

## **GODALMING TOWN COUNCIL**

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107-109 High Street  
Godalming  
Surrey  
GU7 1AQ

16 April 2021

I HEREBY SUMMON YOU to attend the **ENVIRONMENT & PLANNING COMMITTEE** Meeting to be held via Zoom on THURSDAY, 22 APRIL 2021 at 6.30pm.

Andy Jeffery  
Town Clerk

**The meeting of the Environment & Planning Committee of the Godalming Town Council will be held under the provisions of the Coronavirus Act 2020 and The Local Authorities and Police & Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020**

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email [office@godalming-tc.gov.uk](mailto:office@godalming-tc.gov.uk)

If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [Facebook](#) page, alternatively please contact [office@godalming-tc.gov.uk](mailto:office@godalming-tc.gov.uk) by 5.00pm on 22 April 2021 for alternative options.

Committee Members:	Councillor PS Rivers – Chair Councillor Crooks – Vice Chair
Councillor Adam	Councillor Ashworth
Councillor Boyle	Councillor Cosser
Councillor Duce	Councillor Faraday
Councillor Follows	Councillor Heagin
Councillor Hullah	Councillor Martin
Councillor Neill	Councillor Purvis
Councillor Rosoman	Councillor Steel
Councillor Stubbs	Councillor Williams

**As the first meeting of Godalming Town Council or its committees following the death of His Royal Highness Prince Phillip, The Duke of Edinburgh, on the 9 April 2021, the Chair will invite those present to observe a minutes silence before the start of the meeting. On completion of the silence the Chair will read the text of the letter of condolence sent by the Town Mayor to Her Majesty The Queen on behalf of Members of the Council and the citizens of the town (copy of the letter attached to this agenda).**

### **AGENDA**

1. **MINUTES**

To approve as a correct record the minutes of the meeting of the Committee held on the 1 April 2021, a copy of which has been circulated previously.

2. **APOLOGIES FOR ABSENCE**

### 3. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Councillor Follows  
Councillor Heagin  
Councillor Martin  
Councillor PS Rivers  
Councillor Rosoman  
Councillor Williams

In accordance with Minute 401-19, Cllr Cosser has declared that, in order to avoid a personal conflict of interest, he will not take part in debates or votes on planning matters at meetings of this committee.

### 4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the chairman of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. If a matter raised is one for principle councils or other authorities, the person making representations will be informed of the appropriate contact details.

### 5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

### 6. CARBON REDUCTION & BIODIVERSITY FUND – ITEM FOR NOTE

Members will wish to note that with the new financial year the Carbon Reduction & Biodiversity Fund now stands at £10,000.

In its first year, which coincided with the challenges imposed by the national lockdowns, £8,400 was allocated to three projects, Loseley Fields School and Roots for the Future tree planting and environmental education program, the Godalming Nappy Library and the Godalming Cycle Campaign.

In regards to the Godalming Cycle Campaign, the grant of £3,000 was to facilitate a feasibility Study of the Cross Godalming Section of the Guildford to Godalming Greenway. Members will wish to note that from the feasibility study facilitated by the GTC grant, the Cycle campaign were successful in a £200,000 bid for Strategic Community Infrastructure Levy Funding in support of this project. Members will also wish to note that the feasibility study considered options for linking the route to the town and considered contra-flow cycling, for example along Moss Lane, to be a suitable and acceptable option. In summary, the report recommends that the better option would be to develop a route along The Buryes and that the

use of The Burys would also make it easier in the future to link the route directly to the town centre than going via the river.

7. PLANNING APPLICATIONS - CONSULTATION

To consider a schedule of planning application attached at Appendix A.

8. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

9. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 20 May 2021 at 6.30pm.

10. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

Town Mayor: Councillor Penny Rivers

Tel: 01483 523575

E-Mail: [office@godalming-tc.gov.uk](mailto:office@godalming-tc.gov.uk)

107-109 High Street  
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GU7 1AQ

9 April 2021

The Private Secretary to  
Her Majesty The Queen  
Buckingham Palace  
Westminster  
London  
SW1A 1AA

Dear Sir

I write on behalf of the Members of the Town Council of Godalming and the citizens of the town to express our sincere condolences on the passing of His Royal Highness The Duke of Edinburgh.

Prince Philip made a positive effect to the lives of many thanks to his Awards scheme. He lived a life of duty and was loved and respected by his family, by the nation and by The Commonwealth. He has been a constant in our lives. May he rest in peace.

Yours faithfully

Cllr Penny Rivers  
Mayor

**GODALMING TOWN COUNCIL****ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 23 MARCH 2021 – 13 APRIL 2021**

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
<b>WBC Weekly List 21/12</b>				
NMA/2021/0042	Godalming Central and Ockford	Amendment to WA/2018/1239 for changing the wording of condition 40 with regards to the community building.	Land between New Way and Aarons Hill, Godalming	
DW/2021/0010	Godalming Central and Ockford	The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 3.15m, for which the height would be 3.4m, and for which the height of the eaves would be 2.5m.	6 Camargue Place, Godalming GU7 1JQ	
TM/2021/0069	Godalming Charterhouse	APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 07/07	2 Mark Way Godalming GU7 2BE	
WA/2021/0518	Godalming Farncombe and Catteshall	Erection of extension and associated works following demolition of existing conservatory, garage and carport.	Rosedale, Catteshall Lane, Godalming GU7 1LJ	
WA/2021/0505	Godalming Farncombe and Catteshall	Erection of detached summerhouse following demolition of existing shed.	5 Rivermead Walk, Godalming GU7 1GL	
WA/2021/0513	Godalming Holloway	Alterations to elevations with attached garage conversion into habitable accommodation.	8 Fox Dene, Godalming GU7 1YQ	
TM/2021/0071	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 08/12	82 Pullman Lane Godalming GU7 1YB	
CA/2021/0054	Godalming Holloway	MUNSTEAD CONSERVATION AREA REMOVAL OF TREES	3 Old Rectory Gardens Godalming GU7 1XB	
TM/2021/0073	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 09/03	The Gables, Ramsden Road, Godalming GU7 1QE	
NMA/2021/0041	Godalming Holloway	Amendment to WA/2019/1970 for creation of a pedestrian gate and a double swing gate.	The Gables, Ramsden Road, Godalming GU7 1QE	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
<b>WBC Weekly List 21/14</b>				
CA/2021/0054	Godalming Holloway Ward	MUNSTEAD CONSERVATION AREA REMOVAL OF TREES	3 Old Rectory Gardens, Godalming GU7 1XB	
CA/2021/0051	Godalming Holloway Ward	CROWNPITS CONSERVATION AREA WORKS TO AND REMOVAL OF TREES	79 Brighton Road, Godalming GU7 1NX	

**GODALMING TOWN COUNCIL**

Disclosure by a Member<sup>1</sup> of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members’ Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members’ Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]<sup>2</sup> [a non-pecuniary interest]<sup>3</sup> in the following matter:-

**COMMITTEE:**

**DATE:**

**NAME OF COUNCILLOR:** \_\_\_\_\_

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_

<sup>1</sup> “Member” includes co-opted member, member of a committee, joint committee or sub-committee

<sup>2</sup> A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

<sup>3</sup> A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members’ Code of Conduct.