

Godalming Joint Burial Committee
Revised Estimates 2018/19 and Budget 2019/20

2017/18 Actual		2018/19 Budget £	2018/19 Revised Estimate £	2019/20 Budget £
	Employees			
954	Indirect employee expenses	0		
	Premises Related Expenditure			
5,195	Repairs, alteration & maintenance of buildings	4,280	15,400	4,400
409	Energy costs	550	550	565
0	Rents	0	0	0
4,346	Rates	4,430	4,813	5,000
682	Water services	500	500	500
0	Fixtures and fittings			
1,296	Cleaning & domestic supplies	1,530	2,000	2,000
50,132	Grounds maintenance costs ¹	61,250	61,250	54,730
4,551	Premises insurance	4,650	4,729	4,870
11,000	Contribution to premises-related provisions ²	5,000	5,000	3,000
	Transport Related Expenditure			
203	Car allowances	500	500	500
	Supplies & Services			
885	Equipment, furniture and materials	200	4,200	500
0	Printing, stationery & general office expenses	0	0	0
0	Services			
800	Professional Fees	2,000	2,150	12,000
	Audit fees	800	800	800
27,000	Admin fees	27,500	27,500	29,682
193	Bank charges	250	250	250
0	Communications & computing			
364	computers	0	0	0
	website	400	400	400
805	publicity	1,000	1,000	1,000

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2017/18 Actual		2018/19 Budget £	2018/19 Revised Estimate £	2019/20 Budget £
	0 Grants & Subscriptions	150	150	150
	0 Contributions to provisions	0	0	0
	414 Miscellaneous expenses	400	9,185	400
	Expenses			
	Income			
	0 Other grants etc	0	0	0
(66,233)	Customer & client receipts ³	(50,150)	(69,535)	(51,540)
(311)	Interest	(340)	(340)	(340)
(64,572)	Recharges ⁴	(64,572)	(72,272)	(68,115)
<u>(21,886)</u>	Net Expenditure (to/from revenue reserve)	<u>328</u>	<u>(1,770)</u>	<u>752</u>

Memoranda

1. Grounds Maintenance

Eashing Maintenance Contract	42,000	42,000	35,000
Nightingale Maintenance Contract	15,750	15,750	16,230
Tree Maintenance	1,500	1,500	1,500
Memorial Inspection	2,000	2,000	2,000
	<u>61,250</u>	<u>61,250</u>	<u>54,730</u>

2. Contribution to premises-related provisions

EMR Chapels	3,000	3,000	0
EMR Cemeteries	2,000	2,000	0
EMR Lodges	0		3,000
	<u>5,000</u>	<u>5,000</u>	<u>3,000</u>

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2017/18 Actual		2018/19 Budget £	2018/19 Revised Estimate £	2019/20 Budget £
3. Customer & client receipts				
(11,190)	Eashing Cemetery	(6,000)	(8,600)	(6,600)
(8,970)		(8,000)	(8,000)	(8,800)
(3,050)		(2,000)	(2,000)	(2,200)
(5,140)		(350)	(70)	(140)
(26,800)		(16,200)	(16,200)	(16,200)
	Nightingale Cemetery			
		0	(5,100)	0
		0	(1,550)	0
		0	(600)	0
		(5,000)	(5,000)	(5,000)
		(12,600)	(12,600)	(12,600)
(1,223)	Miscellaneous Income	0	(9,815)	0
<u>(56,373)</u>		<u>(50,150)</u>	<u>(69,535)</u>	<u>(51,540)</u>
4. Recharges - Allocation between Constituent Authorities				
(61,521)	Godalming Town Council	(61,064)	(61,064)	(54,836)
(3,051)	Busbridge Parish Council	(3,508)	(3,508)	(3,279)
Recharges - Transfers from Earmarked Reserves				
	EMR Cemeteries			(10,000)
	EMR Chapels	0	(7,700)	0
<u>(64,572)</u>		<u>(64,572)</u>	<u>(72,272)</u>	<u>(68,115)</u>
	Band D equivalent number 2017/18			
	Godalming	9,108.2	9,108.2	9,240.0
	Busbridge	523.2	523.2	552.6
		<u>9631.4</u>	<u>9631.4</u>	<u>9792.6</u>

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Variation between 2018/19 Base Budget & 2018/19 Revised Estimate

