

GODALMING TOWN COUNCIL

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19 November 2021

I HEREBY SUMMON YOU to attend the **POLICY & MANAGEMENT COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 25 NOVEMBER 2021 at 7.15pm or at the conclusion of the preceding Environment & Planning Committee, whichever is later.

Andy Jeffery
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email office@godalming-tc.gov.uk

Where possible proceedings will be live streamed via the Town Council's Facebook page. If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [Facebook](#) page.

Committee Members: Councillor Follows – Chair
Councillor Williams – Vice Chair

Councillor Adam	Councillor Ashworth
Councillor Boyle	Councillor Cosser
Councillor Crooks	Councillor Duce
Councillor Faraday	Councillor Heagin
Councillor Hullah	Councillor Martin
Councillor Neill	Councillor PMA Rivers
Councillor PS Rivers	Councillor Rosoman
Councillor Stubbs	Councillor Welland

AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting held on the 14 October 2021, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the chairman of the meeting;

a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. If a matter raised is one for Principle Councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

6. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS – ITEM TO NOTE

RFO to report on the accounts paid since the last meeting.

A schedule of the accounts paid will be tabled for the information of Members. The vouchers relating to these payments will also be tabled at the meeting for inspection. All payments made are in line with the agreed budget or other resolution of this Committee or Full Council.

Members to agree that the Chairman should sign the schedule of accounts paid.

7. REVISED ESTIMATES 2021/22 AND DRAFT BUDGET 2022/23 – ITEM FOR DECISION

Members to consider a report (attached for the information of Members) from the Responsible Finance Officer. Members are asked to agree the revised estimates 2021/22 and draft budget 2022/23 and recommend them and a precept of £928,755 for 2022/23, which represents a Band D increase of £15.88 per annum (19.2%), to Full Council.

8. MOTION ON NOTICE – ITEM FOR DECISION

Proposer: Councillor Follows, Councillor Williams and Councillor Ashworth
Secunder: Councillor Cosser

Recommendation: If Members resolve to support the Motion, it is recommended the Town Clerk writes to the Chief Executive of Waverley Borough Council to make a formal request for the points below to be considered by the Full Council of Waverley Borough.

The Motion:

Godalming Town Council requests:

- i. That Waverley Borough Council (WBC) conducts a Community Governance Review for the wards within the Godalming Town Council area.
- ii. That should WBC agree to the review it be conducted at a time suitable for it to be implemented for the 2023 election cycle.
- iii. That the town/parish wards be compatible with the final outcomes of the Local Government Boundary Commission and acknowledges the caveat that the final outcomes of that review need to be confirmed by Parliament.

- iv. That, if desirable to the residents and councillors of Busbridge Parish, WBC to explore options for the abolition of Busbridge Parish and for the current area of the civic parish of Busbridge to be incorporated within the civic parish of Godalming and be represented as an electoral ward of Godalming Town Council.

Note from Town Clerk:

Members to note as referenced by Min No 326-20, a submission has been made to the Local Government Boundary Commission for England ('The Commission'). The submission has informed the Commission of the unanimous position expressed by Godalming Town Council. The submission is attached for the information of Members.

At present the position of the Commission regarding the Town Council's submission is unknown. However, Members may wish to note that:

- The Commission's final report, indicating whether they have accepted the proposals submitted by Godalming Town Council and made recommendations to implement them, will not be published until March 2022.
- Guidance states that 'principal councils should avoid starting a community governance review if a review of district, London borough or county council electoral arrangements is being, or is about to be, undertaken. Ideally, community governance reviews should be undertaken well in advance of such electoral reviews, so that the Commission in its review of local authority electoral arrangements can take into account any parish boundary changes that are made.' However, indications from the Commission, regarding the warding arrangements and size of town and parish electoral areas, would suggest that the Commission's preferred method of determining the number of councillors for a town or parish area is via a Community Governance Review.

The legislative framework for conducting a Community Governance Review is contained within Section 100 of the Local Government and Public Involvement and Health Act 2007 (the 2007 Act). Guidance regarding the purpose and procedure relating to a Community Governance Review is in the March 2010 document provided by the Department for Communities and Local Government Local Government, Boundary Commission for England and can be found at the link below. A number of the main points relating to the guidance which Members may wish to consider are:

- Chapter 3 of Part 4 of the 2007 Act devolves the power to take decisions about matters such as the creation of parishes and their electoral arrangements to local government and local communities in England. By devolving the powers to take these decisions from central government to local government, the 2007 Act is intended to simplify the decision-making process and make it more local.
- The involvement of the Local Government Boundary Commission for England is limited to giving effect to consequential recommendations for related alterations to the electoral areas of principal councils.
- From 13 February 2008, district councils, unitary county councils and London borough councils ('principal councils') have had responsibility for undertaking community governance reviews and have been able to decide whether to give effect to recommendations made in those reviews. In making those decisions, they will need to take account of the views of local people.
- The 2007 Act, is intended to streamline the process of taking decisions about giving effect to recommendations made in a Community Governance Review. Such decisions may include the creation of new parishes and the establishment of parish councils. Other matters such as making changes to parish boundaries and electoral arrangements can also be considered.

- Community Governance Reviews offer the chance for principal councils to consider the future of what may have become redundant or moribund parishes, often the result of an insufficient number of local electors within the area who are willing to serve on a parish council. Some of these issues are considered elsewhere in this guidance (see Chapter 3 about parish councils and parish meetings and Chapter 4 regarding grouping parishes and dissolving parish councils and abolishing parishes).

Link to Department for Communities and Local Government Local Government, Boundary Commission for England [Guidance on Community Governance Reviews](#)

9. **40TH ANNIVERSARY OF TWINNING BETWEEN GODALMING & MAYEN – ITEM FOR DECISION**

Members to consider an invitation from the Mayor of Mayen (attached for the information of Members) regarding the 40th Anniversary of the twinning arrangement. In considering the invitation, Members may wish to consider the following:

- Godalming hosted the 30th anniversary commemoration in 2012.
- Godalming Town Council considered twinning arrangements on 25 June 2015 in order to clarify arrangements for the civic element of the twinning arrangements. The agreed resolutions are set out below:
 - i. Godalming Town Council intends to mark each decade anniversary of both its twinning relationships (so the next celebrations will be in 2022 with Mayen and 2025 with Joigny) the extent, and venue of those celebrations to be decided no less than six months ahead, in conjunction with the administration of the town concerned, by resolution of this Council or relevant standing committee;
 - ii. no civic invitation to Joigny or Mayen shall be issued except by resolution of this Council or relevant standing committee, which resolution shall also specify the budget available;
 - iii. no civic invitation from Joigny or Mayen shall be accepted except by resolution of this Council or relevant standing committee, which resolution shall also specify the budget available;
 - iv. the twinning associations will be reminded of the need for direct correspondence between the respective Town Council offices on matters relating to “civic” elements of twinning;
 - v. when the Council resolves to host a civic twinning event it will meet the costs of providing food and drink to all guests from the twin town; it will also invite local members of the relevant twinning association but will continue to expect those individuals (or the association) to contribute towards the cost of their food & drink;
 - vi. the Council will provide no financial support to twinning associations although the associations remain eligible to make grant applications to the Council under the Council's published grants scheme;
 - vii. any Councillor participating in any twinning activity shall do so at their own expense except the Mayor and Consort where the expenses may be met from the twinning budget; and
 - viii. if an Officer of the Council is required to participate in twinning activity, their expenses shall be met from the Twinning budget (they may participate voluntarily but at their own expense).

