

**MINUTES AND REPORT OF THE ENVIRONMENT & PLANNING COMMITTEE  
HELD ON 23 SEPTEMBER 2021**

0 Councillor Crooks – Chair  
0 Councillor Heagin – Vice Chair

* Councillor Adam	L Councillor Ashworth
* Councillor Boyle	* Councillor Cosser
* Councillor Duce	* Councillor Faraday
* Councillor Follows	* Councillor Hullah
* Councillor Martin	* Councillor Neill
* Councillor PMA Rivers	* Councillor PS Rivers
0 Councillor Rosoman	0 Councillor Stubbs
* Councillor Williams	

\* Present      # Absent & No Apology Received      0 Apology for Absence      L Late

As both Chair and Vice Chair were absent, on the proposal of Cllr Follows and Seconded by Cllr Williams, Cllr Paul Rivers was elected as Chair for this meeting.

280. MINUTES

The Minutes of the Meeting held on 2 September 2021 were signed by the Chair as a correct record.

281. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

282. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The comments and observations from the following Waverley Borough Councillors were preliminary ones prior to consideration at Borough Council level and were based on the evidence and representations to the Town Council.

Councillor Cosser  
Councillor Follows  
Councillor Heagin  
Councillor Martin  
Councillor PMA Rivers  
Councillor PS Rivers  
Councillor Rosoman  
Councillor Williams

283. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

Members received a letter from Mr Malcolm Davis, resident of the Parish, in relation to agenda item 6, Schedule item WA/2021/02047.

Members received a statement from Mr Hinds, a resident of the Parish, in relation to agenda item 6, Schedule item TC/2021/02082.

284. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

285. PLANNING APPLICATIONS – CONSULTATION

The Committee considered the applications listed on the attached schedule and commented on them as shown in the third column.

In relation to telecom mast applications, the Committee requested that the Town Clerk writes and open letter to the Secretary of State for Ministry of Housing, Communities and Local Government, copied to the Infrastructure Commission and the Telecom companies regarding the lack of a strategic and coherent approach to the planning of digital infrastructure requirements.

286. TOWN AND COUNTRY PLANNING ACT 1990

Members requested the Town Clerk write to the Chair of the Waverley Borough Council Eastern Planning Committee to inform the committee that:

Godalming Town Council welcomed and appreciated the engagement from the developers as an example of good practice. Having mitigated against concerns within the original scheme, Godalming Town Council wishes to inform the Eastern Planning Committee that the original objections submitted by the Town Council are no longer extant.

287. EASHING CEMETERY COMMUNITY ORCHARD

Members will be aware from the minutes of the Joint Burial Committee (Min No JBC 31-21 refers) that a Memorandum of Understanding has been agreed with Waverley Borough Council to support a Community Benefit Programme emanating from the redevelopment of Ockford Ridge Site B. As part of the agreement, land around the boundary of Eashing Cemetery will be used for the planting of a Community Orchard. This is planned as a five year programme involving the planting of 60 trees. It is planned that the first 12 trees will be planted on this autumn and WBC will work with the local community to undertake the planting.

Although many might think of apples when talking about an orchard, Members will wish to note that the Eashing Community Orchard is not limited to just apple trees. The final product will offer a variety of produce for use by the local community.

The planned planting schedule is:

Year 1	Stone Fruits
Year 2	Apples
Year 3	Pears
Year 4	Miscellaneous Fruits ie. medlars, quince, mulberries
Year 5	Nut Varieties eg. a walnut avenue

The first twelve trees selected are Heritage Fruit Trees consisting of two cherries on Colt (trees on colt rootstock fruit very early in life, often the first year after planting, and are in full fruit by the 3rd year. Cherries on Colt have proved far less susceptible to bacterial canker) and 10 plums on SJA (St. Julien A makes a bigger orchard sized tree for grassy areas).

288. COMMUNICATIONS ARISING FROM THIS MEETING

Members identified the matters, discussed at the meeting, that are to be publicised, as follows:

- Letter to Secretary of State to be posted on Council's website

289. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 14 October 2021 at 6.30pm.

290. ANNOUNCEMENTS

Councillor Williams made Members aware of consultation regarding on-street electric car charging points. Councillor Williams requested Ward councillors to look at potential sites in their wards and email sites to the Town Clerk. Members requested feedback on list already submitted prior to determining additional sites to ensure the sites they were looking at met relevant criteria.

