

**MINUTES AND REPORT OF THE ENVIRONMENT & PLANNING COMMITTEE
HELD ON 15 JULY 2021**

0 Councillor Crooks – Chair
0 Councillor Heagin – Vice Chair

* Councillor Adam	0 Councillor Ashworth
* Councillor Boyle	* Councillor Cosser
* Councillor Duce	* Councillor Faraday
* Councillor Follows	* Councillor Hullah
* Councillor Martin	0 Councillor Neill
0 Councillor Purvis	* Councillor PMA Rivers
* Councillor PS Rivers	0 Councillor Rosoman
* Councillor Williams	* Councillor Stubbs

* Present # Absent & No Apology Received 0 Apology for Absence L Late

168. ELECTION OF COMMITTEE CHAIR

In the absence of the Chair and Vice Chair of the Committee, the Town clerk requested nominations for a Committee member to Chair the meeting. Cllr Follows proposed and Cllr Faraday seconded the nomination of Cllr PS Rivers, Members resolved to agree the nomination and Cllr PS Rivers took the Chair.

169. MINUTES

The Minutes of the Meeting held on 24 June 2021 were signed by the Chair as a correct record.

170. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

171. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The comments and observations from the following Waverley Borough Councillors were preliminary ones prior to consideration at Borough Council level and were based on the evidence and representations to the Town Council.

Councillor Cosser	Councillor Follows	Councillor Heagin
Councillor Martin	Councillor PMA Rivers	Councillor PS Rivers
Councillor Rosoman	Councillor Williams	

172. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

173. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

174. SURREY HILLS AREA OF NATURAL BEAUTY, BOUNDARY EXTENSION

Members noted the proposals for extending the boundary for the Surrey Hills Area of Natural Beauty (AONB). The proposals for extending the designation of the Surrey Hills AONB could potentially include Godalming within the designated area.

175. SURREY HILLS TO SOUTH DOWNS COMMUNITY RAIL PARTNERSHIP

Members received a report from the Community & Communications Officer relating to the work of the Surrey Hills to South Downs Community Rail Partnership (SH-SD CRP). Members noted that with representatives from the Surrey Hills AONB and the South Downs National Park, Godalming Town Council, along with Haslemere and Milford & Witley are all significant partners in the SH-SD CRP. The work of the SH-SD CRP both complements and advances the work of the three local councils in promoting active travel, individual and community well-being.

Cllr Follows asked that the Committee records their thanks to the Community & Communications Officer for the support provided to the CRP Line Officer and to the Town Clerk for supporting the governance of the SH-SD CRP.

Members requested that the Town Clerk writes to the train operators to highlight that Godalming Town Council believes that the reduction in service to and from Farncombe Station undermines the aims and ambitions of the CRP in promoting active travel and that the timetable alteration is affecting the ability of a number of children to be able to arrive on time for school.

176. PLANNING APPLICATIONS – CONSULTATION

The Committee considered the applications listed on the attached schedule and commented on them as shown in the third column.

177. COMMUNICATIONS ARISING FROM THIS MEETING

Members identified no matters, discussed at the meeting, that are to be publicised.

178. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 5 August 2021 at 6.30pm.

179. ANNOUNCEMENTS

There were no announcements.

GODALMING TOWN COUNCIL

ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 15 JUNE 2021-5 JULY 2021

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 21/23				
WA/2021/01382	Godalming Central and Ockford	Erection of extensions and alterations to elevations following demolition of existing garage.	38 South Hill Godalming GU7 1JT	No objection
WA/2021/01378	Godalming Central and Ockford Ward	Application under Section 73 to vary Condition 1 of WA/2018/2221 (approved plan numbers) to allow modification of existing window to create a door and use of flat roof as amenity terrace.	First Floor, 27, High Street, Godalming GU7 1AU	No objection
WA/2021/01379	Godalming Central and Ockford Ward	Application under Section 19 of the Planning (Listed Buildings and Conservation Areas) Act 1990 to vary Condition 1 of WA/2018/2222 (approved plan numbers) to allow modification of existing window to create a door and use of flat roof as amenity terrace.	First Floor 27 High Street Godalming GU7 1AU	No objection
WA/2021/01431	Godalming Central and Ockford Ward	Erection of extensions.	31 Cliffe Road Godalming GU7 2JX	No objection
TC/2021/01406	Godalming Charterhouse	G.P.D.O. Schedule 2, Part 16; Class A: Installation of a 15m monopole with 2 no. 6-port antennas, two dishes, three cabinets and associated ancillary works thereto.	Proposed Telecommunications Site, Marshall Road Godalming	<p>Godalming Town Council provided the following observations to the Planning Authority on 9 July 2021.</p> <p>Godalming Town Council does not believe that the height reduction from 20m to 15m materially changes the grounds for objection previously put forward for the 20m mast application (TC/2020/0002) by Godalming Town Council or the grounds for refusal stated by Waverley Borough Council in its decision notice on 13 May 2020.</p> <p>As such Godalming Town Council objects to this application on the following grounds:</p>

