

**MINUTES AND REPORT OF THE ENVIRONMENT & PLANNING COMMITTEE  
HELD ON 5 AUGUST 2021**

- \* Councillor Crooks – Chair
- \* Councillor Heagin – Vice Chair

0	Councillor Adam	0	Councillor Ashworth
*	Councillor Boyle	*	Councillor Cosser
0	Councillor Duce	*	Councillor Faraday
*	Councillor Follows	*	Councillor Hullah
0	Councillor Martin	0	Councillor Neill
0	Councillor Purvis	0	Councillor PMA Rivers
*	Councillor PS Rivers	0	Councillor Rosoman
*	Councillor Williams	*	Councillor Stubbs

\* Present      # Absent & No Apology Received      0 Apology for Absence      L Late

194. MINUTES

The Minutes of the Meeting held on 15 July 2021 were signed by the Chair as a correct record.

195. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

196. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

The Town Clerk declared a disclosable pecuniary interest in Agenda Item 9 WA/2021/01636 on the grounds that this was his property, Members made no observations against this application.

The comments and observations from the following Waverley Borough Councillors were preliminary ones prior to consideration at Borough Council level and were based on the evidence and representations to the Town Council.

Councillor Cosser  
Councillor Follows  
Councillor Heagin  
Councillor Martin  
Councillor PMA Rivers  
Councillor PS Rivers  
Councillor Rosoman  
Councillor Williams

197. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

198. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

199. SOUTH WESTERN RAILWAYS TIMETABLE CHANGES – FARNCOMBE STATION

Members were informed that in accordance with Min No 175-21, the Town Clerk has written to the Chief Executive of South Western Railways regarding the timetable changes affecting services from Farncombe Station. Subsequently, the Town Clerk has circulated to all Members the Southern Railway December 2022 Railway Scheduling Consultation document. Members noted that the consultation document indicates the reinstatement of services in December 2022 to provide 2 off peak trains per hour from Farncombe Station.

200. CIL FUNDING

Members noted that as of 28 July 2021, the Neighbourhood CIL funds for the Parish of Godalming currently stood at:

Collected:	£190,814	
Allocated:	£182,186	(received by GTC)
Due:	£51,327.55	
Potential:	£368,748.91	

Members sought clarification of the figures and were informed that since the Godalming & Farncombe Neighbourhood Plan has been adopted, 25% of developers CIL contributions are due to Godalming Town Council. CIL funds collected by WBC are paid to GTC in April and October of each year. The sum collected is the CIL monies from developments that have commenced. Potential CIL monies are those funds that would be available if all approved developments liable for CIL contributions actually commenced. The sum due is the funds collected by WBC since the last payment date, which will be transferred on the next due payment date. Members noted that there is a cost to WBC in managing the CIL process and that the difference between the collected and allocated figure is accounted for by those administrative costs.

The committee noted that the next round of bidding for Strategic CIL to Waverley Borough Council closes on 15 October 2021. The Strategic CIL currently collected within the Parish of Godalming is shown on the WBC website as £693,756 with a potential of £1,122,591 of which £200,000 has been allocated to the Guildford to Godalming Greenway.

Additionally, Members noted that Godalming is a hub for the surrounding hinterland and that some aspects of the town's infrastructure serves a greater population than just the Parish of Godalming. As such, Members indicated that, where a project within Godalming meets the strategic criteria, applications should also be made to WBC for consideration of strategic funding.

Without prejudice to any future decisions regarding eligibility and/or resolution by Full Council to award CIL funding, Members indicated broad support for the current potential CIL projects being investigated by GTC Officers, along with the proposed governance pathway. Members also indicated their wish that as additional potential projects identified, they are also investigated to determine whether they met the CIL criteria for further consideration.

The current potential GTC CIL projects and proposed governance routes indicated below were noted. In doing so, Members specifically wish to express their admiration for the Skateboarders and BMX cyclists representing Team GB at the Tokyo Olympics and their belief that as new and upcoming Olympic sports their popularity will continue to increase further. Whilst expressing continued support for a potential Godalming Bike & Skateboard Park on the site of former Broadwater Park golf course, Members considered that efforts should also be made to identify other potential sites should it prove that the former Golf Course site does not materialise as an option.

The Broadwater Park Sports Changing Rooms:

Governance Route – Neighbourhood CIL:

Feasibility and high-level costing study commissioned by GTC.