If the invitation is to be accepted, Members will wish to consider the carbon footprint associated with travel to Mayen. Officers have explored a number of transport options. The indicative costs (the costs of travel can go up as well as down depending on the date of booking) and the journey times are collated in the attached document.

Members will wish to note that the public transport option, i.e railway travel, is not only the cheapest option, but only takes an hour longer each way than flying and only 30 minutes

longer overall than the travel time if driving (assuming that driving is non-stop to and from the ferry ports). However the main benefit of the train option is that Eurostar produces 90% less CO² than an equivalent flight, additionally Eurostar not only pledged to reduce its own emissions by 25% by 2012, but has offset every traveller's CO² free of charge since November 2007, making Eurostar journeys carbon-neutral at no cost to travellers.

Officers have also searched hotel costs in Mayen and would expect 3 nights' accommodation to cost approx. £240 for a twin/double. As such, assuming the train option is used, the cost of the official representation would be in the region of £650 plus subsistence at HMRC rate of Euro 72 per day (£60) for lunch and dinner to be met from the Mayoral Allowance.

Recommendation:

If Members are minded to endorse the continuation of twinning on the basis of the Council's resolution of 25 June 2015, then Members are asked to resolve the following:

- i. Members to resolve to accept the invitation to the 40th anniversary of the twinning of Godalming & Mayen as set out in Mayen's letter received 13 October 2021.
- ii. The Mayor Elect and Consort to be asked to confirm whether they wish to accept the invitation to Mayen 14 October-17 October 2022 – Travel and accommodation costs to be met from the Civic budget.
- iii. If the Mayor Elect is unable to attend, the Deputy Mayor Elect and Consort are to be asked as the official representatives. In the unlikely event that neither is available, current Members who have been past Mayors are to be asked in order starting from the most recent holder of office.
- iv. Members to resolve whether they wish for an Officer of the Council to accompany the elected representative to Mayen, if Members wish an Officer to attend costs are to be met from miscellaneous staffing budget.
- v. Other Members may indicate their wish to attend and will be allocated on a first come basis, excepting that the first member of a differing political grouping will move ahead of a member of the same political grouping of the Mayor or the Mayor's representative as appropriate.
- vi. Travel is to be via the railway system, which is the least expensive option in terms of both cost and carbon footprint.
- vii. Once attendance is confirmed, the current Mayor writes to Mayen accepting the invitation.
- viii. If Members resolve **not to** accept Mayen's invitation they are requested to indicate the reasons for declining to be included in the reply to Mayen.

10. COMMITTEE WORK PROGRAMME

The Committee's work programme is attached for the information of Members.

11. SCHEDULE OF MEETINGS FOR 2022/23

Recommendation: Members to agree to recommend to Full Council the Schedule of Meetings for the Local Government year 2022/23.

Members are asked to consider the schedule of meetings for the Local Government year 2022/23 (copy attached for the information of Members).

12. REVIEW OF POLICY DOCUMENTS – ITEM FOR DECISION

Recommendation: Members to resolve to agree to recommend the re-adoption by Full Council of the documents listed below.

Members are requested to consider the Council's [Exercise of Employer Discretions](#) document and where appropriate make recommendations for amendments.

Officers make no recommendations for the amendment of this document.

Members are requested to consider the Policy & Procedure documents listed below and where appropriate make recommendations for amendments. The documents can be viewed at: <https://godalming-tc.gov.uk/data-protection/>

With the exception of updating the Town Council's postal address as required, Officers make no recommendations for amendment.

GDPR – Removable Media Policy
GDPR – Subject Access Policy
GDPR – Privacy Notice – General
GDPR – Privacy Notice – Staff & Councillors
GDPR – Document Retention Policy
GDPR – Information Data Protection Policy

13. **APPLICATION FOR COUNCIL COMMUNITY FUNDING – ITEM FOR DECISION**

21/2022 Council Community Fund Allocation	5,000.00
Allocations this year to date	1,726.00
Council Community Fund applications this meeting (including Grant Aid in Kind)	500.00
Balance unallocated if applications agreed	2,774.00

Applications for Council Community Funding

Farncombe Cricket Club

£500 is applied for to install an externally-housed heart defibrillator for community use.
Previous Grants: £350.00 in 2020/21.

14. **DEVOLUTION OF SERVICE – ITEM FOR DECISION**

Recommendation: Members are asked to resolve to authorise the Town Clerk to enter into an arrangement to undertake the burial administration on behalf of WBC at Shottermill Cemetery for an agreed percentage of the published fees and charges.

Whilst Waverley Borough Council is responsible for the maintenance of a number of closed churchyards and cemeteries within the Borough, it is also the responsible authority for one operational cemetery located at Shottermill in Haslemere. This cemetery is a relatively small cemetery with between 8 and 10 inhumations per annum.

Whilst the maintenance of Shottermill Cemetery is outsourced as part of WBC grounds maintenance contract, the administration of burials is undertaken by WBC staff.

The administration of burials is not a natural fit into any role within WBC and over the last 3 years, GTC staff, who are experienced in the management of burials through their provision of administrative support to the Godalming Joint Burial Committee, have been providing advice and guidance to WBC. One of the challenges for WBC is that, as Shottermill is a small cemetery with few burials, the cost of undertaking the burial administration and staff training in the law of burials is disproportionate to income.

As GTC currently provides advice and support free of charge on an ad-hoc basis, WBC has approached GTC to consider an arrangement where GTC manages the administration of burials at Shottermill Cemetery on behalf of WBC for an agreed percentage of the cemetery fees. GTC Officers have held negotiations with WBC and consider that an arrangement that

allows for the efficient and effective administration of burials at Shottermill Cemetery that would not only cover GTC costs but importantly provide an easily accessible service would be of benefit to the bereaved.

In negotiations, Officers consider the following to be a fair percentage charge of the published fees that would cover GTC costs whilst continuing to provide WBC with an income to undertake the grounds maintenance at the cemetery.

Interment including where required submitting claims to the Children's funeral fund 20% of published resident costs.

Purchase of Exclusive Rights of Burial 15% of published resident's costs

Memorial Rights/Transfer of Exclusive Rights 50% of published costs.

Godalming Joint Burial Committee is administered by Godalming Town Council, as such, if Members agree to support arrangements for GTC to administer burials at Shottermill Cemetery on behalf of WBC, the administrative and fee arrangements would be with Godalming Town Council.

Members are asked to authorise the Town Clerk to enter into an appropriate arrangement to undertake the burial administration on behalf of WBC at Shottermill Cemetery for an agreed percentage of the published fees and charges.

15. CONSULTATION ON ENVIRONMENTAL PERMITTING (ENGLAND AND WALES) REGULATIONS 2016 – ITEM FOR NOTE

Members to note the Godalming Joint Burial Committees response to the DEFRA consultation on the Environmental Permitting (England and Wales) Regulations 2016 (attached for the information of Members).