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
				<ul style="list-style-type: none"> • impact on visual amenity, • scale of construction • inappropriate in the environmental setting <p>Godalming Town Council also wishes to bring to the Planning Authority's attention the inaccuracy contained within the applicant's supporting document ref 74562 in as much as they state:</p> <p>"This application follows an application for a cell site at Farncombe Station Car Park, Station Road, Farncombe, Godalming, GU7 3NF to satisfy these network requirements but was refused prior approval under reference TC/2020/0002 for a 17.5m mast and associated works."</p> <p>This statement is inaccurate:</p> <p>The application for a 17.5m mast at Farncombe Station TC/2020/0007 was not refused prior approval, but was, as confirmed by the Planning Authority's letter of 21 December 2020, withdrawn by the applicant. TC/2020/0002 was an application for a 20m mast in Marshall Road, Farncombe, Godalming, in the same location as this current application.</p> <p>Additionally, in relation to future telecom infrastructure requirements Godalming Town Council requests that Waverley Borough Council as the Planning Authority seeks a co-ordinated strategy from the telecom providers in identifying</p>

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				potential mast sites for consideration and agreement by the community and planning authority.
WA/2021/01374	Godalming Charterhouse	Erection of extensions and alterations to fenestration.	Coombe Cottage Upper Manor Road Farncombe Godalming GU7 2HZ	No objection
PRA/2021/01407	Godalming Holloway	The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 6m, for which the height would be 4m, and for which the height of the eaves would be 3m.	9 College Hill Godalming GU7 1YA	No objection
WBC Weekly List 21/24				
WA/2021/01471	Godalming Binscombe	Erection of single storey extensions and alterations to elevations to include removal of chimney stack.	22 Farncombe Hill Godalming GU7 2AU	No objection
WA/2021/01431	Godalming Central and Ockford Ward	Erection of extensions.	31 Cliffe Road Godalming GU7 2JX	No objection
TC/2021/01406	Godalming Charterhouse	G.P.D.O. Schedule 2, Part 16; Class A: Installation of a 15m monopole with 2 no. 6-port antennas, two dishes, three cabinets and associated ancillary works thereto.	Proposed Telecommunications Site, Marshall Road Godalming	<p>Godalming Town Council's observations remain as per Weekly List 21/23.</p> <p>Godalming Town Council does not believe that the height reduction from 20m to 15m materially changes the grounds for objection previously put forward for the 20m mast application (TC/2020/0002) by Godalming Town Council or the grounds for refusal stated by Waverley Borough Council in its decision notice on 13 May 2020.</p> <p>As such Godalming Town Council objects to this application on the following grounds:</p> <ul style="list-style-type: none"> • impact on visual amenity, • scale of construction

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WA/2021/01494	Godalming Charterhouse	Conversion of roof space to provide additional habitable accommodation and roof alterations to provide new dormer window	6 Sandy Lane Godalming GU7 2JD	No objection
WA/2021/01486	Godalming Charterhouse	Erection of a security road barrier and cameras together with associated works.	Charterhouse Queens Drive Godalming	No objection
WA/2021/01485	Godalming Charterhouse Ward	Application under Section 73 to remove Conditions 2, 3, 4 & 7 of CR/2018/0017 (relating to refuse collection, construction environmental management plan, foul water strategy and clarification on water supply infrastructure) to remove requirements to provide information.	Westbrook Mills, Borough Road, Godalming GU7 2AZ	No objection
WA/2021/01475	Godalming Farncombe and Catteshall	Alterations to elevations and associated work; installation of bike and bin storage facilities in conjunction with application PRA/2021/01125.	Lammas Gate 84 Meadrow Godalming GU7 3HT	No objection
TM/2021/01446	Godalming Farncombe and Catteshall	APPLICATION FOR THE REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 26/02	17 Streeters Close Godalming GU7 1YY	No objection
WA/2021/01491	Godalming Holloway	Erection of extensions alterations to garage and associated work.	2 Phillips Close Godalming GU7 1XZ	No objection
PRA/2021/01407	Godalming Holloway	The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 6m, for which the height would be 4m, and for which the height of the eaves would be 3m.	9 College Hill Godalming GU7 1YA	No objection
WA/2021/01413	Godalming Holloway	Erection of extensions and alterations to elevations to create a two storey dwelling.	13 Park Chase Godalming GU7 1TL	No objection
WA/2021/01497	Godalming Holloway	Erection of extensions and alterations to include conversion of garage to habitable accommodation.	11 Appletree Close Godalming GU7 1TY	No objection
WBC Weekly List 21/25				
TM/2021/01520	Godalming Central and Ockford	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 11/17	St Hilary's School Holloway Hill Godalming GU7 1RZ	No objection

