

GODALMING TOWN COUNCIL

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107-109 High Street
Godalming
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GU7 1AQ

27 August 2021

I HEREBY SUMMON YOU to attend the **ENVIRONMENT & PLANNING COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 2 SEPTEMBER 2021 at 7.00pm, or at the conclusion of the preceding Joint Burial Committee, whichever is later.

Andy Jeffery
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email office@godalming-tc.gov.uk

Where possible proceedings will be live streamed via the Town Council's Facebook page. If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [Facebook](#) page.

Committee Members:	Councillor Crooks – Chair Councillor Heagin – Vice Chair
Councillor Adam	Councillor Ashworth
Councillor Boyle	Councillor Cosser
Councillor Duce	Councillor Faraday
Councillor Follows	Councillor Hullah
Councillor Martin	Councillor Neill
Councillor Purvis	Councillor PMA Rivers
Councillor PS Rivers	Councillor Rosoman
Councillor Williams	Councillor Stubbs

AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 5 August 2021, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Councillor Follows
Councillor Heagin
Councillor Martin

Councillor PS Rivers
Councillor Rosoman
Councillor Williams

In accordance with Minute 401-19, Cllr Cosser has declared that, in order to avoid a personal conflict of interest, he will not take part in debates or votes on planning matters at meetings of this committee.

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the chairman of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. If a matter raised is one for principle councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

6. PLANT A TREE FOR THE JUBILEE

Questions have been received from residents regarding the actions, if any, Godalming Town Council will be taking to support the 'Plant A Tree For The Jubilee' project along with a suggestion of an area of open land that may be suitable for planting out as a Community Orchard.

Officers have contacted SCC, who are owners of the suggested site to determine whether they would support such a scheme. If supported Members are requested to indicate whether:

- A. they would, in principle, support GTC creating a community orchard. It should be noted that if GTC were to do so, the responsibility for the future maintenance of the site, would fall to GTC; and
- B. Members wish Officers to contact Community Orchard Project South East (COPSE) to evaluate and cost the project for consideration for funding from potential sponsorship and the Carbon Reduction and Biodiversity Fund.

7. PLANNING APPLICATIONS – CONSULTATION

To consider a schedule of planning application attached at Appendix A.

8. CIL FUNDING

The Broadwater Park Sports Changing Rooms

As approved by the Policy & Management Committee on 24 June (Min No 100-21 refers) GTC commissioned a feasibility and high level costing study for the improvement of the Broadwater Park Changing Facilities owned by Waverley Borough Council. As set out on 5 August, the outcomes of the feasibility study are brought to this committee for consideration (attached for the information of Members).

In presenting the feasibility report and the GTC Neighbourhood CIL application (attached for the consideration of Members), Officers have also completed a strategic CIL application, which, if Members approve Neighbourhood CIL, will be passed to WBC for submission by WBC Officers to apply for Strategic CIL.

Recommendation:

The Environment & Planning Committee is requested to consider the Neighbourhood CIL application in support of the improvements to the Broadwater park Sports Facilities and if approved, to resolve to recommend the application to Full Council for the conditional funding of Neighbourhood CIL (award to be conditional upon the award of WBC Strategic CIL funding to allow the project to proceed). As of 25 November, Neighbourhood CIL collected currently stands at £216,064.62.

In presenting the feasibility and high level costing, Members should note that the costs, including overheads and profits (OHP) and the contingency and design risk have been set at a high level to mitigate the volatility of costs within the building sector. Any award of CIL would be caveated on any subsequent savings achieved through design modification or contract negotiations being reimbursed to the awarding body on a pro-rata basis.

9. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

10. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 23 September 2021 at 6.30pm.

11. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

IN PURSUANCE OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 S.1(2), THE COMMITTEE MAY WISH TO RESOLVE TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF AGENDA ITEM 12 BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED I.E COMMERCIAL-IN CONFIDENCE

12. THE BURYS OPTIONS – PRESENTATION

Members to receive a presentation from Waverley Borough Council.