The normal practice of the joint committee is to keep its constituent members informed of its activities through the presentation of the minutes of its meetings to the Full Councils of the constituent members. However, in this particular matter, the importance of the potential impact of the proposals being consulted upon are such that it is considered that Godalming Town Council should be informed of the actions taken by the joint committee at the earliest opportunity.

As a responsible burial authority, the Godalming Joint Burial Committee is in general agreement with the objective to update the Environmental Permitting Regulations (England and Wales) 2016 to improve the way in which groundwater activities, and some related surface water discharge activities, are regulated. However, under the proposal indicated as Exemption Condition 8, which states that a grave plot must be not less than 5m² in area, the Godalming Joint Burial Committee would stand to lose at least 36% of its remaining adult burial spaces, 68% of spaces for children under the age of 12 and 98% of graves for babies and still-born.

Replicated across England and Wales, the Exemption Condition 8 proposal would, at the stroke of a legislative pen, decimate the future availability of burial plots.

In response, the Godalming Joint Burial Committee has set out both its concerns for the impact on the availability of future grave space and its support for the need to prevent contamination of ground and surface water.

16. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON GODALMING MUSEUM TRUST

Members are asked to note a report from Councillor Steel/Rosoman on the Godalming Museum Trust (report to be tabled) an organisation upon which Councillor Steel/Rosoman represents the Town Council.

17. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON GO GODALMING ASSOCIATION

Members are asked to note a report from Councillor Steel/Heagin on the Go Godalming Association (report to be tabled) an organisation upon which Councillor Steel/Heagin represents the Town Council.

18. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

19. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held in the Council Chamber on Thursday, 13 January 2022 at 7.15pm or at the conclusion of the preceding Environment & Planning Committee, whichever is later.

20. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

IN PURSUANCE OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 S.1(2), THE COMMITTEE MAY WISH TO RESOLVE TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF AGENDA ITEM(S) 21 BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED I.E LEGALLY PRIVILEGED INFORMATION.

21. LEASE ARRANGEMENTS – GODALMING TOWN COUNCIL – NATIONAL TRUST – ITEM FOR DECISION

Recommendation: Members to resolve to recommend that Full Council approve the signing of the lease between Godalming Town Council and the National Trust and subsequent sub-leases to support water sports activities at Godalming Wharf.

Members to review the proposed lease arrangements (to be tabled for the information of Members) between Godalming Town Council and the National Trust to enable Godalming Town Council to support youth water sports activities at Godalming Wharf.

NB. Officers anticipate the draft lease being received prior to the meeting of this committee. Upon receipt it will be distributed to all Members. If the lease has not been received by 24 November, this item is to be transferred directly to Full Council on 16 December.

7. BUDGET 2022/23

In preparation of the 2022/23 budget, known factors were applied such as notified contract increases and the Government imposed increase to National Insurance Contributions (NIC). Services with a large labour element (such as cleaning and IT Support) were increased in anticipation of Government NIC increases being passed on to users. In addition, given the current energy crisis, energy costs were also increased. This provided the initial base to which were added the costs of the decisions made by the Council or its committees over the preceding year(s), such as the new Council staffing structure and the decision to provide youth services and engagement.

2021/22 Precept	769,225	a
Variations from 2021/22 Base Budget:		
1 Add inflation at 3% & minor adjustments	22,605	
2 Add decrease in SLA revenue (Museum)	6,625	
3 Add Youth Provision & Engagement	103,000	
4 Add Administration Assistant	14,400	
5 Add Grounds Assistant	20,910	
6 Add increase in NIC	3,700	
7 Less reduced NNDR (Toilets)	-3,800	
8 Less removal of Civic Dinner	-7,910	
TOTAL VARIATION	159,530	b
 2019/20 Budget Requirements (a + b)	 928,755	 c
 Total cash increase required	 159,531	
% increase in cash required	20.74%	
 Tax base 2022/23	 9,416.7	 d
Precept per Band D property (= c/d)	£98.63	

The precept requirement for the financial year 2022/23 is £928,755 equating to a Band D equivalent increase on 2021/22 of 19.19% which in cash terms is an increase of £15.88 per annum.

Reserves

The balance of the revenue reserve as of 31 March 2022 is estimated to be £279,920. This is below recommended levels and plans will have been made to address this over the next two to five years.

The most significant Ear Marked reserve is the Community Infrastructure Levy reserve with a current balance of £216,565. Funds within this reserve must be spent on capital projects within five years of receipt. The second largest Ear Marked Reserve is for the maintenance of all the Councils Land & Property with an estimated balance at year end of £111,056.

Godalming Town Council
Statement of Variation 2022/23

	£		2023/24	2024/25
Base Budget (net) i.e. Precept 2021/22	769,225		928,755	989,130
Add inflation at 3% and net minor adjustments	22,606	Add inflation at 2%	18,575	19,783
Add Decrease in SLA Revenue (Museum)	6,625	BWP Air Source Heating		30,000
Add Youth Provision & Engagement	103,000	New Allotments	10,000	
Add Administration Assistant	14,400	Increase General Reserves	12,500	
Add Grounds Assistant	20,910	Add Museum Steward	19,300	
Less Reduced NNDR (Toilets)	-3,800			
Add Increase in NIC Rate	3,700			
Less Decrease in Civic Dinner	-7,910			
Estimated Budget Requirement 2022/23	<u>928,755</u>		<u>989,130</u>	<u>1,038,913</u>
Total increase required	159,531		60,375	49,783
% increase in cash terms	20.74%		6.50%	5.03%
Tax base 2021/22 (Band D Equivalent figure)	9296.1			
Precept per Band D property (Annual Baseline)	£82.75			
Tax base 2022/23 (Band D Equivalent figure)	9416.7		9416.7	9416.7
Precept per Band D property	£98.63		£ 105.04	£ 110.33
Increase per Band D Property	£15.88		£6.41	£5.29
% Increase per Band D Property	19.19%		6.50%	5.03%

