

## GODALMING TOWN COUNCIL

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107-109 High Street  
Godalming  
Surrey  
GU7 1AQ

30 July 2021

I HEREBY SUMMON YOU to attend the **ENVIRONMENT & PLANNING COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 5 AUGUST 2021 at 6.30pm.

Andy Jeffery  
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email [office@godalming-tc.gov.uk](mailto:office@godalming-tc.gov.uk)

**Where possible proceedings will be live streamed via the Town Council's Facebook page.** If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [Facebook](#) page.

Committee Members:	Councillor Crooks – Chair Councillor Heagin – Vice Chair
Councillor Adam	Councillor Ashworth
Councillor Boyle	Councillor Cosser
Councillor Duce	Councillor Faraday
Councillor Follows	Councillor Hullah
Councillor Martin	Councillor Neill
Councillor Purvis	Councillor PMA Rivers
Councillor PS Rivers	Councillor Rosoman
Councillor Williams	Councillor Stubbs

### AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 15 July 2021, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Councillor Follows  
Councillor Heagin  
Councillor Martin

Councillor PS Rivers  
Councillor Rosoman  
Councillor Williams

In accordance with Minute 401-19, Cllr Cosser has declared that, in order to avoid a personal conflict of interest, he will not take part in debates or votes on planning matters at meetings of this committee.

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the chairman of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. If a matter raised is one for principle councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

6. SOUTH WESTERN RAILWAYS TIMETABLE CHANGES – FARNCOMBE STATION

In accordance with Min No 175-21, the Town Clerk has written to the Chief Executive of South Western Railways regarding the timetable changes affecting services from Farncombe Station (copy of letter attached for the information of Members).

7. CIL FUNDING

Members to note that as of 28 July 2021, the Neighbourhood CIL funds for the Parish of Godalming currently stands at:

Collected:	£190,814
Allocated:	£182,186 (received by GTC)
Due:	£51,327.55
Potential:	£368,748.91

The next round of bidding for Strategic CIL to Waverley Borough Council closes on 15 October 2021. The Strategic CIL currently collected within the Parish of Godalming is shown on the WBC website as £693,756 with a potential of £1,122,591 of which £200,000 has been allocated to the Guildford to Godalming Greenway.

As Members are aware, Godalming is a hub for the surrounding hinterland, as such the town's infrastructure serves a greater population than just the Parish of Godalming.

In light of this, Members may wish to bear this in mind when considering funding for CIL projects and should not be averse, where a project within Godalming meets the strategic criteria, to submit projects to WBC for consideration of strategic funding. Appropriate projects can be supported by both Neighbourhood and Strategic CIL funding.

**Potential GTC CIL Projects:**

The Broadwater Park Sports Changing Rooms:

Governance Route – Neighbourhood CIL:  
Feasibility and high-level costing study commissioned by GTC.  
Outcomes to be presented to this Committee on 2 September 2021.  
If approved as a CIL project for use of Neighbourhood CIL, ratification would be sought from Full Council on 23 September 2021.

Governance Route – Strategic CIL  
Following any approval of Neighbourhood CIL funding by Full Council, if appropriate a Strategic CIL bid to be submitted to WBC.

Godalming Youth Facility

Governance Route – Neighbourhood CIL:  
CIL Task Group to determine if project meets CIL funding criteria.  
Youth Management Group & Lead Youth Worker to work up bid to support the repurposing of BWPC to Godalming Youth Facility i.e upgrade of toilet facilities, acoustics, CCTV etc.  
Bid to be considered by E&P 25 November or 16 December 2021.  
If agreed submitted to Full Council 16 December 2021.

Godalming Bike & Skateboard Park

GTC to work with WBC as indicated at Min No 90-21.

8. AMENDMENTS TO E&P MEETING DATES

Environment & Planning Committee meetings should run on a 3-weekly cycle to meet the Planning Authority's decisions schedule. In reviewing the Environment & Planning Committee meeting schedule January 2022 – April 2022 two meetings are required to be rescheduled to meet the planning cycle.

<b>Currently on Schedule</b>	<b>New Date</b>
Thursday, 13 January 2022	No Change
Thursday, 3 February 2022	No Change
Thursday, 10 February 2022	Thursday, 24 February 2022
Thursday, 10 March 2022	No Change
Thursday, 24 March 2022	Thursday, 31 March 2022
Thursday, 21 April 2022	No Change

There will be a 2-week cycle between 24 February and 10 March as the third week would clash with the Annual Town Meeting.