Waverley Borough Council wishes to seek the opinions of Members of Godalming Town Council regarding a range of options for the improvement and development of The Burys area of Godalming town centre.

GODALMING TOWN COUNCIL

ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 27 JULY TO 23 AUGUST 2021

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 21/29				
TM/2021/01778	Godalming Binscombe	APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 05/17	Northbourne Farncombe Godalming GU7 3SD	
WA/2021/01797	Godalming Central and Ockford	Construction of an entrance feature comprising of sleepers, low level planting and site name.	Land At Site Entrance Aarons Hill, Godalming	
TM/2021/01840	Godalming Central and Ockford	APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 26/06	19 Town End Street Godalming GU7 1BQ	
TM/2021/01816	Godalming Central and Ockford	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER WA238	Ash Court Catteshall Lane Godalming GU7 1NQ	
TM/2021/01841	Godalming Charterhouse	APPLICATION FOR WORKS TO TREE SUBJECT TO TREE PRESERVATION ORDER 07/07	2 Mark Way Godalming GU7 2BE	
TM/2021/01781	Godalming Charterhouse	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 02/04	South Lawn Court Frith Hill Road Godalming GU7 2EB	
TM/2021/01784	Godalming Charterhouse	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 12/19	Flagstones, Frith Hill Road, Godalming GU7 2EE	
WA/2021/01809	Godalming Charterhouse Ward	Application under section 73 to vary condition 1 of WA/2020/0682 (approved plan numbers) to allow alterations to various design aspects and materials.	Westbrook Mills, Borough Road, Godalming GU7 2AZ	
WA/2021/01798	Godalming Farncombe and Catteshall	Change of use from public house (Sui Generis) to retail shop (Use Class E(a)) together with erection of extension and alterations; cycle and parking provision and associated works.	The Godalming Arms 1 Meadow Godalming GU7 3HJ	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2021/01776	Godalming Holloway	Erection of single storey extensions and alterations to St Francis and the Gate Lodge.	Lodge House Ladywell Convent Ashstead Lane Godalming	
WA/2021/01817	Godalming Holloway	Erection of a ground floor rear extension and loft conversion	28 Chestnut Way Godalming Godalming GU7 1TS	
WA/2021/01780	Godalming Holloway	Listed Building Consent for erection of single storey extensions and alterations to St Francis and the Gate Lodge.	Lodge House Ladywell Convent Ashstead Lane Godalming	
WBC Weekly List 21/30				
WA/2021/01878	Godalming Central and Ockford	Erection of a single story rear extension and car port - Resubmission of WA/2020/1596	2 Mill Lane Godalming GU7 1HF	
WA/2021/01873	Godalming Central and Ockford	Erection of two story side extension and garden wall following demolition of existing garage and garden wall.	19 Ockford Road Godalming GU7 1QU	
NMA/2021/01884	Godalming Central and Ockford Ward	Amendment to WA/2021/0164 To build with mono pitch roof as opposed to the double pitch roof	27 Town End Street, Godalming GU7 1BQ	
WA/2021/01854	Godalming Charterhouse Ward	Provision of a new footpath, running alongside, and to the north, of the existing Longwalk path	New Crown Charterhouse Hurtmore Road Godalming	