Godalming Town Council
Revised Estimates 2021/22 and Budget 2022/23

GTC Summary Revenue Budget

2020/21 Actual £	2021/22			Variation 2020/21 to 2021/22 £	Notes
	2021/22 Budget £	Revised Estimate £	2021/22 Budget £		
Employees					
385,471	383,561	404,183	516,746	133,185	1.25% increase in National Insurance contribution, 2% pay award, step increases, three new part time positions, increase in minimum wage, Youth provision
1,296	6,100	5,880	9,800	3,700	
Premises Related Expenditure					
157,792	33,252	35,034	33,830	578	
9,233	13,976	14,918	15,768	1,792	Increased energy costs anticipated
0	0	0	0	0	
13,634	3,870	3,487	5,070	1,200	
5,015	22,630	13,087	19,635	-2,995	NNDR rate relief for Public Conveniences
2,683	5,340	4,155	5,600	260	
0	1,000	250	1,000	0	
32,747	48,040	48,275	53,130	5,090	Increased staffing costs passed on
8,465	11,740	16,854	12,900	1,160	
1,249	1,550	1,297	1,550	0	
43,125	23,250	23,250	19,125	-4,125	SLA for Museum drops from 1 Oct 2020
Transport Related Expenditure					
0	0	0	100	100	
2,387	3,920	4,656	5,540	1,620	Running costs of van higher than estimated
Supplies & Services					
10,910	7,730	16,500	12,630	4,900	
215	1,370	923	1,430	60	
1,306	1,700	1,674	2,200	500	
5,187	8,120	8,184	8,470	350	
54,539	66,160	72,566	70,410	4,250	
36,361	35,214	37,113	36,839	1,625	
169	10,080	10,080	2,400	-7,680	
69,369	78,400	78,653	78,860	460	
70,942	31,534	215,552	31,270	-264	
5,431	7,070	6,715	7,821	751	
Third Party Payments					
54,759	37,690	37,690	37,743	53	
Income					
0	0	0	0	0	
-72,493	-3,530	-187,552	-1,770	1,760	
-121,682	-117,964	-119,862	-97,209	20,755	
-469	-600	-41	-60	540	
-142,575	-29,680	-43,394	-39,777	-10,097	
635,066	691,523	710,127	851,051	159,528	
77,703	77,702	77,705	77,704	2	Capital Financing Costs (Not inc in net cost of Services)
712,769	769,225	787,832	928,755	159,530	Net Expenditure (Precept)
Net Expenditure by Cost Centre					
£	£	£	£	£	
421,623	497,089	506,357	551,918	54,829	1.25% increase in National Insurance contribution, 2% pay award, step increases, two new part time positions, increase in minimum wage
4,224	-1,550	5,255	-530	1,020	
1,541	70	1,076	850	780	
-2,856	-1,232	10,051	102,953	104,185	As agreed by Council, new Youth Service
35,752	35,500	37,530	39,050	3,550	New contract required
18,527	23,760	26,039	17,680	-6,080	
-1,679	-3,550	-2,869	-3,805	-255	
0	0	0	0	0	
61,122	65,008	69,272	66,776	1,768	1.25% increase in National Insurance contribution, 2% pay award, new part time positions, increase in minimum wage
22,852	40,820	30,342	36,360	-4,460	
-737	1,362	307	2,779	1,417	Reduced community centre hire income due to COVID
-10	6,027	3,348	4,497	-1,530	
-8,260	-6,750	-8,886	-6,750	0	
26,948	7,145	12,027	7,145	0	
30,243	27,824	20,278	32,129	4,305	
25,776	0	0	0	0	
635,066	691,523	710,127	851,052	159,529	Net Cost of Services (excl. Financing Costs)

Cost Centre: 101 GTC Office

2020/21 Actual £		2021/22			Variation £		
		2021/22 Budget £	Revised Estimate £	2022/23 Budget £			
	Employees						
246607	Direct employee expenses	Salaries	249060	265430	289620	40560	2% pay award, step increases, two new part time positions, increase in minimum wage
25189		Er's NIC	25680	25245	31560	5880	1.25% increase in National Insurance contribution
45657		Er's Supn	45000	48630	52500	7500	
0		Agency staff & Contractors	0	0	0	0	
1197	Indirect employee expenses	Training	3000	3000	3000	0	
99		Advertising	1500	2130	1500	0	
0		Other	600	250	600	0	
	Premises Related Expenditure						
3395	Repairs, alteration & maintenance of buildings		7200	8608	9000	1800	
0	Energy costs		3200	3200	3200	0	
0	CRC allowances		0	0	0	0	
12570	Rents		1200	887	2400	1200	
0	Rates		12000	12048	12600	600	
0	Water services		300	300	300	0	
0	Fixtures and fittings		0	0	0	0	
109	Cleaning & domestic supplies		5340	4501	5280	-60	
0	Grounds maintenance costs		0	0	0	0	
0	Premises insurance		0	0	0	0	
0	Contribution to premises-related provisions		0	0	2500	2500	
	Transport Related Expenditure						
0	Public transport		0	0	0	0	
2387	Car allowances		3400	4296	4720	1320	
	Supplies & Services						
1349	Equipment, furniture and materials		1000	4172	3500	2500	Computers & Printers for Youth Service
215	Catering & Hospitality		300	368	300	0	
1306	Clothes, uniform & laundry		1200	1424	1200	0	
4967	Printing, stationery & general office expenses		6490	6490	6490	0	
2189	Services	Professional Fees	10000	10000	10000	0	
2390		Audit fees	3300	3300	3300	0	
8891		Insurance	9000	8772	9200	200	
260		Bank charges	360	174	360	0	
978	Communications & computing	postage	1200	1200	1200	0	
2901		telephones	2765	2765	2765	0	
8328		computers	8855	9877	9540	685	
627		website	1000	4439	1000	0	
280		publicity advert	0	820	0	0	
0		newsletter	4400	2200	4400	0	
0	Expenses	Staff expenses	0	0	0	0	
0		Mayor's expenses	0	0	0	0	
0		Members' training	0	0	0	0	
63774	Grants & Subscriptions	Grants	70000	70000	70000	0	
4661		Subscriptions	4300	4300	4600	300	
56442	Contributions to provisions		23534	207552	23270	-264	
423	Miscellaneous expenses		1825	1825	1876	51	
	Third Party Payments						
54759	Godalming Joint Burial Committee		37690	37690	37743	53	
	Income						
-72493		Government Grants	0	0	0	0	
-27690		Other grants etc	-3530	-187552	-1770	1760	
-469		Customer & client receipts	-13800	-22167	-16000	-2200	
-29675		Interest	-600	-41	-60	540	
		Recharges	-29680	-39776	-39776	-10096	
421623	Net Expenditure		497089	506357	551918	54829	
77703	Capital Finance Costs (Not included in net costs of Services)		77706	77705	77704	-2	

Cost Centre: 102 Civic Expenses

2020/21 Actual £		2021/22 Budget £	2021/22 Revised Estimate £	2022/23 Budget £	Variation £
Employees					
0	Direct employee expenses		0	0	0
0			0	0	0
0			0	0	0
0			0	0	0
0	Indirect employee expenses		0	0	0
0			0	0	0
Premises Related Expenditure					
0	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	2420	2420	2420	0 WBC Chamber rental
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
Transport Related Expenditure					
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
Supplies & Services					
0	Equipment, furniture and materials	0	333	0	0
0	Catering & Hospitality	600	250	600	0
0	Clothes, uniform & laundry	500	250	500	0
0	Printing, stationery & general office expenses	800	800	800	0
330	Services		2840	0	0
0			0	0	0
0			0	0	0
0			0	0	0
0	Communications & computing		0	0	0
0			0	0	0
2761		2400	2400	2800	400
0		0	0	0	0
2300		0	1120	1200	1200 Remembrance Parade Advertising
0		0	0	0	0
0	Expenses	0	0	0	0
-11		8880	8880	1200	-7680 Remove Civic Dinner
180		1200	1200	1200	0
0	Grants & Subscriptions	0	0	0	0
0		0	0	0	0
12500	Contributions to provisions	6000	6000	6000	0 £4k General Election; £2k By Election
467	Miscellaneous expenses	960	646	960	0
Third Party Payments					
0	Godalming Joint Burial Committee	0	0	0	0
Income					
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
0	Customer & client receipts	0	0	0	0
0	Interest	0	0	0	0
0	Recharges	0	-1100	0	0
18527	Net Expenditure	23760	26039	17680	-6080

