

**MINUTES AND REPORT OF THE ENVIRONMENT & PLANNING COMMITTEE  
HELD ON 2 SEPTEMBER 2021**

0 Councillor Crooks – Chair  
\* Councillor Heagin – Vice Chair

* Councillor Adam	* Councillor Ashworth
* Councillor Boyle	* Councillor Cosser
* Councillor Duce	* Councillor Faraday
* Councillor Follows	* Councillor Hullah
* Councillor Martin	# Councillor Neill
0 Councillor Purvis	* Councillor PMA Rivers
* Councillor PS Rivers	* Councillor Rosoman
* Councillor Williams	* Councillor Stubbs

\* Present      # Absent & No Apology Received      0 Apology for Absence      L Late

206. MINUTES

The Minutes of the Meeting held on 5 August 2021 were signed by the Chair as a correct record.

207. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

208. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The comments and observations from the following Waverley Borough Councillors were preliminary ones prior to consideration at Borough Council level and were based on the evidence and representations to the Town Council.

Councillor Cosser  
Councillor Follows  
Councillor Heagin  
Councillor Martin  
Councillor PMA Rivers  
Councillor PS Rivers  
Councillor Rosoman  
Councillor Williams

209. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

210. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

211. PLANT A TREE FOR THE JUBILEE

Questions have been received from residents regarding the actions, if any, Godalming Town Council will be taking to support the 'Plant A Tree For The Jubilee' project along with a suggestion of an area of open land that may be suitable for planting out as a Community Orchard.

Members agreed that the Town Clerk should continue discussions with SCC, who are owners of the suggested site to determine whether they would support such a scheme. If supported Members agree, in principle, to support GTC creating a community orchard. Members noted that if GTC were to do so, the responsibility for the future maintenance of the site, would fall to GTC. Members wish Officers to contact Community Orchard Project South East (COPSE) to evaluate and cost the project for consideration for funding from potential sponsorship and the Carbon Reduction & Biodiversity Fund.

212. PLANNING APPLICATIONS – CONSULTATION

The Committee considered the applications listed on the attached schedule and commented on them as shown in the third column.

213. CIL FUNDING

Members considered and approved the Neighbourhood CIL application in support of the improvements to the Broadwater Park Sports Facilities. Members resolved to recommend the application to Full Council for the conditional funding of Neighbourhood CIL (award to be conditional upon the award of WBC Strategic CIL funding to allow the project to proceed).

214. COMMUNICATIONS ARISING FROM THIS MEETING

Members did not identify any matters requiring publicity.

215. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 23 September 2021 at 6.30pm.

216. ANNOUNCEMENTS

There were no announcements.

IN PURSUANCE OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 S.1(2), THE COMMITTEE RESOLVED TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF AGENDA ITEM(S) 12 BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED I.E COMMERCIAL-IN CONFIDENCE

217. THE BURYS OPTIONS – PRESENTATION

Members received a presentation from Waverley Borough Council (copy to be circulated to all Members upon receipt). Dispensation was given by unanimous agreement to include the following presenters on this item:

- Kelvin Mills, Waverley Borough Council
- Debbie Smith, Waverley Borough Council
- Richard O'Neil, HLM Architects

Waverley Borough Council wishes to seek the opinions of Members of Godalming Town Council regarding a range of options for the improvement and development of The Burys area of Godalming town centre. Waverley Borough Council seeks initial feedback by 14 September 2021 on whether any option presented is not considered viable by Godalming Town Council so that the remaining options can be further developed.

Members are requested to provide any comments on the presentation to the Town Clerk by 7 September 2021. The Town Clerk will collate them for discussion at the Policy & Management Committee to be held on 9 September 2021.