Outcomes to be presented to this Committee on 2 September 2021.

If approved as a CIL project for use of Neighbourhood CIL, ratification would be sought from Full Council on 23 September 2021.

Governance Route – Strategic CIL

Following any approval of Neighbourhood CIL funding by Full Council, if appropriate a Strategic CIL bid to be submitted to WBC.

Godalming Youth Facility

Governance Route – Neighbourhood CIL:

CIL Task Group to determine if project meets CIL funding criteria.

Youth Management Group & Lead Youth Worker to work up bid to support the repurposing of BWPC to Godalming Youth Facility i.e upgrade of toilet facilities, acoustics, CCTV etc.

Bid to be considered by E&P 25 November or 16 December 2021.

If agreed submitted to Full Council 16 December 2021.

Godalming Bike & Skateboard Park

GTC to work with WBC as indicated at Min No 90-21.

201. AMENDMENTS TO E&P MEETING DATES

Members noted that Environment & Planning Committee meetings should run on a 3-weekly cycle to meet the Planning Authority's decisions schedule. In reviewing the Environment & Planning Committee meeting schedule January 2022 – April 2022 Members agreed to the amendments of the current meeting schedule as indicated below.

<b>Currently on Schedule</b>	<b>New Date</b>
Thursday, 13 January 2022	No Change
Thursday, 3 February 2022	No Change
Thursday, 10 February 2022	Thursday, 24 February 2022
Thursday, 10 March 2022	No Change
Thursday, 24 March 2022	Thursday, 31 March 2022
Thursday, 21 April 2022	No Change

In doing so Members noted that between 24 February and 10 March meetings would be two weeks apart as the third week would clash with the Annual Town Meeting.

The Chair raised the issues relating to applications on the schedules having already passed the stated date for comments and observations prior to the E&P meetings. Members noted that WBC are working to resolve issues relating to the weekly schedules but that in the meantime Members should check not only the details section of an application but also the documents section of an application posted on the WNC planning portal as soon as possible on receiving the weekly schedule to enable any issues with observation dates being raised at the earliest opportunity.

202. PLANNING APPLICATIONS – CONSULTATION

The Committee considered the applications listed on the attached schedule and commented on them as shown in the third column.

203. COMMUNICATIONS ARISING FROM THIS MEETING

Members wished additional communications be provided to encourage CIL funding applications.

204. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 2 September 2021 at 7.00pm or at the conclusion of the preceding Joint Burial Committee, whichever is later.

205. ANNOUNCEMENTS

With permission of the Chair, a statement from Cllr Penny Rivers in her role as SCC Councillor for Godalming North was read out to Members.

“It is my pleasure to have forwarded to the Town Council the Surrey County Council Local Allocation for Godalming North for expenditure on maintenance of the local area.

Please pass on my thanks to the members of Godalming Town Council work force who have cleared out footpaths of overhanging and overgrown vegetation in a most effective and efficient manner. Recently, the clearance along Salgasson Meadows ensures that this pleasant and tranquil route along the river is once again open to walkers”.

Those Members who have not yet done so, were requested to let the office know whether they would be attending the Civic Service.

Members were reminded of the Godalming Green Gala taking place on The Burys on Saturday, 14 August.

**GODALMING TOWN COUNCIL**  
**ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 6 JULY TO 26 JULY 2021**

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
<b>WBC Weekly List 21/26</b>				
PRA/2021/01572	Godalming Binscombe	The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 7.50m, for which the height would be 3m, and for which the height of the eaves would be 2.10m.	5 Furze Lane Farncombe Godalming GU7 3NW	No observation. Prior Development Right Approval was published on 29 July 2021, date prior to this meeting.
WA/2021/01642	Godalming Binscombe	Erection of extension following demolition of existing outbuilding.	Beeches, 13 Loseley Road, Farncombe Godalming GU7 3RF	No objection
WA/2021/01573	Godalming Central and Ockford	Erection of extension and alterations.	68 Croft Road Godalming GU7 1DD	No objection
WA/2021/01622	Godalming Charterhouse	Erection of a security road barrier and cameras together with associated works.	Charterhouse School Stainers, North Way Godalming GU7 2RE	No objection
WA/2021/01608	Godalming Charterhouse	Erection of extensions, external covered staircase with rooflight, balcony and garden shed with associated landscaping, following demolition of existing external staircase and balcony.	185 Peperharow Road Godalming GU7 2PR	No objection
WA/2021/01576	Godalming Farncombe and Catteshall	Certificate of Lawfulness under Section 192 for erection of a single storey extension.	8 Wolseley Road Farncombe Godalming GU7 3DX	No objection
WA/2021/01578	Godalming Farncombe and Catteshall	Erection of extension following demolition of existing (revision of WA/2020/1873).	12 Grays Road Farncombe Godalming GU7 3LT	No objection
WA/2021/01583	Godalming Holloway	Erection of a garden office following demolition of existing shed	142 Busbridge Lane, Godalming GU7 1QJ	No objection
CA/2021/01560	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 16/01	Thistledown Tuesley Lane Godalming GU7 1SE	No objection