Cost Centre: 104 Town Promotion

2020/21 Actual £		2021/22		2022/23		Variation £
		2021/22 Budget	£	Revised Estimate	Budget	
	Employees					
0	Direct employee expenses		0	0	0	0
0			0	0	0	0
0			0	0	0	0
11278	Agency staff & Contractors	0	700	0	0	0 Town Wardens
0	Indirect employee expenses		0	0	0	0
0			0	0	0	0
						0
	Premises Related Expenditure					
0	Repairs, alteration & maintenance of buildings		0	254	0	0
0	Energy costs		0	0	0	0
0	CRC allowances		0	0	0	0
0	Rents		0	0	0	0
0	Rates		0	0	0	0
0	Water services		0	0	0	0
0	Fixtures and fittings		0	0	0	0
0	Cleaning & domestic supplies		300	278	300	0
901	Grounds maintenance costs	6500	2268	6500	6500	0 Greener Godalming
0	Premises insurance		0	0	0	0
0	Contribution to premises-related provisions		0	0	0	0
	Transport Related Expenditure					
0	Public transport		0	0	0	0
0	Car allowances		0	0	0	0
	Supplies & Services					
883	Equipment, furniture and materials	500	4694	500	500	0
0	Catering & Hospitality		0	185	0	0
0	Clothes, uniform & laundry		0	0	0	0
0	Printing, stationery & general office expenses		0	209	0	0
-315	Services		500	2995	500	0
0			0	0	0	0
0			0	0	0	0
0			0	0	0	0
0	Communications & computing		0	0	0	0
0			0	0	0	0
0			0	0	0	0
0			0	0	0	0
12381	publicity advert	2250	2354	2250	2250	0
0	newsletter		0	0	0	0
0	Expenses		0	0	0	0
0			0	0	0	0
0			0	0	0	0
0	Grants & Subscriptions		0	0	0	0
0			0	0	0	0
0	Contributions to provisions		0	0	0	0
1820	Miscellaneous expenses	395	1080	395	395	0
	Third Party Payments					
0	Godalming Joint Burial Committee		0	0	0	0
	Income					
0			0	0	0	0
0			0	0	0	0
0	Customer & client receipts	-3300	-472	-3300	-3300	0
0	Interest		0	0	0	0
0	Recharges		0	-2518	0	0
26948	Net Expenditure		7145	12027	7145	0

Cost Centre: 105 Staycation

2020/21 Actual £		2021/22				Variation £
		2021/22 Budget	Revised Estimate	2022/23 Budget	£	
Employees						
0	Direct employee expenses	Salaries	152	0	152	0 Staff time at Green Gala
0		Er's NIC	15	0	15	0
0		Er's Supn	0	0	0	0
0		Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	Training	0	0	0	0
0		Advertising	0	0	0	0
Premises Related Expenditure						
0	Repairs, alteration & maintenance of buildings		0	0	0	0
0	Energy costs		0	243	250	250
0	CRC allowances		0	0	0	0
0	Rents		0	180	0	0
0	Rates		0	0	0	0
0	Water services		0	0	0	0
0	Fixtures and fittings		0	0	0	0
0	Cleaning & domestic supplies		900	0	900	0 Staycation Live waste removal
0	Grounds maintenance costs		0	0	0	0
0	Premises insurance		0	0	0	0
0	Contribution to premises-related provisions		0	0	0	0
Transport Related Expenditure						
0	Public transport		0	0	0	0
0	Car allowances		0	0	0	0
Supplies & Services						
0	Equipment, furniture and materials		520	0	520	0
0	Catering & Hospitality		350	0	350	0
0	Clothes, uniform & laundry		0	0	0	0
0	Printing, stationery & general office expenses		0	0	0	0
0	Services	Professional Fees	300	936	950	650
0		Audit fees	0	0	0	0
0		Insurance	0	0	0	0
0		bank charges	0	0	0	0
0	Communications & computing	postage	0	0	0	0
0		telephones	0	0	0	0
0		computers	0	0	0	0
0		website	0	0	0	0
0		publicity advert	3850	2300	1500	-2350 12pg reduced to 4pg Advertising
0		newsletter	0	0	0	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's expenses	0	0	0	0
0		Members' training	0	0	0	0
0	Grants & Subscriptions	Grants	0	0	0	0
0		Subscriptions	170	0	170	0
0	Contributions to provisions		0	0	0	0
-10	Miscellaneous expenses		90	64	90	0
Third Party Payments						
0	Godalming Joint Burial Committee		0	0	0	0
Income						
0		Government Grants	0	0	0	0
0		Other grants etc	0	0	0	0
0		Customer & client receipts	-320	-375	-400	-80 Green Gala entrance fees
0		Interest	0	0	0	0
0		Recharges	0	0	0	0
-10	Net Expenditure		6027	3348	4497	-1530

Cost Centre: 106 Festivals & Markets

2020/21			2021/22		
Actual			2021/22	Revised	2022/23
£			Budget £	Estimate £	Budget £ Variation £
	Employees				
560	Direct employee expenses	Salaries	1210	570	1090 -120
55		Er's NIC	167	79	164 -3
0		Er's Supn	223	105	201 -22
0		Agency staff & Contractors	0	0	0 0
0	Indirect employee expenses	Training	0	0	0 0
0		Advertising	0	0	0 0
					0
	Premises Related Expenditure				
0	Repairs, alteration & maintenance of buildings		0	0	0 0
0	Energy costs		0	0	0 0
0	CRC allowances		0	0	0 0
0	Rents		0	0	0 0
0	Rates		0	0	0 0
0	Water services		0	0	0 0
0	Fixtures and fittings		0	0	0 0
0	Cleaning & domestic supplies		350	417	600 250
0	Grounds maintenance costs		0	0	0 0
0	Premises insurance		0	0	0 0
0	Contribution to premises-related provisions		0	0	0 0
	Transport Related Expenditure				
0	Public transport		0	0	0 0
0	Car allowances		200	200	400 200
	Supplies & Services				
0	Equipment, furniture and materials		510	600	510 0
0	Catering & Hospitality		120	120	180 60
0	Clothes, uniform & laundry		0	0	0 0
0	Printing, stationery & general office expenses		530	530	530 0
1455	Services	Professional Fees	1200	1200	1650 450
0		Audit fees	0	0	0 0
0		Insurance	0	0	0 0
0		bank charges	0	0	0 0
0	Communications & computing	postage	0	0	0 0
0		telephones	0	0	0 0
0		computers	0	0	0 0
0		website	0	0	0 0
0		publicity advert	2630	2630	3250 620
0		newsletter	0	0	0 0
0	Expenses	Staff expenses	0	0	0 0
0		Mayor's expenses	0	0	0 0
0		Members' training	0	0	0 0
0	Grants & Subscriptions	Grants	0	0	0 0
0		Subscriptions	110	110	220 110
0	Contributions to provisions		0	0	0 0
1091	Miscellaneous expenses		800	800	1000 200
	Third Party Payments				
0	Godalming Joint Burial Committee		0	0	0 0
0	Income	Government Grants	0	0	0 0
0		Other grants etc	0	0	0 0
-4840		Customer & client receipts	-11600	-10230	-13600 -2000
0		Interest	0	0	0 0
0		Recharges	0	0	0 0
-1679	Net Expenditure		-3550	-2869	-3805 -255