TC/2021/01850	Godalming Farncombe and Catteshall	G.P.D.O. Schedule 2 part 16 class A: installation of 1no 17.5m monopole with 2no 300mm dishes, 3no equipment cabinets and associated ancillary works.	Car Park Farncombe Railway Station, Station Road Godalming	
WBC Weekly List 21/31				
WA/2021/01931	Godalming Binscombe	Erection of single storey rear extension and boundary fence following demolition of existing brick boundary wall.	30 Greensand Place Godalming GU7 3FH	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2021/01933	Godalming Binscombe	Erection of a single story side extension following demolition of existing side extension	19 Longbourne Green Godalming GU7 3RH	
WA/2021/01938	Godalming Central and Ockford	Certificate of Lawfulness under Section 191 for construction and laying out of drainage run for new homes.	Land To Rear Turner Court 60 64 Ockford Road Godalming	
WA/2021/01932	Godalming Central and Ockford	Widen Vehicle access onto existing parking area and increase length of dropped kerb	36 Portsmouth Road, Godalming GU7 2JU	
WA/2021/01892	Godalming Charterhouse	Erection of extensions and alterations.	2b Charterhouse Road, Godalming GU7 2AG	
WA/2021/01940	Godalming Charterhouse	Display of 2 internally illuminated fascia signs following removal of existing.	Robins And Day Hurtmore Road Godalming GU7 2RD	
TM/2021/01901	Godalming Holloway	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 42/99	13 The Paddock Godalming GU7 1XD	
CA/2021/01887		GODALMING CONSERVATION AREA WORKS TO AND REMOVAL OF TREES	Flat 1, The Priory 33 Church Street Godalming GU7 1EL	
NMA/2021/01910	Godalming Farncombe and Catteshall Ward	Amendment to WA/2021/0234 Render the external facade of the building	53 Summers Road, Farncombe, GU7 3BD	
WBC Weekly List 21/32				
WA/2021/01954	Godalming Binscombe	Erection of extensions and alterations.	6 Barnes Road Farncombe Godalming GU7 3RG	
WA/2021/01996	Godalming Central and Ockford	Display of 2 fascia and 1 hanging illuminated signs following removal of existing signs.	94 High Street Godalming GU7 1DW	
WA/2021/01965	Godalming Central and Ockford	Erection of extensions and alterations following demolition of existing detached garage.	7 Miltons Crescent Godalming GU7 2NS	
WA/2021/01961	Godalming Charterhouse	Erection of extension.	The View 29 Shadyhanger Godalming GU7 2HR	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2021/01994	Godalming Farncombe and Catteshall	Erection of extension and alterations to elevations.	6 Wolseley Road Farncombe Godalming GU7 3DX	
WA/2021/01978	Godalming Farncombe and Catteshall	Certificate of lawfulness under section 192 erection of a front porch, rear first floor dormer window and alterations.	25 Lower Manor Road Farncombe Godalming GU7 3EG	
WA/2021/01976	Godalming Farncombe and Catteshall	Certificate of Lawfulness under S192 for alteration to garage elevation.	10 Llanaway Close Godalming GU7 3ED	
WA/2021/01991	Godalming Farncombe and Catteshall	Erection of extensions, front porch and garage following demolition of existing conservatory, garage and porch.	Lavender Corner Catteshall Road Godalming GU7 1LY	
NMA/2021/01944	Godalming Farncombe and Catteshall Ward	Amendment to WA/2020/0443 - The omission of the proposed side access door/porch enclosure, together with the minor alterations to the submitted fenestration	12 Little Thatch, Godalming GU7 3LA	