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WA/2021/01494	Godalming Charterhouse	Conversion of roof space to provide additional habitable accommodation and roof alterations to provide new dormer window	6 Sandy Lane Godalming GU7 2JD	No objection
TM/2021/01554	Godalming Farncombe and Catteshall	APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 27/02	19 Blackburn Way Godalming GU7 1JY	No objection
PRA/2021/01521	Godalming Farncombe and Catteshall	Prior Notification Application G.P.D.O. Schedule 2, Part 3, Class O - Change of use from Use Class B1a (office) to Use Class C3 (residential) use to provide 8 dwellings.	Goose Communications Ltd Sweetapple House Catteshall Road Godalming GU7 3DJ	Godalming Town Council objects to this proposal on the grounds that it does not comply with the Godalming & Farncombe Neighbourhood Plan Policy 6 – See below
		<p>POLICY GOD6: PROVISION AND DESIGN OF RESIDENTIAL PARKING</p> <p>A. Development proposals that generate an increased need for residential parking should provide adequate and suitable off-street parking in order to minimise obstruction of the local road network in the interests of the safety of all road users, including pedestrians and cyclists.</p> <p>B. In the case of residential development, the following minimum off-street parking provision will be sought:</p> <ul style="list-style-type: none"> a. 1-bed units: <ul style="list-style-type: none"> i. Within the Godalming Town Centre Area, 1 space per unit ii. Outside the Godalming Town Centre Area, 1 space per unit b. 2-bed units: <ul style="list-style-type: none"> i. Within the Godalming Town Centre Area, 1 space per unit. ii. Outside the Godalming Town Centre Area, 2 spaces per unit. c. 3+ bed units: <ul style="list-style-type: none"> i. Within the Godalming Town Centre Area, 1.5 space per unit. ii. Outside the Godalming Town Area, 2.5 spaces per unit. d. Where space permits additional parking provision is to be encouraged. <p>Note: The Town Centre Area is shown on the Policies Map.</p> <p>C. The parking spaces required by Policy GOD6.B for the areas outside the Town Centre Area are considered to be the minimum required to support sustainable development within these parts of the Neighbourhood Plan area.</p> <p>D. Parking spaces that take the form of open spaces or car port facilities, rather than garages, will be encouraged.</p> <p>E. Development proposals that would reduce the existing level of off-street parking provision will be resisted unless it can be satisfactorily demonstrated that the amount of overall provision is adequate.</p>		

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		F. The design of new residential streets must demonstrate how on-street parking in excess of that required for residents and visitors will be minimised. Use of environmental and other visually attractive features including street furniture to manage on-street parking arrangements will be strongly encouraged, particularly in the Godalming Town Centre Area and along the identified Movement Routes (Policy GOD9).		
WA/2021/01524	Godalming Farncombe and Catteshall	Erection of extension following demolition of existing extensions.	16 St Johns Street Farncombe Godalming GU7 3EJ	No objection
WA/2021/01497	Godalming Holloway	Erection of extensions and alterations to include conversion of garage to habitable accommodation.	11 Appletree Close Godalming GU7 1TY	No objection
WA/2021/01491	Godalming Holloway	Erection of extensions alterations to garage and associated work.	2 Phillips Close Godalming GU7 1XZ	No objection
CA/2021/01560	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 16/01	Thistledown, Tuesley Lane, Godalming GU7 1SE	No objection
WA/2021/01523	Godalming Holloway	Erection of extension and alterations to elevations and fenestration.	22 Mary Vale Godalming GU7 1SW	No objection
WA/2021/01522	Godalming Holloway	Erection of extensions, conversion of garage to habitable space, alterations to elevations and fenestration and erection of garden room with associated landscaping.	6 Summerhouse Close, Godalming GU7 1PZ	No objection