Cost Centre: 108 Christmas Lights

2020/21		2021/22		2021/22		2022/23		
Actual		2021/22	Revised	2021/22	Revised	2022/23		
£		Budget	£	Estimate	£	Budget	£	Variation
								£
	Employees							
0	Direct employee expenses		Salaries	0	0	0	0	0
0			Er's NIC	0	0	0	0	0
0			Er's Supn	0	0	0	0	0
0			Agency staff & Contractors	0	0	0	0	0
0	Indirect employee expenses		Training	0	0	0	0	0
0			Advertising	0	0	0	0	0
	Premises Related Expenditure							
0	Repairs, alteration & maintenance of buildings	0		0	0	0	0	0
0	Energy costs	0		0	0	0	0	0
0	CRC allowances	0		0	0	0	0	0
0	Rents	0		0	0	0	0	0
0	Rates	0		0	0	0	0	0
0	Water services	0		0	0	0	0	0
0	Fixtures and fittings	0		0	0	0	0	0
0	Cleaning & domestic supplies	0		0	0	0	0	0
0	Grounds maintenance costs	0		0	0	0	0	0
0	Premises insurance	0		0	0	0	0	0
0	Contribution to premises-related provisions	0		0	0	0	0	0
	Transport Related Expenditure							
0	Public transport	0		0	0	0	0	0
0	Car allowances	0		0	0	0	0	0
	Supplies & Services							
0	Equipment, furniture and materials	0		0	0	0	0	0
0	Catering & Hospitality	0		0	0	0	0	0
0	Clothes, uniform & laundry	0		0	0	0	0	0
0	Printing, stationery & general office expenses	0		0	0	0	0	0
36002	Services	Professional Fees		35500	37530	39050		3550
0		Audit fees		0	0	0		0
0		Insurance		0	0	0		0
0		bank charges		0	0	0		0
0	Communications & computing	postage		0	0	0		0
0		telephones		0	0	0		0
0		computers		0	0	0		0
0		website		0	0	0		0
0		publicity advert		0	0	0		0
0		newsletter		0	0	0		0
0	Expenses	Staff expenses		0	0	0		0
0		Mayor's expenses		0	0	0		0
0		Members' training		0	0	0		0
0	Grants & Subscriptions	Grants		0	0	0		0
0		Subscriptions		0	0	0		0
0	Contributions to provisions			0	0	0		0
0	Miscellaneous expenses			0	0	0		0
				0	0	0		
	Third Party Payments							
0	Godalming Joint Burial Committee			0	0	0		0
	Income							
0		Government Grants		0	0	0		0
0		Other grants etc		0	0	0		0
-250		Customer & client receipts		0	0	0		0
0		Interest		0	0	0		0
0		Recharges		0	0	0		0
35752	Net Expenditure			35500	37530	39050		3550

Cost Centre: 201 Broadwater Park Youth Service

2020/21		2021/22	2021/22	2022/23	
Actual		Budget	Revised	Budget	Variation
£		£	£	£	£
Employees					
0	Direct employee expenses	0	0	70143	70143 New Youth Service
0		0	0	3650	3650
0		0	0	3700	3700
0		0	0	0	0
0	Indirect employee expenses	0	0	2500	2500
0		0	0	1200	1200
					0
Premises Related Expenditure					
25145	Repairs, alteration & maintenance of buildings	3912	4866	3000	-912
2975	Energy costs	3516	3516	3750	234
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
1347	Rates	1380	1347	1400	20
383	Water services	480	215	500	20
0	Fixtures and fittings	0	0	0	0
8436	Cleaning & domestic supplies	9000	9287	9500	500
523	Grounds maintenance costs	240	2591	400	160
0	Premises insurance	0	0	0	0
2500	Contribution to premises-related provisions	2500	2500	2500	0
Transport Related Expenditure					
0	Public transport	0	0	100	100
0	Car allowances	0	0	100	100
Supplies & Services					
413	Equipment, furniture and materials	600	250	3000	2400
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	500	500
0	Printing, stationery & general office expenses	0	0	350	350
0	Services	0	0	350	350
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Communications & computing	0	0	0	0
688		840	480	960	120
0		0	0	850	850
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Expenses	0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0		300	189	0	-300
0	Contributions to provisions	0	0	0	0
185	Miscellaneous expenses	0	0	500	500
Income					
0		0	0	0	0
0		0	0	0	0
-21551	Customer & client receipts	-24000	-15190	-6000	18000
0	Interest	0	0	0	0
-23900	Recharges	0	0	0	0
-2856	Net Expenditure	-1232	10051	102953	104185

Cost Centre: 202 The Pepperpot

2020/21		2021/22	2021/22	2022/23	
Actual		Budget	Revised	Budget	Variation
£		£	£	£	£
Employees					
0	Direct employee expenses	0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Indirect employee expenses	0	0	0	0
		0	0	0	0
					0
Premises Related Expenditure					
1432	Repairs, alteration & maintenance of buildings	2160	2176	2510	350
844	Energy costs	1200	1641	1560	360
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	700	175	735	35
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
1903	Cleaning & domestic supplies	1860	2791	3000	1140
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
2500	Contribution to premises-related provisions	2500	2500	2500	0
Transport Related Expenditure					
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
Supplies & Services					
178	Equipment, furniture and materials	600	600	600	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
0	Services	0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Communications & computing	0	0	0	0
679	telephones	852	480	504	-348
0	computers	0	0	0	0
0	website	0	0	0	0
0	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0		70	70	70	0
0	Contributions to provisions	0	0	0	0
70	Miscellaneous expenses	0	0	0	0
Third Party Payments					
0	Godalming Joint Burial Committee	0	0	0	0
Income					
0		0	0	0	0
0		0	0	0	0
-8343	Customer & client receipts	-8580	-10126	-8700	-120
0	Interest	0	0	0	0
0	Recharges	0	0	0	0
-737	Net Expenditure	1362	307	2779	1417

Cost Centre: 203 The Square

2020/21 Actual £		2021/22		2022/23		Variation £
		Budget	£	Revised Estimate	£	
Employees						
0	Direct employee expenses					0
0			Salaries	0	0	0
0			Er's NIC	0	0	0
0			Er's Supn	0	0	0
0			Agency staff & Contractors	0	0	0
0	Indirect employee expenses		Training	0	0	0
0			Advertising	0	0	0
						0
Premises Related Expenditure						
0	Repairs, alteration & maintenance of buildings	0		0	0	0
0	Energy costs	0		0	0	0
0	CRC allowances	0		0	0	0
0	Rents	0		0	0	0
0	Rates	0		0	0	0
0	Water services	0		0	0	0
0	Fixtures and fittings	0		0	0	0
0	Cleaning & domestic supplies	0		0	0	0
0	Grounds maintenance costs	0		0	0	0
1249	Premises insurance	1550		1297	1550	0
0	Contribution to premises-related provisions	0		0	0	0
Transport Related Expenditure						
0	Public transport	0		0	0	0
0	Car allowances	0		0	0	0
Supplies & Services						
0	Equipment, furniture and materials	0		0	0	0
0	Catering & Hospitality	0		0	0	0
0	Clothes, uniform & laundry	0		0	0	0
0	Printing, stationery & general office expenses	0		0	0	0
0	Services		Professional Fees	0	0	0
0			Audit fees	0	0	0
0			Insurance	0	0	0
0			Bank charges	0	0	0
0	Communications & computing		postage	0	0	0
0			telephones	0	0	0
0			computers	0	0	0
0			website	0	0	0
0			publicity advert	0	0	0
0			newsletter	0	0	0
0	Expenses		Staff expenses	0	0	0
0			Mayor's expenses	0	0	0
0			Members' training	0	0	0
0	Grants & Subscriptions		Grants	0	0	0
0			Subscriptions	0	0	0
0	Contributions to provisions	0		0	0	0
0	Miscellaneous expenses	0		0	0	0
Third Party Payments						
0	Godalming Joint Burial Committee	0		0	0	0
Income						
0			Government Grants	0	0	0
0			Other grants etc	0	0	0
-9509			Customer & client receipts	-8300	-10183	-8300
0			Interest	0	0	0
0			Recharges	0	0	0
-8260	Net Expenditure	-6750		-8886	-6750	0