Drake & Kannemeyer LLP

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**APPROXIMATE BUDGET COST
ESTIMATE**

for

**REFURBISHMENT AND ADAPTATION
OF CHANGING ROOM BLOCK**

REV A

At

FARNCOMBE CRICKET CLUB

for

GODALMING TOWN COUNCIL



Ref: 221/07/01

16-Aug-21

**GODALMING TOWN COUNCIL
REFURISHMENT AND ADAPTATION OF CHANGING ROOM BLOCK
AT FARNCOMBE CRICKET CLUB
APPROXIMATE BUDGET COST**

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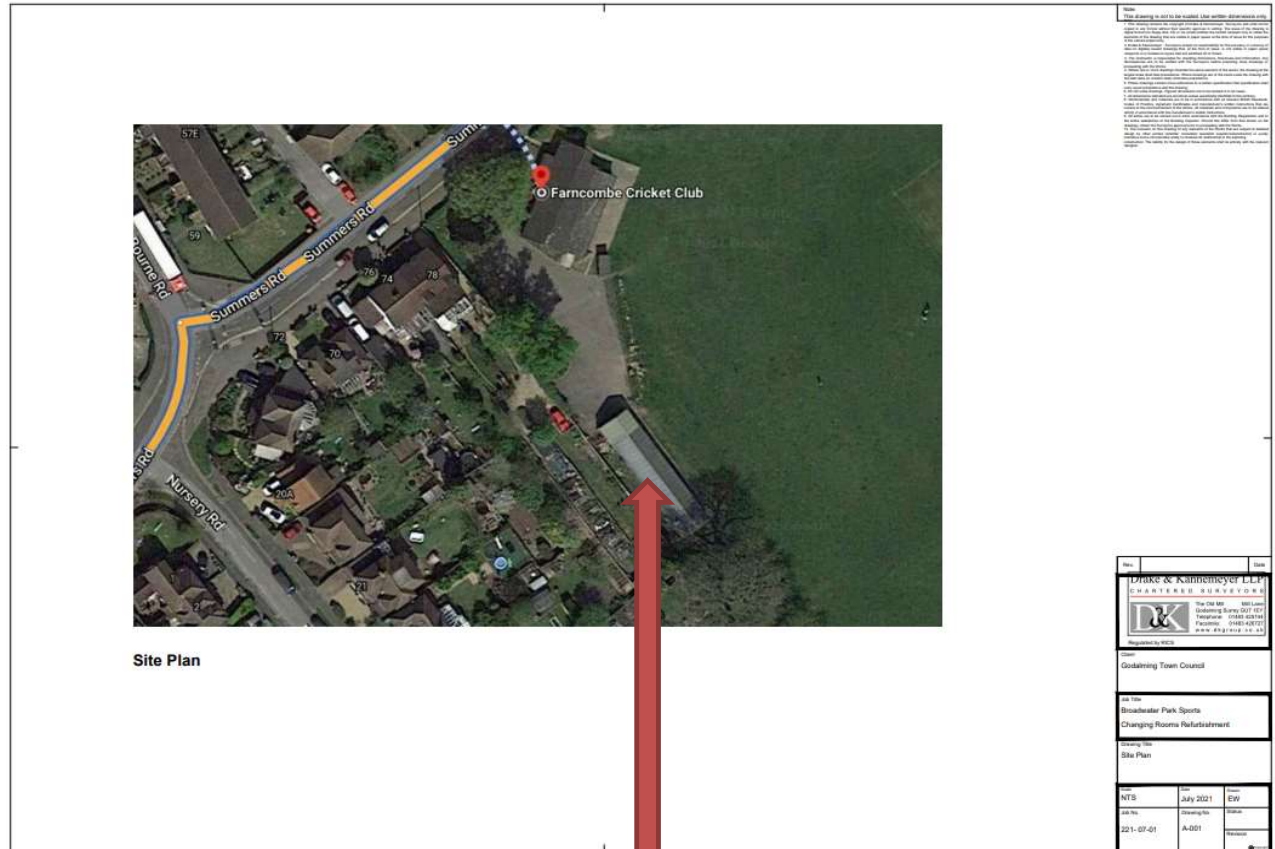
**GODALMING TOWN COUNCIL
REFURBISHMENT AND ADAPTATION OF CHANGING ROOM BLOCK
AT FARNCOMBE CRICKET CLUB
APPROXIMATE BUDGET COST ESTIMATE**

- 1 The Council requested Drake & Kannemeyer (D&K) to prepare an estimate of cost for the refurbishment and adaptation of a changing room block at Farncombe Cricket Club.
- 2 The works include the renewal of roof finish and cladding and the adaptation of the changing rooms, toilets and changing rooms for both teams and officials.
- 3 The cost is based on the scope of works as shown on the attached drawings.
- 4 The cost excludes the fit out of the community area
Hence the overall project costs are as follows.