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
TM/2021/01565	Godalming Holloway	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 43/99	High Hollow Summerhouse Road Godalming GU7 1QB	No objection
TM/2021/01561	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 16/01	Thistledown Tuesley Lane Godalming GU7 1SE	No objection
TM/2021/01562	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 16/01	Thistledown Tuesley Lane Godalming GU7 1SE	No objection
WA/2021/01575	Godalming Holloway	Alterations to elevations.	Little Orchard Ramsden Road Godalming GU7 1QE	No objection
WA/2021/01637	Godalming Holloway Ward	Application under Section 73 to vary Condition 1 of WA/2020/1569 (approved plan numbers) to allow (additional 3.8m deep extension to the rear of the dwelling with alterations to proposed fenestration).	Hastead Cottage 29 Minster Road Godalming GU7 1SP	<b>Objection on grounds of overdevelopment in both mass and scale.</b>
WA/2021/01636		Erection of a single storey rear extension and alterations to elevations	48 Hare Lane Farncombe Godalming GU7 3EE	Members did not consider this application.
TM/2021/01632		APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 02/03	Thurlow, Summerhouse Road Godalming GU7 1PY	No objection
CA/2021/01625		OCKFORD ROAD CONSERVATION AREA WORKS TO TREES	Hill House, Ockford Road, Godalming GU7 1QX	No objection
<b>WBC Weekly List 21/27</b>				
WA/2021/01677	Godalming Binscombe	Change of use of existing single dwelling to provide 2 flats.	42 Furze Lane Farncombe Godalming GU7 3NP	<b>GTC is concerned that this development may not meet the Nationally Described Space Standards.</b>
WA/2021/01642	Godalming Binscombe	Erection of extension following demolition of existing outbuilding.	Beeches, 13 Loseley Road, Farncombe Godalming GU7 3RF	No objection

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2021/01671	Godalming Central and Ockford	Erection of a new porch following demolition of existing	6 Harts Yard Godalming GU7 1AS	No objection
WA/2021/01674	Godalming Central and Ockford	Erection of a single storey rear extension.	41 Ockford Ridge Godalming GU7 2NR	No objection
WA/2021/01636	Godalming Farncombe and Catteshall	Erection of a single storey rear extension and alterations to elevations	48 Hare Lane Farncombe Godalming GU7 3EE	Members did not consider this application.
TM/2021/01632	Godalming Holloway	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 02/03	Thurlow Summerhouse Road, Godalming GU7 1PY	No objection
TM/2021/01708	Godalming Holloway	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 10/06	10 Braemar Close Godalming GU7 1SA	No objection
WA/2021/01637	Godalming Holloway Ward	Application under Section 73 to vary Condition 1 of WA/2020/1569 (approved plan numbers) to allow (additional 3.8m deep extension to the rear of the dwelling with alterations to proposed fenestration).	Hastead Cottage 29 Minster Road Godalming GU7 1SP	<b>Objection on grounds of overdevelopment in both mass and scale.</b>
<b>WBC Weekly List 21/28</b>				
PRA/2021/01770	Godalming Farncombe and Catteshall	General Permitted Development Order 2015, Schedule 2, Part 3, Class O - Prior Notification Application for change of use from offices (Use Class Former B1(a)) to form 4x1 bedroom and 2x2 bedroom residential units (Use Class C3) with associated parking, cycle parking and refuse store.	Hamble House Meadrow Godalming	<b>GTC objects to this application as the proposed plans would cause a loss of amenity to the immediate neighbour by virtue of overlooking and loss of privacy. Godalming Town Council is also concerned at the further loss of employment space with Godalming &amp; Farncombe.</b>