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107-109 High Street
Godalming
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14 May 2021

I HEREBY SUMMON YOU to attend the **STAFFING COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 20 MAY 2021 at 8.10pm or at the conclusion of the preceding Audit Committee, whichever is later.

Andy Jeffery
Town Clerk

Due to Covid guidance on limits of the number of people within the Council Chamber the public gallery will not be open for general access, however, residents may view proceedings via the Town Council's Facebook page or if wishing to speak, residents will be able to join the meeting via Zoom.

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email office@godalming-tc.gov.uk

If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [Facebook](#) page, alternatively please contact office@godalming-tc.gov.uk by 5.00pm on 20 May 2021 for alternative options.

Committee Members: Councillor Ashworth
Councillor Cossier
Councillor Duce
Councillor Hullah
Councillor Williams
Chair of Policy & Management (*ex officio*)

AGENDA

1. **ELECTION OF CHAIR**

To receive nominations for the Chair of the Committee and to elect said Chair.

2. **ELECTION OF A VICE-CHAIR**

To receive nominations for the Vice-Chair of the Committee and to elect said Vice-Chair.

3. **MINUTES**

To approve as a correct record the minutes of the meeting held on the 18 February 2021, a copy of which has been circulated previously.

4. **APOLOGIES FOR ABSENCE**

5. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

6. DATE OF NEXT MEETING

The next meeting of the Staffing Committee is scheduled to be held in the Meeting Room at 107-109 High Street, Godalming on Thursday, 1 July 2021 at 6.00 pm.

7. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a non-pecuniary interest]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.