	£
2018/19 Budget (Net)	328
Less additional income (Nightingale Cemetery)	-7,250
Less additional income (Eashing Cemetery)	-2,320
Less transfer from reserves	-7,700
Add Cost of CCTV	3,125
Add property maintenance projects	11,120
Add oven at Nightingale	442
Add increase in waste disposal costs	470
Less roundings & minor adjustments	15
2018/19 Revised Estimate (Net)	<u>-1,770</u>

Variation between 2018/19 Base Budget & 2019/20 Base Budget

	£
2018/19 Budget (Net)	328
Less roundings & minor adjustments inc inflation	305
Less reduction in Grounds Maintenance	-6,520
Less reduction in transfer to reserves as levels sufficient	-2,000
Add increase in Admin Recharge from GTC	2,182
Add increase in Professional Fees - Nightingale Cemetery Resea	10,000
Less transfer from Cemteries reserve	-10,000
Add reduction in Recharges to BPC & GTC	6,457
2019/20 Budget (Net)	<u>752</u>

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ACTUAL 2017/18
Godalming Joint Burial Committee
Actual Reserves at March 31 2018

	Balance c/f 31 March 2017 £	Deficit/Surplus from Revenue A/c £	Transfer from Revenue A/c £	Transfer to Revenue A/c £	Balance c/f 31 March 2018 £
1 Revenue Surplus	88,765	-21,886	-71,994		38,657
2 EMR Boundaries	22,500		-2,500		20,000
3 EMR Driveways	16,883		2,000		18,883
4 EMR Memorial Inspections	15,027				15,027
5 EMR Nightingale Lodge	15,071		1,000		16,071
6 EMR Nightingale Cemetery	6,000		1,000		7,000
7 EMR Eashing Cemetery	7,000		1,000		8,000
8 EMR Letting Fees	5,000		1,000		6,000
9 EMR Chapels	-52,000		72,000		20,000
10 EMR Eashing Lodge	9,000		1,000		10,000
11 EMR Tree Maintenance	5,000				5,000
12 Consolidated Stock	4,506		-4,506		0
	131,752	-21,886	0	0	164,638

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BUDGET 2018/19
Godalming Joint Burial Committee
Projection of Reserves to March 31 2019

	Balance b/f 1 April 2018 £	Deficit/Surplus from Revenue A/c £	Transfer from Revenue A/c £	Transfer to Revenue A/c £	Balance c/f 31 March 2019 £
1 Revenue Surplus	38,657	4,870			33,787
2 EMR Boundaries	20,000				20,000
3 EMR Driveways	18,883				18,883
4 EMR Memorial Inspections	15,027				15,027
5 EMR Nightingale Lodge	16,071				16,071
6 EMR Nightingale Cemetery	7,000				7,000
7 EMR Eashing Cemetery	8,000				8,000
8 EMR Letting Fees	6,000				6,000
9 EMR Chapels	20,000		3,000		23,000
10 EMR Eashing Lodge	10,000				10,000
11 EMR Tree Maintenance	5,000		2,000		7,000
	164,638	4,870	5,000	0	164,768

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REVISED ESTIMATE 2018/19
Godalming Joint Burial Committee
Projection of Reserves to March 31 2019

	Balance b/f 1 April 2018 £	Deficit/Surplus from Revenue A/c £	Transfer from Revenue A/c £	Transfer to Revenue A/c £	Balance c/f 31 March 2019 £
1 Revenue Surplus	38,657	-1,770			40,427
2 EMR Cemeteries	58,883		2,000		60,883
3 EMR Memorial Inspections	15,027				15,027
4 EMR Lodges	32,071				32,071
5 EMR Chapels	20,000		3,000	7,700	15,300
	164,638	-1,770	5,000	7,700	163,708

BUDGET 2019/20
Godalming Joint Burial Committee
Projection of Reserves to March 31 2020

	Balance b/f 1 April 2019 £	Deficit/Surplus from Revenue A/c £	Transfer from Revenue A/c £	Transfer to Revenue A/c £	Balance c/f 31 March 2020 £
1 Revenue Surplus	40,427	752			39,675
2 EMR Cemeteries	60,883			10,000	50,883
3 EMR Memorial Inspections	15,027				15,027
4 EMR Lodges	32,071		3,000		35,071
5 EMR Chapels	15,300				15,300
	163,708	752	3,000	10,000	155,956