	£
Preliminaries incl OH/P -20%	59,402.02
The Works	297,010.12
Contract contingency - 10%	35,641.21
Design risk / adjustment	19,602.67
Total cost of building works incl contingency / adjustment	411,656.03
Fees - 15%	58,808.00
Total cost including fees excluding VAT	470,464.03
VAT - 20%	94,092.81
TOTAL COST INCLUDING 20% VAT	£564,556.84

GODALMING TOWN COUNCIL
REFURBISHMENT AND ADAPTATION OF CHANGING ROOM BLOCK
APPROXIMATE BUDGET COST ESTIMATE

Location Plan



Site Plan

Site plan

**GODALMING TOWN COUNCIL
FARNCOMBE CRICKET CLUB
REFURBISHMENT AND ADAPTATION OF CHANGING ROOM BLOCK
APPROXIMATE BUDGET COST ESTIMATE**

Assumptions -

- 1 The Council requested Drake & Kannemeyer (D&K) to prepare an estimate of cost for the refurbishment and adaptation of a changing room block at Farncombe Cricket Club.
- 2 The works include the renewal of roof finish and cladding and the adaptation of the changing rooms, toilets and changing rooms for both teams and officials.
- 3 The cost is based on the scope of works as shown on the attached drawings.
- 4 The cost excludes the fit out of the community area

The following is an outline of the estimate.

		Qty	Unit	Rate	Total
1.00	<u>Demolition</u>				
1.01	Take down metal roof coverings and cart away.	195.00	sq.m	19.64	3,829.80
1.02	Strip off external match boarding and insulation.	175.00	sq.m	25.00	4,375.00
1.03	Take down Artex (Asbestos) / plasterboard ceiling / insulation and dispose of in accordance with Regulations.	150.00	sq.m	25.00	3,750.00
1.04	Isolate, disconnect and remove electrical power and lighting and cart away.	1.00	item	2,000.00	2,000.00
1.05	Isolate, disconnect and remove gas supplies and remove water heater.	1.00	item	2,000.00	2,000.00
1.06	Cap off water supplies and remove all sanitary ware, fittings and plumbing and cart away.	1.00	item	3,000.00	3,000.00
1.07	Prop ceiling joists and remove blockwork partitions and internal joinery and fittings to provide a clear shell.	1.00	item	7,000.00	7,000.00
1.08	Remove all internal wall linings from external walls	161.00	sq.m	25.00	4,025.00
1.09	Demolish tiled blockwork to showers and changing rooms (rear elevation).				incl
1.10	Remove tiled flooring to shower rooms and cart away.	14.20	sq.m	17.39	246.94
1.11	Remove non slip flooring to DDA toilet area and cart away.	6.35	sq.m	6.90	43.82
1.12	Remove existing doors and cart away.	17.00	no	31.53	536.01
					Sub total 30,806.56