Members to agree to the changes in the meeting schedule shown in the table above for the Environment & Planning Committee meetings.

9. PLANNING APPLICATIONS - CONSULTATION

To consider a schedule of planning application attached at Appendix A.

10. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

11. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 2 September 2021 at 7.00pm or at the conclusion of the preceding Joint Burial Committee, whichever is later.

12. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

Clerk: Andy Jeffery MSc MCGI  
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E-Mail: office@godalming-tc.gov.uk



107-109 High Street  
Godalming  
Surrey  
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19 July 2021

Ms Claire Mann  
CEO, South Western Railway  
4th Floor, South Bank Central,  
30 Stamford Street  
London  
SE1 9LQ

Dear Ms Mann

**Re: Farncombe Train Services**

I am writing on behalf of Godalming Town Council, following the Council receiving the annual report of the Surrey Hills to South Downs Community Rail Partnership (SH-SD CRP).

Godalming Town Council, whose area covers both Godalming and Farncombe Stations, is a major stakeholder and supporter of the SH-SD CRP. The objectives of the CRP are ambitious and in keeping with the Council's desire to see greater participation in 'Active Travel' for visitors to the Surrey Hills Area of Outstanding Natural Beauty, the South Downs National Park, National Trust properties, our historic town and villages, and the many other great attractions in our area. Godalming Town Council does believe that a key part of active travel is to encourage greater use of sustainable and environmentally friendly public transport and for our area the railway is a key player in that goal.

In considering the SH-SD CRP report, Godalming Town Council feel that the recent changes to the train services at Farncombe Station, especially the off-peak timetable, undermines the efforts of the SH-SD CRP to promote our area.

Except for Sundays, Farncombe Station has for many years been served by 2 trains per hour in both directions. However, the new timetable has seen the off-peak service reduced to just one train per hour, with no consultation with local people. Godalming Town Council considers that these cuts not only create a substantial loss of amenity for the residents, but also to the economic well-being of the local community by the diversion of leisure travellers to other locations. Godalming Town Council would strongly argue that any timetabling changes to and from Farncombe Station should have retained the previous Mon-Sat service and increased the Sunday service from one train per hour to two.

In addition to the reduction of opportunity for residents to utilise the railway for local travel between Portsmouth and London and connections onto the wider network, the timetabling changes have also caused issues for those young people who travel to school or college by train. A consequence of the changes being that they either arrive unacceptably early, which has associated safeguarding issues, or arrive late. It is hoped that this can be resolved before the start of the summer term in September.

Whilst it is appreciated that train operating companies have been hit hard during the pandemic, Godalming Town Council believe that leisure travel is an important route to recovery not only for

the training operating companies but also for the communities along the line. Whilst it is noted that SWR have declared an overall service increase of 19% on current levels, Godalming Town Council would not wish to see one location played off against another but would wish to see such an increase achieved across all stations.

The Council asks that the cuts to services at Farncombe are reversed and that going forward opportunities are sought to increase the Sunday Service for leisure travelers.

Godalming Town Council looks forward to receiving your response and hopefully a quick restoration of train services to and from Farncombe Station.

