

PARISH OF GODALMING

MINUTES OF A MEETING OF THE TOWN COUNCIL

OF THE PARISH OF GODALMING HELD IN THE GODALMING CHAMBER

ON THURSDAY, 10 JANUARY 2019 AT 7.00 PM

*	The Town Mayor (Councillor Williams)		
*	The Deputy Town Mayor (Councillor Pinches)		
* 0	Councillor P Martin		Councillor RA Gordon-Smith
* *	Councillor Poulter		Councillor Cosser
* *	Councillor Wheatley		Councillor T Martin
* *	Councillor A Bott		Councillor Hunter
* *	Councillor Reynolds		Councillor S Bott
* L	Councillor Noyce		Councillor Welland
* *	Councillor Bolton		Councillor Gray
* *	Councillor Walden		Councillor Purkiss
* *	Councillor Wainwright		Councillor Follows

* Present # Absent without apology 0 Apology for Absence L Late

303. MINUTES

The Minutes of the meeting of the Council held on the 15 November 2018 were signed by the Mayor as a correct record.

304. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

305. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 5.

306. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

307. OFFICIAL ANNOUNCEMENTS, LETTERS, ETC

There were none.

308. WAVERLEY HOUSING STRATEGY

Members received a presentation from Mr Andrew Smith, Head of Strategic Housing of Waverley Borough Council on the Waverley Housing Strategy 2018-2023.

309. REVISED ESTIMATES 2018/19 AND BUDGET 2019/20

Members received the revised estimates for 2018/19 and the 2019/20 budget.

Having received the recommendations of the Policy & Management Committee regarding the revised estimates for 2018/19 and the 2019/20 budget, the Full Council RESOLVED to approve the 2018/2019 revised estimates and RESOLVED to agree the setting of a precept of £643,778 for the financial year 2019/20 (budget attached to the record minutes).

310. COMMITTEE REPORTS

The reports of the following Committees setting out decisions taken pursuant to delegated powers were RECEIVED:

Policy & Management Committee

Health & Safety Related Policies

Members of the Policy & Management Committee considered the Health & Safety related policies listed below resolved to pass them for adoption by Full Council.

- Health & Safety Statement
- Health & Safety Policy

Full Council RESOLVED to agree to adopt the policies detailed above. The Mayor as Chairman of the Council signed the Health & Safety Statement.

Mayoralty Committee

As part of the Council's objective to conduct a full review of its policies and procedures during the current civic year, Members of the Mayoralty Committee considered the following documents:

Honorary Freeman Scheme

Having reviewed the Honorary Freeman Scheme policy document, Members of the Mayoralty Committee resolved to recommend the Honorary Freeman Scheme policy document for adoption by Full Council.

Full Council RESOLVED to agree to adopt the Honorary Freeman Scheme.

Civic Ceremonial

Protocols and Procedures – A Basic Guide for the Mayoralty

Members considered the Protocols and Procedures – A Basic Guide for the Mayoralty document and resolved to recommend the document for adoption by the Full Council.

Full Council RESOLVED to agree to adopt the Protocols and Procedures – A Basic Guide for the Mayoralty.

311. TO RECEIVE MINUTES OF COMMITTEE MEETINGS

The reports of the following committees setting out decisions taken pursuant to delegated powers were RECEIVED:

Policy & Management Committee

29 November 2018
20 December 2018

Mayoralty Committee

6 December 2018

312. CCLA MANDATE

Members RESOLVED to agree that Godalming Town Council could invest funds with the CCLA Public Sector Deposit Fund which, having an AAmmf Fitch rating, meets the Treasury & Investment Policy criteria.

Members further RESOLVED to agree that the Councillors on the existing Bank Mandate should also be authorised signatories for the investment fund. Additionally, Members agreed that the RFO be an authorised signatory to enable efficient use of investment strategy (having noted that no payments to third parties is possible, only the transferring of funds between the Council's main bank account and the investment deposit account).

Authorised signatories are:

Councillor Nick Williams
Councillor Nick Pinches
Councillor Stefan Reynolds
Councillor Anne Bott
Councillor David Hunter
Councillor Steve Cosser
Responsible Finance Officer - Rita Tong

Members authorised the RFO to complete the necessary documentation to implement the above decisions.

313. EXTERNAL AUDITOR'S REPORT

Members noted that a letter from the External Auditor had been received stating that there was no report as no matters came to their attention during the audit.

314. SEALING OF DOCUMENTS, ETC.

The following resolution was passed nem con.

THAT THE TOWN CLERK BE AUTHORISED TO SIGN OR WHERE APPROPRIATE, TO HAVE SEALED ON BEHALF OF THE TOWN COUNCIL ANY ORDERS, DEEDS OR DOCUMENTS NECESSARY TO GIVE EFFECT TO ANY OF THE MATTERS CONTAINED IN THE REPORTS RECEIVED AT THIS MEETING OR IN ANY RESOLUTION PASSED BY THE TOWN COUNCIL.

315. DATE OF NEXT MEETING

The date of the next Full Council meeting is scheduled to be held on Thursday, 21 March 2019 at 7.00 pm in the Council Chamber.

316. ANNOUNCEMENTS

There were no announcements.

THE COMMITTEE RESOLVED TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. STAFFING MATTERS.

317. REPORT OF THE MAYORALTY COMMITTEE

Note that the matter herein was discussed in confidential session but the resulting minute need not be considered confidential.

Members received a confidential oral report from the Chairman of the Mayoralty Committee. The Mayoralty Committee made two recommendations to Full Council. Firstly, that Councillor Pinches be nominated as Mayor Elect for the civic year 2019/20 and that Councillor S Bott be nominated as Deputy Mayor Elect for the same year. Council was pleased to AGREE both nominations.

318. NOMINATION FOR TITLE OF DIGNITY

Members received a proposal for consideration of the granting of a Title of Dignity. Following the procedure laid down within the Honorary Freeman Scheme, the proposal to agree to invite the nominee to accept the title of Honorary Freeman of Godalming was carried. Subject to the nominee's agreement the title is to be conferred at the Full Council meeting to be held on 21 March 2019.