2.00 <u>New Works</u>					
2.01	New raised seam roofing with vapour barrier and 50mm insulation laid on existing boarding.	195.00	sq.m	130.00	25,350.00
2.02	Install high level powder coated aluminium fan lights (fixed shut).	6.00	no	750.00	4,500.00
2.03	Clad stud walls with Rockpanel, including vapour barrier and 60mm thermal insulation.	175.00	sq.m	150.00	26,250.00
2.04	Reposition 2no door openings and infill opening where plant room doors removed.	1.00	item	3,000.00	3,000.00
2.05	Supply and install 3no external doors.	3.00	item	2,000.00	6,000.00
2.06	New fascia's and soffits, gutters and downpipes.	1.00	item	10,000.00	10,000.00
2.07	Provisional allowance for repairs to timber frame.	1.00	item	500.00	500.00
2.07	Treat timber frame and roof with preservative.	1.00	item	1,500.00	1,500.00
2.08	Strengthen roof truss tie beams (5no) with bolted steel plates.	1.00	item	3,000.00	3,000.00
2.09	Hang ceiling joists from new timber beams (10no) between truss (40no ceiling joists)	1.00	item	4,000.00	4,000.00
2.10	Supply and fit new plasterboard ceiling and skim coat (includes communal area)	150.00	sq.m	35.00	5,250.00
2.11	Apply liquid DPM over concrete slab (includes communal area).	150.00	sq.m	7.50	1,125.00
2.12	Lay 50mm insulated screed and sand and cement topping (includes communal area).	150.00	sq.m	45.00	6,750.00
2.13	Infill screed to shower tray areas.	14.20	sq.m	30.00	426.00
2.14	Line external walls internally with Fermacell Board (moisture resistant) and surface treatment. (Includes communal area)	170.00	sq.m	45.00	7,650.00
2.15	Erect new metal stud internal partitions finished with Fermacell board (moisture resistant).	68.00	m	400.00	27,200.00
2.16	Provide new internal door sets - 9no (excludes communal area)	9.00	no	1,750.00	15,750.00
2.17	Line shower room and WC walls with Altro Whiterock Hygienic wall cladding. (excludes communal area)	170.00	sq.m	65.00	11,050.00
2.18	Supply and lay new Altro non slip flooring with covings throughout changing area (excludes communal area).	100.00	sq.m	125.00	12,500.00
2.19	Provide DOC M toilet fittings.	1.00	no	1,750.00	1,750.00
2.20	Provide sanitaryware for ambulant toilets (excludes communal area)	2.00	no	1,424.46	2,848.92

2.21	Supply and install kitchenette to include worktop, base units and sink (communal area - excluded)				excl	
2.22	Supply and install benching for 34no in changing room (17no x 2) and Umpires changing rooms (6no) and pegs	1.00	PS	3,000.00	3,000.00	
2.23	Internal decorations - Ceilings (excludes communal area)	100.00	sq.m	8.00	800.00	
2.24	Internal decorations - Walls (excludes communal area)	195.00	sq.m	7.00	1,365.00	
2.25	Internal decorations - Joinery (excludes communal area)	100.00	m	20.42	2,042.00	
2.26	Security gates to entrance doors (excludes communal area)	2.00	no	750.00	1,500.00	
2.27	Brickwork repairs to plinth	1.00	PS	500.00	500.00	
					Sub total	185,606.92
3.00	<u>Services</u>					
3.01	New electrical services to include power and lighting, emergency lighting, fittings, switches etc (excludes communal area).	100.00	sq.m	150.00	15,000.00	
3.02	Heating System	100.00	sq.m	190.00	19,000.00	
3.03	Domestic hot water system (excludes communal areas).	3.00	no	2,000.00	6,000.00	
3.04	Provision of hot and cold water services and connections to fittings (excludes communal area).	69.00	sq.m	150.00	10,350.00	
3.05	Provision of thermostatically controlled showers for both teams and Umpires	8.00	no	1,200.00	9,600.00	
3.06	Provision of mechanical ventilation (excludes communal area)	7.00	no	550.00	3,850.00	
3.07	Above ground drainage connections and connections to fittings (excludes communal area)	69.00	sq.m	25.00	1,725.00	
3.08	Provision of underground drainage connections	1.00	item	500.00	500.00	
3.09	Provision of smoke detection / fire alarm (excludes communal area).				incl	
3.10	Provision of security alarms				excl	
3.12	Provision of external lighting				incl	
3.13	Test and commissioning to include chlorination	1.00	item	1,000.00	1,000.00	
					Sub total	67,025.00
4.00	<u>Builders work in relation to services</u>					