**GODALMING TOWN COUNCIL**  
**ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 27 JULY TO 23 AUGUST 2021**

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
<b>WBC Weekly List 21/29</b>				
TM/2021/01778	Godalming Binscombe	APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 05/17	Northbourne Farncombe Godalming GU7 3SD	No observation
WA/2021/01797	Godalming Central and Ockford	Construction of an entrance feature comprising of sleepers, low level planting and site name.	Land At Site Entrance Aarons Hill, Godalming	Godalming Town Council, whilst not having an objection to the location or purpose of the entrance feature is disappointed at the quality of the design.
TM/2021/01840	Godalming Central and Ockford	APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 26/06	19 Town End Street Godalming GU7 1BQ	Noted
TM/2021/01816	Godalming Central and Ockford	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER WA238	Ash Court Catteshall Lane Godalming GU7 1NQ	Noted
TM/2021/01841	Godalming Charterhouse	APPLICATION FOR WORKS TO TREE SUBJECT TO TREE PRESERVATION ORDER 07/07	2 Mark Way Godalming GU7 2BE	Noted
TM/2021/01781	Godalming Charterhouse	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 02/04	South Lawn Court Frith Hill Road Godalming GU7 2EB	Noted
TM/2021/01784	Godalming Charterhouse	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 12/19	Flagstones, Frith Hill Road, Godalming GU7 2EE	Noted
WA/2021/01809	Godalming Charterhouse Ward	Application under section 73 to vary condition 1 of WA/2020/0682 (approved plan numbers) to allow alterations to various design aspects and materials.	Westbrook Mills, Borough Road, Godalming GU7 2AZ	No observation

<b>Ref</b>	<b>Ward</b>	<b>Proposal</b>	<b>Site Address</b>	<b>GTC Observations</b>
WA/2021/01798	Godalming Farncombe and Catteshall	Change of use from public house (Sui Generis) to retail shop (Use Class E(a)) together with erection of extension and alterations; cycle and parking provision and associated works.	The Godalming Arms 1 Meadrow Godalming GU7 3HJ	Godalming Town Council welcomes this application for use of the premises as Class E(a) and looks forward to the physical environment of this prominent location being improved. As a general observation, as this improves and a greater number of people are deciding to walk or cycle as opposed to using vehicles for local journeys, the Town Council would like to see pedestrian crossings in this area.
WA/2021/01776	Godalming Holloway	Erection of single storey extensions and alterations to St Francis and the Gate Lodge.	Lodge House Ladywell Convent Ashstead Lane Godalming	No observation
WA/2021/01817	Godalming Holloway	Erection of a ground floor rear extension and loft conversion	28 Chestnut Way Godalming Godalming GU7 1TS	No objection
WA/2021/01780	Godalming Holloway	Listed Building Consent for erection of single storey extensions and alterations to St Francis and the Gate Lodge.	Lodge House Ladywell Convent Ashstead Lane Godalming	No observation
<b>WBC Weekly List 21/30</b>				
WA/2021/01878	Godalming Central and Ockford	Erection of a single story rear extension and car port - Resubmission of WA/2020/1596	2 Mill Lane Godalming GU7 1HF	No observation
WA/2021/01873	Godalming Central and Ockford	Erection of two story side extension and garden wall following demolition of existing garage and garden wall.	19 Ockford Road Godalming GU7 1QU	No observation
NMA/2021/01884	Godalming Central and Ockford Ward	Amendment to WA/2021/0164 To build with mono pitch roof as opposed to the double pitch roof	27 Town End Street, Godalming GU7 1BQ	No observation
WA/2021/01854	Godalming Charterhouse Ward	Provision of a new footpath, running alongside, and to the north, of the existing Longwalk path	New Crown Charterhouse Hurtmore Road Godalming	No observation

