February 2020, Members wish to express their support for the Plastic Free Godalming Campaign by recommending the following to Full Council:

This Town Council is proud to support the Plastic Free Godalming Campaign and will demonstrate its support for that campaign by:

- ensuring that Godalming Town Council does not procure any single use plastic items for use at its meetings or in its offices;
- where possible will use non-plastic products;
- if no suitable, practicable alternative product is available, will use Polyethylene Terephthalate (**PET**) recyclable plastics;
- wherever possible, promote awareness of plastic free options both internally and externally, through the Council's website, communications, publications, public notices, signs, display areas and events;
- using our influence to urge local retailers to provide plastic free options for residents; and
- where practicable and appropriate, provide water refill stations to help reduce the use of single use water bottles.

## GODALMING TOWN COUNCIL

Disclosure by a Member<sup>1</sup> of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]<sup>2</sup> [a non-pecuniary interest]<sup>3</sup> in the following matter:-

**COMMITTEE:**

**DATE:**

**NAME OF COUNCILLOR:** \_\_\_\_\_

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_

<sup>1</sup> "Member" includes co-opted member, member of a committee, joint committee or sub-committee

<sup>2</sup> A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

<sup>3</sup> A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.