

**MINUTES AND REPORT OF THE ENVIRONMENT & PLANNING COMMITTEE
HELD ON 3 JUNE 2021**

- * Councillor Crooks – Chair
- * Councillor Heagin – Vice Chair

0	Councillor Adam	0	Councillor Ashworth
*	Councillor Boyle	*	Councillor Cosser
*	Councillor Duce	0	Councillor Faraday
*	Councillor Follows	*	Councillor Hullah
*	Councillor Martin	0	Councillor Neill
0	Councillor Purvis	*	Councillor PMA Rivers
*	Councillor PS Rivers	0	Councillor Rosoman
*	Councillor Williams	*	Councillor Stubbs

* Present # Absent & No Apology Received 0 Apology for Absence L Late

75. MINUTES

The Minutes of the Meeting held on 20 May 2021 were signed by the Chair as a correct record.

76. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

77. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The comments and observations from the following Waverley Borough Councillors were preliminary ones prior to consideration at Borough Council level and were based on the evidence and representations to the Town Council.

Councillor Cosser
Councillor Follows
Councillor Heagin
Councillor Martin
Councillor PMA Rivers
Councillor PS Rivers
Councillor Rosoman
Councillor Williams

78. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

79. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

80. TELEPHONE KIOSK ADOPTION

At the meeting of the Policy & Management Committee of 23 January 2020 Members resolved to agree to support the adoption of telephone kiosks for community use and identified the following kiosks to be adopted (Min No 357-20 refers):

- Spring Grove, Farncombe
- Charterhouse Arms, Charterhouse

Members noted that they had previously agreed that upon adoption, the cost of maintaining the kiosks would be the responsibility of the Council. Members noted that funding for initial refurbishment would be allocated from the Emerging Projects Fund, with future maintenance and upkeep costs being added to the Land & Other Property budget.

Members considered the procedure for determining future use, identifying 'managers or custodians' and applying for change of use if required. In doing so, Members resolved to agree that:

- **the Town Clerk, in consultation with the Binscombe Ward Members is authorised to approve any future use for the Spring Grove kiosk;**
- **the Town Clerk, in consultation with the Charthouse Ward Members is authorised to approve any future use for the Charterhouse Arms kiosk; and**
- **once appropriate uses have been identified the Town Clerk is authorised to apply for any required change of use and arrange the required alterations and/or refurbishment.**

81. PLANNING APPLICATIONS – CONSULTATION

The Committee considered the applications listed on the attached schedule and commented on them as shown in the third column.

82. COMMUNICATIONS ARISING FROM THIS MEETING

Members identified no matters discussed at the meeting that are to be publicised.

83. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 24 June 2021 at 6.30pm.

84. ANNOUNCEMENTS

Members were informed that subject to further government announcements regarding the easing of COVID-19 restrictions, The Town Council is sponsoring the bandstand concert planned to be held on Sunday 27 June 2021, starting at 2pm and featuring The Godalming Band and The Salts. All Members were invited to bring a picnic and enjoy the concert.

GODALMING TOWN COUNCIL

ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 12 MAY 2021–24 MAY 2021

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 21/18				
WA/2021/01137	Godalming Binscombe Ward	Erection of single storey rear extension (revision of WA/2020/1018).	69 Oak Mead, Farncombe GU7 3RQ	No objection
WA/2021/0328	Godalming Central and Ockford Ward	Outline application with all matters reserved for a 67 unit retirement scheme (including 30% affordable). (amended description)	Westbrook Mills, Borough Road, Godalming GU7 2AZ	Godalming Town Council objects to this application due to its concern that the site is unsustainable due to insufficient water and sewage infrastructure to support the proposed development. Additionally, Godalming Town Council's previous objections remain extant that the proposed development will have an adverse impact upon: <ul style="list-style-type: none"> a. species protected under the Conservation of Habitats & Species Regulations 2017 and the Wildlife & Countryside Act 1981; b. the supply of affordable housing proposed is a commuted sum as opposed to on site provision; and c. the integrity of the Wealden Heaths Special Protection Area (SPA)."
WA/2021/01140	Godalming Central and Ockford Ward	Certificate of Lawfulness Section 192 for erection of double bay garage following demolition of existing garage and alterations to elevations.	32 Upper Queen Street, Godalming GU7 1DQ	No objection
PRA/2021/01125	Godalming Farncombe and Catteshall Ward	Prior Notification Application G.P.D.O. Schedule 2, Part 3, Class O - Change of use from Use Class B1a (offices) to Use Class C3 (residential) use to provide 3 dwellings.	Blue Graphics Ltd Lammas Gate 84 Meadrow Godalming GU7 3HT	Godalming Town Council wishes to re-iterate its concern regarding the loss of employment and commercial space through PDR change of use to residential.
WBC Weekly List 21/19				
WA/2021/01202	Godalming Binscombe Ward	Erection of extensions and alterations to elevations.	33 Loseley Road, Farncombe GU7 3RE	No objection

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2021/01150	Godalming Binscombe Ward	Erection of a two storey side and rear extension following demolition of single storey side utility/store and erection of a single storey porch addition to the front of the property.	26 Spring Grove Farncombe Godalming GU7 3SS	No objection
NMA/2021/01168	Godalming Binscombe Ward	Amendment to WA/2021/0035 to add a window on the ground floor in the garage.	20 Long Gore Farncombe Godalming GU7 3TE	No objection
NMA/2021/01143	Godalming Binscombe Ward	Amendment to WA/2020/1068 to replace existing French doors with a window and to change the colour of the bi-fold doors.	22 Long Gore, Farncombe GU7 3TE	No objection
HRA/2021/01145	Godalming Central and Ockford Ward	Application under Regulation 77 of The Conservation of Habitats and Species Regulations 2017 for assessment of the proposal's effect on the integrity of the Special Protection site. The application relates to Prior notification application G.P.D.O. Part 3 class o - change of use of third floors of buildings 1 and 2 from use class b1a (office) to use class c3 (residential) use to provide 29 dwellings approved under CR/2018/0017.	Westbrook Mills, Borough Road, Godalming GU7 2AZ	Godalming Town Council welcomes this application to assess the impact on the integrity of the Special Protection site.
WA/2021/01160	Godalming Central and Ockford Ward	Erection of single storey extension following demolition of existing together with associated works.	21 Grove Road, Godalming GU7 1RE	No objection
WA/2021/01159	Godalming Charterhouse Ward	Erection of extension and alterations to elevations.	Littlefield, Mark Way, Godalming GU7 2BD	No objection
WA/2021/01196	Godalming Charterhouse Ward	Erection of extension and alterations (revision of WA/2020/1834).	56 Old Station Way Godalming GU7 3HA	No objection
TM/2021/01156	Godalming Holloway Ward	APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 42/99	26 The Paddock Godalming GU7 1XD	No objection
WA/2021/01146	Godalming Holloway Ward	Erection of a rear single story conservatory	Uplands, Grosvenor Road, Godalming GU7 1NZ	No objection