4.01	Cut new drainage connections in concrete slab and make good floor.				incl
4.02	General builders work in relation to services.	1.00	item	1,000.00	1,000.00
					Sub total 1,000.00
5.00	<u>External works</u>				
5.01	New inspection chambers to existing drainage run.	1.00	item	1,350.00	1,350.00
5.02	Adaptation to external ramp / paving's	38.50	sq.m	130.00	5,005.00
5.03	Brick retaining wall to ramp	14.00	m	217.76	3,048.64
5.04	Balustrading and handrail	26.40	m	120.00	3,168.00
					Sub total 12,571.64
Sub total					297,010.12
	Contractor establishment, site management, attendance overheads & profit	20%			59,402.02
Sub total					356,412.15
	Contingency	10%			35,641.21
Sub total					392,053.36
	Design risk / adjustment	5%			19,602.67
Sub total (Construction costs)					411,656.03
Other costs					
	Professional fees (Pre and post contract project services) including statutory fees (planning and building regulations)	15%			58,808.00
Sub total including fees excluding VAT					470,464.03
	VAT	20%			94,092.81
Grand Total including fees and VAT					564,556.84

2.2 Purpose of an order of cost estimate

2.2.1 Order of cost estimates are produced as an intrinsic part of RIBA Work Stages A: Appraisal and B: Design Brief, or OGC Gateways 1 (Business Justification) and 2 (Delivery Strategy). The requirements of RIBA Work Stages A and B, as described in the RIBA Outline Plan of Work, are as follows:

- (a) RIBA Work Stage A: Appraisal:
'Identification of [employer's] needs and objectives, business case and possible constraints on development. Preparation of feasibility studies and assessment of options to enable the [employer] to decide whether to proceed.'
OGC Gateway 1 (Business Justification) can be compared with RIBA Work Stage A.
- (b) RIBA Work Stage B: Design Brief
'Development of initial statement of requirements into the Design Brief by or on behalf of the [employer] confirming key requirements and constraints. Identification of procurement method, procedures, organisational structure and range of consultants and others to be engaged for the project.'
OGC Gateway 2 (Delivery Strategy) can be compared with RIBA Work Stage B.

Project stages from the RIBA Outline Plan of Work 2007, copyright Royal Institute of British Architects, are reproduced here with the permission of the RIBA.

2.2.2 The purpose of an order of cost estimate is to establish if the proposed building project is affordable and, if affordable, to establish a realistic cost limit for the building project. The cost limit is the maximum expenditure that the employer is prepared to make in relation to the completed building project, which will be managed by the project team (i.e. authorised budget).

<p>11. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding</p>	<p>CIL Funding is being sought as the proposal is for a public benefit.</p>
<p>12. Please indicate whether the organisation has previously received CIL or other funding sources from either Godalming Town Council and/or Waverley Borough Council. If yes, provide amounts and timings</p>	<p>This project has not received CIL, although the feasibility report supporting the project was funded by Godalming Town Council. If the application for Neighbourhood CIL Funding is successful, application will be made to Waverley Borough Council for Strategic CIL funding in order for the project to be undertaken. An award of Neighbourhood CIL being conditional on the award of sufficient Strategic CIL for the project to be completed.</p>
<p>13. How does the project help address the demands of development in the area. What evidence is there to support this?</p>	<p>The Waverley Local Plan Pt 1 8.2 states that sustainable development aims to support strong, vibrant and healthy communities with accessible local services that reflect the community's needs and support its well-being. To achieve this, the right community facilities and other local services must be planned to enhance the sustainability of communities and meet local needs. Broadwater Park is one of the main sports and recreation facilities in Godalming. The park includes cricket and football pitches with the latter experiencing increased use by both adult and youth football teams, these teams include both male and female teams. Likewise the Farncombe Cricket Club has expanded its provision through youth and female cricket teams as well as the established men's teams. The provision of changing facilities to meet both sporting and safeguarding and equality of access requirements refurbishment would allow use of the facilities by all potential users, adult and under 18 teams. The pre-existing structure would provide separate home & away team changing spaces as well as separate facilities for match officials along with an accessible WC outwith of the changing area. The layout of the changing facilities would enable a separate area within the existing building to be purposed for use as a community space. As Waverley, and specifically Godalming, increases in housing density, the need for good public sporting facilities, which include the supporting infrastructure such as changing facilities, as well as available community space becomes increasingly important for the communities well-being. This is especially true for the town's younger citizens.</p> <p>Additionally, The need for additional facilities and community space has been identified in the Waverley Local Plan, Waverley Infrastructure Development Plan (IDP), the Godalming & Farncombe Neighbourhood Plan and the 2018 Waverley Play Pitch Strategy. The Waverley Local Plan states that "The provision of improved recreational facilities supports the drive for healthier lifestyles and benefits the quality of life for many people". The Waverley local plan identifies that the delivery of improved recreational facilities is through infrastructure projects associated with the adoption of the Community Infrastructure Levy and working with partners to identify issues and co-ordinate the delivery of infrastructure. The Waverley IDP specifically identifies the need for improved changing facilities and additional community spaces. This proposal supports those objectives.</p>