**GODALMING TOWN COUNCIL**  
**ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS -**

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
<b>WBC Weekly List 21/33</b>				
WA/2021/02071	Godalming Binscombe	Erection of extension to existing rear dormer.	37 Silo Drive Farncombe Godalming GU7 3NX	No observation
WA/2021/02048	Godalming Binscombe	Erection of extensions following demolition of existing conservatory; alterations to roofspace to provide habitable accommodation including dormer.	83 Binscombe Lane Farncombe Godalming GU7 3QH	No observation
WA/2021/02020	Godalming Binscombe	Erection of a single storey extension.	23 Elm Road Farncombe Godalming GU7 3SW	No observation
WA/2021/02039	Godalming Binscombe	Erection of extensions and conversion of loft to habitable space with alterations to roofline and dormers to create a two storey dwelling.	12 Furze Lane Farncombe Godalming GU7 3NW	No observation
<b>WA/2021/02011</b>	Godalming Central and Ockford	Erection of a two storey rear extension and alterations to provide 2 dwellings; erection of a garden studio; alterations to existing garage and associated works.	Fords, 134 Ockford Road Godalming GU7 1RG	Godalming Town Council <b>recommends</b> that given the historic nature and importance of the existing buildings on the site, this application should be considered by the Waverley Planning Committee following a site visit by the Committee Members
TM/2021/02031	Godalming Central and Ockford	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 26/06	21 Town End Street Godalming GU7 1BQ	No observation
<b>WA/2021/02001</b>	Godalming Central and Ockford	Listed Building Consent for erection of a two storey rear extension and internal alterations to provide 2 dwellings	Fords, 134 Ockford Road Godalming GU7 1RG	In co-ordination with application WA/2021/02011, Godalming Town Council <b>recommends</b> that given the historic nature and importance of the existing buildings on the site, this application should be considered by the Waverley Planning Committee following a site visit by the Committee Members

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2021/02025	Godalming Central and Ockford	Erection of extensions and alterations to elevations, erection of garden walls following demolition of existing garage and garden wall.	19 Ockford Road Godalming GU7 1QU	No observation
WA/2021/02026	Godalming Central and Ockford	Listed Building consent for erection of extensions and alterations to elevations, erection of garden walls following demolition of existing garage and garden wall.	19 Ockford Road Godalming GU7 1QU	No observation
WA/2021/02067	Godalming Charterhouse	Certificate of Lawfulness under S192 for conversion of loft to habitable space with dormer.	13 Ormonde Road Godalming GU7 2EU	No observation
WA/2021/02004	Godalming Charterhouse	Erection of a security road barrier and cameras together with associated works.	Charterhouse School Dukes Drive Godalming GU7 2RS	No observation
WA/2021/02075	Godalming Charterhouse	Replacement roof and alterations to fenestration.	Singmore 7 Shadyhanger Godalming GU7 2HR	No observation
WA/2021/02010	Godalming Charterhouse Ward	Application under Section 73 to remove Condition 15 of WA/2020/0682 (prior to commencement a scheme for internal changes to the stairway to allow separation of the office space) the condition is no longer relevant as entire building will be used for residential purposes and implemented under prior approval CR/2017/0013.	Westbrook Mills, Borough Road, Godalming GU7 2AZ	No observation
TM/2021/02030	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 07/03	26 Busbridge Lane Godalming GU7 1PU	No observation
<b>WA/2021/02047</b>	Godalming Holloway	Part conversion of existing integral garage to habitable accommodation with alterations to elevations, erection of ancillary outbuilding and construction of swimming pool with associated landscaping.	Pine Trees 8 Summerhouse Road Godalming GU7 1PY	<b>Objection</b> Godalming Town Council objects to this application on the grounds that in scale and size it is an overdevelopment of the plot that would result in a loss of amenity for neighbours.  Additionally, Godalming Town Council has concerns regarding the 'outbuilding/ garden room' which looks to be designed as a potential habitable dwelling.

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2021/02005	Godalming Holloway Ward	Application under Section 73A to vary Conditions 1 (approved plan numbers) & 6 (restriction on windows) to allow alterations to design of garage building and to remove the restrictions on the windows on east elevation of the garage building.	Oak Holm (formerly The Spinney) Summerhouse Road Godalming GU7 1QB	No observation
CA/2021/02028		WEY AND GODALMING NAVIGATIONS CONSERVATION AREA REMOVAL OF TREE	7 Penstock Mews Catteshall Road Godalming GU7 1NB	No observation
<b>WBC Weekly List 21/34</b>				
WA/2021/02089	Godalming Binscombe Ward	Application under Section 73A to vary Condition 1 of WA/2020/1823 (approved plan numbers) to allow alterations to elevations of dwelling and changes to roof tile material; alterations to design and footprint of outbuilding.	123 Binscombe, Godalming GU7 3QL	No observation
WA/2021/02111	Godalming Central and Ockford	Change of use from building society (Use Class A2) to bakery (Use Class E) together with alterations to shop front including installation of an awning and provision for removable outside seating.	104 High Street Godalming GU7 1DW	No observation
WA/2021/02115	Godalming Central and Ockford	Display of 1 fascia and 1 hanging non illuminated signs.	104 High Street Godalming GU7 1DW	No observation
WA/2021/02121	Godalming Central and Ockford	Erection of extensions and alterations to elevations (revision of WA/2021/0264).	7 South Hill Godalming GU7 1JT	No observation
WA/2021/02092	Godalming Charterhouse	Erection of extensions.	1 Woodthorpe Nightingale Road Godalming GU7 2HX	No observation

