

## FESTIVAL TERMS AND CONDITIONS

- **Submitting an application form does not guarantee a pitch at the event.** Applications to be received by **Friday 20 September**. Priority will be given to stallholders whose business is based closest to Godalming and whose form is received before the closing date. Applicants will be notified via e-mail by 5 October if you have been successful in securing a pitch at the event.
- If you are successful in securing a pitch you will be invoiced for the pitch fee **which will be payable by 18 October**. Pitch fees are non-refundable.
- Successful applicants are responsible for meeting required environmental health and trading standards legislation.
- Waverley Borough Council Environmental Health team may contact you or your local environmental health office to confirm you are following the appropriate health and safety standards for high-risk products. If you have any queries please ring Waverley's Environmental Health Office on 01483 523479.
- **All rubbish** must be removed by stallholders at the end of the market. Future applications from Traders who leave rubbish or other detritus may be refused. Please note private commercial bins in the town must not be used by stallholders.
- **Stallholders selling alcoholic beverages need to apply for a Temporary Event Notice (TEN) for the sale of alcohol.** For further information contact Kate Halsall on 01483 523033. Successful applicants will be provided with a pitch number to enable them to apply for their TEN. Stallholders shall implement a "**Challenge 21**" policy and ensure their staff are trained in the basic law relating to the sale of alcohol. Samples of alcoholic beverages are to be provided in non-glass containers. Proof of due diligence in respect of licensing requirements may be requested by the licensing authorities.
- Please note that butane cooking stoves where the gas canister is integral to the cooking unit are **not permitted** at any event. This does not affect stand-alone stoves, which may be used.
- The organisers reserve the right to cancel the event if extreme weather conditions prevail or in other unforeseen circumstances that would mean the running of the event would not be safe or appropriate. In these circumstances, fees will not be refundable and by signing this booking form you accept these terms.
- Godalming Town Council's Privacy Notice can be found at [www.godalming-tc.gov.uk/GDPR/PrivacyNotice](http://www.godalming-tc.gov.uk/GDPR/PrivacyNotice) (copies available on request from [office@godalming-tc.gov.uk](mailto:office@godalming-tc.gov.uk) or call 01483 523575)

I agree by signing below that Godalming Town Council may process my personal data for providing information and corresponding with me.

I agree by signing below Godalming Town Council can keep my contact information data for an undisclosed time or until I request it's removal.