Cost Centre: 204 Allotments

2020/21		2021/22	2021/22	2022/23	
Actual		Budget	Revised	Budget	Variation
£		£	£	£	£
	Employees				
0	Direct employee expenses	0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Indirect employee expenses	0	0	0	0
0		0	0	0	0
					0
	Premises Related Expenditure				
0	Repairs, alteration & maintenance of buildings	300	300	300	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
130	Water services	120	219	240	120
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	430	215	430	0
6510	Grounds maintenance costs	0	6995	1000	1000 Tree & Hedges Works
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	Transport Related Expenditure				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	Supplies & Services				
0	Equipment, furniture and materials	0	0	0	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
0	Services	0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Communications & computing	0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Expenses	0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Grants & Subscriptions	0	0	0	0
71		0	0	0	0
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	0	0	0	0
	Third Party Payments				
0	Godalming Joint Burial Committee	0	0	0	0
	Income				
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
-2487	Customer & client receipts	-2400	-2474	-2500	-100
0	Interest	0	0	0	0
0	Recharges	0	0	0	0
4224	Net Expenditure	-1550	5255	-530	1020

Cost Centre: 205 Wilfrid Noyce Centre

2020/21		2021/22	2021/22	2022/23	
Actual		2021/22	Revised	2022/23	Variation
£		Budget £	Estimate £	Budget £	£
Employees					
114	Direct employee expenses				
	Salaries	2688	672	2826	138
11	Er's NIC	371	93	425	54
0	Er's Supn	495	124	520	25
0	Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses				
	Training	0	0	0	0
0	Advertising	0	0	0	0
					0
Premises Related Expenditure					
8924	Repairs, alteration & maintenance of buildings	10140	9997	10800	660
4080	Energy costs	5280	5280	5808	528
0	CRC allowances	0	0	0	0
0	Rents	250	0	250	0
0	Rates	4750	3184	4900	150
1251	Water services	1200	1246	1320	120
0	Fixtures and fittings	0	0	0	0
12563	Cleaning & domestic supplies	15820	17345	18600	2780
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
2500	Contribution to premises-related provisions	2500	2500	2500	0
Transport Related Expenditure					
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
Supplies & Services					
1591	Equipment, furniture and materials	4000	4000	4000	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
1400	Services				
	Professional Fees	1500	1600	1650	150 Xmas Lights
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	postage	0	0	0	0
1086	telephones	1280	800	780	-500
0	computers	0	0	0	0
0	website	0	0	0	0
0	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses				
	Staff expenses	0	0	0	0
0	Mayor's expenses	0	0	0	0
0	Members' training	0	0	0	0
0	Grants & Subscriptions				
	Grants	0	0	0	0
325	Subscriptions	350	548	550	200
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	1200	500	1200	0
Third Party Payments					
0	Godalming Joint Burial Committee	0	0	0	0
Income					
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
-3602	Customer & client receipts	-24000	-27611	-24000	0
0	Interest	0	0	0	0
0	Recharges	0	0	0	0
30243	Net Expenditure	27824	20278	32129	4305

Cost Centre: 206 Bandstand

2020/21		2021/22	2021/22	2022/23	
Actual		Budget	Revised	Budget	Variation
£		£	£	£	£
	Employees				
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
	Premises Related Expenditure				
1003	Repairs, alteration & maintenance of buildings	600	600	600	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	88	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	Transport Related Expenditure				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	Supplies & Services				
0	Equipment, furniture and materials	0	72	0	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
0	Services	0	0	0	0
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	Communications & computing	0	0	0	0
0	postage	0	0	0	0
0	telephones	0	0	0	0
0	computers	0	0	0	0
0	website	0	0	0	0
0	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's expenses	0	0	0	0
0	Members' training	0	0	0	0
538	Grants & Subscriptions	0	0	0	0
0	Grants	0	0	0	0
0	Subscriptions	100	316	250	150
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	0	0	0	0
	Third Party Payments				
0	Godalming Joint Burial Committee				0
0	Income				
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
0	Customer & client receipts	-630	0	0	630
0	Interest	0	0	0	0
0	Recharges	0	0	0	0
1541	Net Expenditure	70	1076	850	780

Cost Centre: 207 Museum

2020/21			2021/22	2021/22	2022/23	
Actual			Budget	Revised	Budget	Variation
£			£	£	£	£
Employees						
44201	Direct employee expenses	Salaries	45480	49387	46380	900 Increased hours for Volunteer Co-Ordinator
3894		Er's NIC	4920	4456	5520	600 1.25% increased contribution rate
7905		Er's Supn	8100	8692	8280	180
0		Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	Training	1000	500	1000	0
0		Advertising	0	0	0	0
Premises Related Expenditure						
15793	Repairs, alteration & maintenance of buildings		2280	2273	2520	240
0	Energy costs		0	0	0	0
0	CRC allowances		0	0	0	0
0	Rents		0	0	0	0
0	Rates		0	0	0	0
0	Water services		0	0	0	0
0	Fixtures and fittings		0	0	0	0
29	Cleaning & domestic supplies		0	67	0	0
0	Grounds maintenance costs		0	0	0	0
0	Premises insurance		0	0	0	0
33125	Contribution to premises-related provisions		13250	13250	6625	-6625 SLA for Museum drops from 1 Oct 2020
Transport Related Expenditure						
0	Public transport		0	0	0	0
0	Car allowances		320	160	320	0
Supplies & Services						
791	Equipment, furniture and materials		0	1779	0	0
0	Catering & Hospitality		0	0	0	0
0	Clothes, uniform & laundry		0	0	0	0
220	Printing, stationery & general office expenses		300	155	300	0
18	Services	Professional Fees	0	0	0	0
0		Audit fees	0	0	0	0
2036		Insurance	4500	3219	3400	-1100
0		bank charges	0	0	0	0
469	Communications & computing	postage	0	476	960	960 Previously absorbed in Office postage
155		telephones	300	180	180	-120
2396		computers	2592	2592	2700	108
0		website	0	0	0	0
0		publicity advert	0	0	0	0
0		newsletter	0	0	0	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's expenses	0	0	0	0
0		Members' training	0	0	0	0
0	Grants & Subscriptions	Grants	0	0	0	0
0		Subscriptions	3000	3120	3000	0 SMCC Partnership
0	Contributions to provisions		0	0	0	0
0	Miscellaneous expenses		0	0	0	0
Third Party Payments						
0	Godalming Joint Burial Committee					0
Income						
0		Government Grants	0	0	0	0
0		Other grants etc	0	0	0	0
-40910		Customer & client receipts	-21034	-21034	-14409	6625 SLA for Museum drops from 1 Oct 2020
0		Interest	0	0	0	0
-9000		Recharges	0	0	0	0
61122	Net Expenditure		65008	69272	66776	1768