Yours sincerely

Andy Jeffery  
Town Clerk

**GODALMING TOWN COUNCIL**  
**ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 6 JULY TO 26 JULY 2021**

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
<b>WBC Weekly List 21/26</b>				
PRA/2021/01572	Godalming Binscombe	The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 7.50m, for which the height would be 3m, and for which the height of the eaves would be 2.10m.	5 Furze Lane Farncombe Godalming GU7 3NW	
WA/2021/01642	Godalming Binscombe	Erection of extension following demolition of existing outbuilding.	Beeches, 13 Loseley Road, Farncombe Godalming GU7 3RF	
WA/2021/01573	Godalming Central and Ockford	Erection of extension and alterations.	68 Croft Road Godalming GU7 1DD	
WA/2021/01622	Godalming Charterhouse	Erection of a security road barrier and cameras together with associated works.	Charterhouse School Stainers, North Way Godalming GU7 2RE	
WA/2021/01608	Godalming Charterhouse	Erection of extensions, external covered staircase with rooflight, balcony and garden shed with associated landscaping, following demolition of existing external staircase and balcony.	185 Peperharow Road Godalming GU7 2PR	
WA/2021/01576	Godalming Farncombe and Catteshall	Certificate of Lawfulness under Section 192 for erection of a single storey extension.	8 Wolseley Road Farncombe Godalming GU7 3DX	
WA/2021/01578	Godalming Farncombe and Catteshall	Erection of extension following demolition of existing (revision of WA/2020/1873).	12 Grays Road Farncombe Godalming GU7 3LT	
WA/2021/01583	Godalming Holloway	Erection of a garden office following demolition of existing shed	142 Busbridge Lane, Godalming GU7 1QJ	
CA/2021/01560	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 16/01	Thistledown Tuesley Lane Godalming GU7 1SE	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
TM/2021/01565	Godalming Holloway	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 43/99	High Hollow Summerhouse Road Godalming GU7 1QB	
TM/2021/01561	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 16/01	Thistledown Tuesley Lane Godalming GU7 1SE	
TM/2021/01562	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 16/01	Thistledown Tuesley Lane Godalming GU7 1SE	
WA/2021/01575	Godalming Holloway	Alterations to elevations.	Little Orchard Ramsden Road Godalming GU7 1QE	
WA/2021/01637	Godalming Holloway Ward	Application under Section 73 to vary Condition 1 of WA/2020/1569 (approved plan numbers) to allow (additional 3.8m deep extension to the rear of the dwelling with alterations to proposed fenestration).	Hastead Cottage 29 Minster Road Godalming GU7 1SP	
WA/2021/01636		Erection of a single storey rear extension and alterations to elevations	48 Hare Lane Farncombe Godalming GU7 3EE	
TM/2021/01632		APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 02/03	Thurlow, Summerhouse Road Godalming GU7 1PY	
CA/2021/01625		OCKFORD ROAD CONSERVATION AREA WORKS TO TREES	Hill House, Ockford Road, Godalming GU7 1QX	
<b>WBC Weekly List 21/27</b>				
WA/2021/01677	Godalming Binscombe	Change of use of existing single dwelling to provide 2 flats.	42 Furze Lane Farncombe Godalming GU7 3NP	
WA/2021/01642	Godalming Binscombe	Erection of extension following demolition of existing outbuilding.	Beeches, 13 Loseley Road, Farncombe Godalming GU7 3RF	



<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2021/01671	Godalming Central and Ockford	Erection of a new porch following demolition of existing	6 Harts Yard Godalming GU7 1AS	
WA/2021/01674	Godalming Central and Ockford	Erection of a single storey rear extension.	41 Ockford Ridge Godalming GU7 2NR	
WA/2021/01636	Godalming Farncombe and Catteshall	Erection of a single storey rear extension and alterations to elevations	48 Hare Lane Farncombe Godalming GU7 3EE	
TM/2021/01632	Godalming Holloway	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 02/03	Thurlow Summerhouse Road, Godalming GU7 1PY	
TM/2021/01708	Godalming Holloway	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 10/06	10 Braemar Close Godalming GU7 1SA	
WA/2021/01637	Godalming Holloway Ward	Application under Section 73 to vary Condition 1 of WA/2020/1569 (approved plan numbers) to allow (additional 3.8m deep extension to the rear of the dwelling with alterations to proposed fenestration).	Hastead Cottage 29 Minster Road Godalming GU7 1SP	
<b>WBC Weekly List 21/28</b>				
PRA/2021/01770	Godalming Farncombe and Catteshall	General Permitted Development Order 2015, Schedule 2, Part 3, Class O - Prior Notification Application for change of use from offices (Use Class Former B1(a)) to form 4x1 bedroom and 2x2 bedroom residential units (Use Class C3) with associated parking, cycle parking and refuse store.	Hamble House Meadrow Godalming	

**GODALMING TOWN COUNCIL**

Disclosure by a Member<sup>1</sup> of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]<sup>2</sup> [a non-pecuniary interest]<sup>3</sup> in the following matter:-

**COMMITTEE:**

**DATE:**

**NAME OF COUNCILLOR:** \_\_\_\_\_

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_

<sup>1</sup> "Member" includes co-opted member, member of a committee, joint committee or sub-committee

<sup>2</sup> A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

<sup>3</sup> A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.