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
TC/2021/02082	Godalming Charterhouse	G.P.D.O. Schedule 2, Part 16; Class A: Installation of 1no 20m monopole with 2 antennas, 3no equipment cabinets and associated ancillary works.	Land Coordinates 496864 144426 Chalk Road Godalming	<b>Objection</b> Godalming Town Council objects to this application on the grounds of a loss of visual amenity for the Parish as a whole and local residents in particular; the structure being out of keeping with its location and surroundings.
	<p>The Town Council considers this application to be out of keeping with the Godalming Wooded Hillside Policy of the Waverley Local Plan Policy RE3 (Landscape Character, section v. Godalming Hillside) which provides protection for Godalming's tree-lined hillsides and recognises their importance to the character and setting of Godalming and Farncombe. The Town Council also believes this application is not in line with the Godalming &amp; Farncombe Neighbourhood Plan 'POLICY GOD12: GODALMING AND FARNCOMBE SKYLINE' that states development is expected to preserve the profile of the skyline and ensure that any new buildings along the skyline are not unduly prominent.</p> <p>Additionally, its location compromises the tactile crossing point that was recently installed as a safe crossing point. Compromising the crossing is considered not to be in keeping with Godalming &amp; Farncombe Neighbourhood Plan Policy GOD9. The Town Council also wishes it to be noted that it considered the 'artist' type drawings submitted to be misleading in their lack of context, providing no identifiable background views or detail to the actuality of the location.</p> <p>Members of the Committee also expressed the view that in time limited applications such as this, where ward Members have raised concerns with the Planning Officers, every effort should be made for the application to be heard by the appropriate Waverley Planning Committee.</p>			
WA/2021/02106	Godalming Charterhouse	Erection of a two story rear extension, single story side extension, levelling of rear garden and removal of existing garage to provide additional parking.	Hillcrest, Upper Manor Road, Farncombe Godalming GU7 2HZ	No observation
WA/2021/02122	Godalming Charterhouse	Erection of extensions and alterations to elevations.	Orchard House Mark Way Godalming GU7 2BE	No observation
WA/2021/02104	Godalming Farncombe and Catteshall	Listed Building consent for creation of roof terrace with glass balustrade and alterations to elevations.	4 Bridge Gate House Bridge Road Godalming GU7 3DU	No observation
WA/2021/02103	Godalming Farncombe and Catteshall	Creation of roof terrace with glass balustrade and alterations to elevations.	4 Bridge Gate House Bridge Road Godalming GU7 3DU	No observation
<b>WBC Weekly List 21/35</b>				
WA/2021/02162	Godalming Central and Ockford	Change of use of first floor only (Use class E) to residential (Use class C3) to provide 1 dwelling.	1 Queen Street Godalming GU7 1BA	No observation
WA/2021/02132	Godalming Central and Ockford	Certificate of Lawfulness under Section 191 for existing ancillary outbuilding within grounds of existing dwelling house.	18 Latimer Road Godalming GU7 1BW	No observation

<b>Ref</b>	<b>Ward</b>	<b>Proposal</b>	<b>Site Address</b>	<b>GTC Observations</b>
WA/2021/02167	Godalming Central and Ockford	Erection of extensions and alterations, conversion of garage and loft to habitable space with rear dormer.	22 Latimer Road Godalming GU7 1BW	No observation
WA/2021/02182	Godalming Central and Ockford	Construction of a new vehicular access to Ockford Road to serve Turner Court and alterations to parking.	60-64 Turner Court Ockford Road Godalming GU7 1RF	No observation
TM/2021/02148	Godalming Charterhouse	APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT TO TREE PRESERVATION ORDERS 41/99 AND 41/00	Frith Hill Open Space, Godalming	No observation
WA/2021/02151	Godalming Holloway	Erection of a single storey temporary classroom and associated works.	Busbridge Infant School Hambledon Road Godalming GU7 1PJ	No observation