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
TC/2021/01850	Godalming Farncombe and Catteshall	G.P.D.O. Schedule 2 part 16 class A: installation of 1no 17.5m monopole with 2no 300mm dishes, 3no equipment cabinets and associated ancillary works.	Car Park Farncombe Railway Station, Station Road Godalming	No observation
<b>WBC Weekly List 21/31</b>				
WA/2021/01931	Godalming Binscombe	Erection of single storey rear extension and boundary fence following demolition of existing brick boundary wall.	30 Greensand Place Godalming GU7 3FH	No observation
WA/2021/01933	Godalming Binscombe	Erection of a single story side extension following demolition of existing side extension	19 Longbourne Green Godalming GU7 3RH	No observation
WA/2021/01938	Godalming Central and Ockford	Certificate of Lawfulness under Section 191 for construction and laying out of drainage run for new homes.	Land To Rear Turner Court 60 64 Ockford Road Godalming	No observation
WA/2021/01932	Godalming Central and Ockford	Widen Vehicle access onto existing parking area and increase length of dropped kerb	36 Portsmouth Road, Godalming GU7 2JU	No observation
WA/2021/01892	Godalming Charterhouse	Erection of extensions and alterations.	2b Charterhouse Road, Godalming GU7 2AG	No observation
WA/2021/01940	Godalming Charterhouse	Display of 2 internally illuminated fascia signs following removal of existing.	Robins And Day Hurtmore Road Godalming GU7 2RD	No observation
TM/2021/01901	Godalming Holloway	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 42/99	13 The Paddock Godalming GU7 1XD	The application has not provided the information required at Section 7 of the application form, namely, size, quantity and species of replacement trees, as such Godalming Town Council would wish to see this application refused until such time as the full information required on the application form is provided
CA/2021/01887		GODALMING CONSERVATION AREA WORKS TO AND REMOVAL OF TREES	Flat 1, The Priory 33 Church Street Godalming GU7 1EL	No observation

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
NMA/2021/01910	Godalming Farncombe and Catteshall Ward	Amendment to WA/2021/0234 Render the external facade of the building	53 Summers Road, Farncombe, GU7 3BD	No observation
<b>WBC Weekly List 21/32</b>				
WA/2021/01954	Godalming Binscombe	Erection of extensions and alterations.	6 Barnes Road Farncombe Godalming GU7 3RG	No observation
WA/2021/01996	Godalming Central and Ockford	Display of 2 fascia and 1 hanging illuminated signs following removal of existing signs.	94 High Street Godalming GU7 1DW	GTC welcomes the new business into the town and notes that the signage is in accord with the Godalming & Farncombe Neighbourhood Plan Policy GOD7.
WA/2021/01965	Godalming Central and Ockford	Erection of extensions and alterations following demolition of existing detached garage.	7 Miltons Crescent Godalming GU7 2NS	No observation
WA/2021/01961	Godalming Charterhouse	Erection of extension.	The View 29 Shadyhanger Godalming GU7 2HR	GTC noted that it was not informed of this application by separate notice as an adjoining property owner.  No objection
WA/2021/01994	Godalming Farncombe and Catteshall	Erection of extension and alterations to elevations.	6 Wolseley Road Farncombe Godalming GU7 3DX	No objection
WA/2021/01978	Godalming Farncombe and Catteshall	Certificate of lawfulness under section 192 erection of a front porch, rear first floor dormer window and alterations.	25 Lower Manor Road Farncombe Godalming GU7 3EG	No observation
WA/2021/01976	Godalming Farncombe and Catteshall	Certificate of Lawfulness under S192 for alteration to garage elevation.	10 Llanaway Close Godalming GU7 3ED	Noted
WA/2021/01991	Godalming Farncombe and Catteshall	Erection of extensions, front porch and garage following demolition of existing conservatory, garage and porch.	Lavender Corner Catteshall Road Godalming GU7 1LY	No observation
NMA/2021/01944	Godalming Farncombe and Catteshall Ward	Amendment to WA/2020/0443 - The omission of the proposed side access door/porch enclosure, together with the minor alterations to the submitted fenestration	12 Little Thatch, Godalming GU7 3LA	Noted