<p>14. What evidence is there of support from the community</p>	<p>Research shows that exercise is one of the key determinants of health along with the strength of our personal social network – community sport contributes to both. Community sport is reliant on suitable sporting infrastructure to meet its needs. Participation in sport, whether as a participant, official or administrator helps provide community resilience. The availability of high quality facilities allows those volunteers who manage and administer community support to focus their energies on the delivery of the health, social and welfare benefits of community sport. Provision of facilities that can support youth teams help support positive pathways for our young citizens. Likewise facilities designed to provide accessibility to all promote equality within the community. The provision of community space allows for community cohesion, and mutual support. This project is supported by Waverley Borough Council through its 2018 Play Pitch Strategy, as well as local councillors. Likewise Godalming Town Council have declared their support for this project and consultation by WBC with other park users including Farncombe Cricket Club indicate their support.</p>
<p>15. Proposed timescales for the project</p>	<p>Sept 2021 – February 2023 Feasibility and High Level Costings – Complete. CIL bid submission –October 2021. Detailed design and tender specification – March 2022, Tender process i.a.w WBC procurement procedures - May – Jul 2022. Award of build contract (August 22), Build stage commence at end of 2022 cricket season - Mid September 2022, Completion target date February 2023.</p>
<p>16. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed?</p>	<p>Sports changing facilities are managed through WBC contractors, the revenue cost of provision is already met by WBC. The energy efficiency improvements should reduce the overall revenue costs of the sports changing facilities. The revenue cost of the community space will be the responsibility of Godalming Town Council as part of its existing agreement with WBC</p>
<p>17. If the organisation is not in the public sector please provide details of the organisation's finances Please include a copy of the most recently audited accounts, including details of unrestricted reserves</p>	<p>N/A</p>
<p>18. Do you need planning permission to carry out the works?</p>	<p>Although appropriate building regulation approvals will be required for the associated works, the improvements of the existing building are contained within the footprint of the existing building. Advice will be sought regarding the replacement of the existing wooden cladding and roof covering to ensure they are within permitted development. If a requirement for planning permission develops due to design changes, sufficient time is available for this to be achieved within the overall time-scale.</p>
<p>19. If planning permission is required is it in place to carry out the works? If so, please provide the application number</p>	

Section E: Declaration

When you have completed the application, please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Godalming Town Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform Godalming Town Council via the Town Clerk of any material changes to the proposals set out above. When requested, I agree to provide Godalming Town Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise Godalming Town Council's statutory rights as the designated provider of these CIL funds, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Godalming Town Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Town Council's filing system and summarised in the Council's accounting system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on Godalming Town Council's website and in public material for publicity purposes. Personal data will not be disclosed without prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see: <https://godalming-tc.gov.uk/data-protection/>

Signed: *Andy Jeffery*

Organisation: Godalming Town Council

Date: 25 August 2021

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a non-pecuniary interest]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.