Cost Centre: 208 Land & Property Other

2020/21 Actual £		2021/22 Budget £	2021/22 Revised Estimate £	2022/23 Budget £	Variation £
Employees					
0	Direct employee expenses	0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Indirect employee expenses	0	0	0	0
0		0	0	0	0
Premises Related Expenditure					
3330	Repairs, alteration & maintenance of buildings	6660	5960	5100	-1560
587	Energy costs	780	1038	1200	420
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
3668	Rates	3800	-3667	0	-3800
919	Water services	3240	2175	3240	0
0	Fixtures and fittings	1000	250	1000	0
9667	Cleaning & domestic supplies	14040	13286	14520	480
531	Grounds maintenance costs	5000	5000	5000	0
0	Premises insurance	0	0	0	0
2500	Contribution to premises-related provisions	2500	2500	2500	0
Transport Related Expenditure					
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
Supplies & Services					
800	Equipment, furniture and materials	0	0	0	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
0	Services	0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Communications & computing	0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Expenses	0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0		0	0	0	0
2000	Contributions to provisions	2000	2000	2000	0
1350	Miscellaneous expenses	1800	1800	1800	0
Third Party Payments					
0	Godalming Joint Burial Committee	0	0	0	0
Income					
0		0	0	0	0
0		0	0	0	0
-2500		0	0	0	0
0		0	0	0	0
0		0	0	0	0
22852	Net Expenditure	40820	30342	36360	-4460

NNDR refund as no longer tax

Flood Wall Maintenance

Cost Centre: 301 107-9 High Street

2020/21		2021/22	2021/22	2022/23	
Actual		Budget	Revised	Budget	Variation
£		£	£	£	£
	Employees				
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
	Premises Related Expenditure				
98770	Repairs, alteration & maintenance of buildings	0	0	0	0
747	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
1064	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
40	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	Transport Related Expenditure				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	Supplies & Services				
4905	Equipment, furniture and materials	0	0	0	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
-117	Services	0	0	0	0
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	Communications & computing	0	0	0	0
0	postage	0	0	0	0
332	telephones	0	0	0	0
0	computers	0	0	0	0
0	website	0	0	0	0
0	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's expenses	0	0	0	0
0	Members' training	0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0	Grants	0	0	0	0
0	Subscriptions	0	0	0	0
0	Contributions to provisions	0	0	0	0
35	Miscellaneous expenses	0	0	0	0
	Third Party Payments				
0	Godalming Joint Burial Committee				0
0	Income				
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
0	Customer & client receipts	0	0	0	0
0	Interest	0	0	0	0
-80000	Recharges	0	0	0	0
25776	Net Expenditure	0	0	0	0

Godalming Town Council
Revised Estimates 2021/22 and Budget 2022/23

	Balance b/f 1 April 2020 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves/ Bal. Sheet £	Balance c/f 31 March 2021 £
Movement in Reserves to March 31 2021 (Actual)						
Reserves						
Unallocated Reserves						
1 Revenue Reserve	263,943	-1,615			12,255	<u>274,583</u>
Sub-total unallocated reserves	<u>263,943</u>					<u>274,583</u>
Earmarked Reserves						
2 Election Expenses Fund	8,602		6,000			14,602
3 Community Infrastructure Levy	0		36,142		4,844	40,987
4 Emerging Projects	48,379		10,300			58,679
5 WW1 Memorial	750					750
6 Caudle Memorial Fund	19,300			-19,300		0
7 Godalming Museum	109,680		33,125	-89,000	-53,805	0
8 Youth Provision	0		10,000			10,000
9 Pepperpot Lamp	0		6,500			6,500
10 Other Land & Property Maintenance	28,601		10,000	-4,600	53,805	87,806
11 IT Reserve	5,000				-5,000	0
12 Christmas Lights	8,788				-8,788	0
13 Festival Surplus	2,897				-2,897	0
14 Staycation	335				-335	0
15 Flood Alleviation	0		2,000			2,000
16 Mayor's Charity	2,822			-2,822		0
17 Community Store	0		20,394			20,394
18 Farncombe Initiative	3,201					3,201
19 Wilfrid Noyce Key Deposits	80				-80	0
Sub- total Earmarked Reserves	<u>238,435</u>					<u>244,919</u>
Balances	<u>502,378</u>	<u>-1,615</u>	<u>134,462</u>	<u>-115,722</u>	<u>0</u>	<u>519,502</u>

Godalming Town Council
Revised Estimates 2021/22 and Budget 2022/23

	Balance b/f 1 April 2021 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves £	Balance c/f 31 March 2022 £
BUDGET 2021/22 - Projection of Reserves to March 31 2022 (Balances b/f restated to match actuals at 31/03/21)						
Reserves						
Unallocated Reserves						
1 Revenue Reserve	274,583		15,000			289,583
Sub-total unallocated reserves	274,583					289,583
Earmarked Reserves						
2 Election Expenses Fund	14,602		6,000			20,602
3 Community Infrastructure Levy	40,987					40,987
4 Emerging Projects	58,679		8,530			67,209
5 WW1 Memorial	750					750
6 Youth Provision	10,000					10,000
7 Pepperpot Lamp	6,500					6,500
8 Other Land & Property Maintenance	87,806		23,250			111,056
9 Flood Alleviation	2,000		2,000			4,000
10 Mayor's Charity	0					0
11 Community Store	20,394					20,394
12 Farncombe Initiative	3,201					3,201
	244,919					284,699
Balances	519,501	0	54,780	0	0	574,281

Godalming Town Council
Revised Estimates 2021/22 and Budget 2022/23

	Balance b/f 1 April 2021 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves £	Balance c/f 31 March 2022 £	
REVISED ESTIMATES 2021/22 - Projection of Reserves to March 31 2022							
Reserves							
Unallocated Reserves							
1 Revenue Reserve	274,583	-18,607	24,561		-617	279,920	£15k Min 299-20 FC 17 Dec 2020; £500 unspent Grant; £9,061 RHSS Grant
Sub-total unallocated reserves	274,583					279,920	
Earmarked Reserves							
2 Election Expenses Fund	14,602		6,000			20,602	Min 299-20 FC 17 Dec 2020
3 Community Infrastructure Levy	40,987		174,961		617	216,565	JNL336; JNL355; JNL356
4 Emerging Projects	58,679		8,530			67,209	Min 299-20 FC 17 Dec 2020
5 WW1 Memorial	750					750	
6 Youth Provision	10,000					10,000	Min 299-20 FC 17 Dec 2020
7 Pepperpot Lamp	6,500			-1,100		5,400	
8 Other Land & Property Maintenance	87,806		23,250			111,056	Min 299-20 FC 17 Dec 2020
9 Flood Alleviation	2,000		2,000			4,000	Min 299-20 FC 17 Dec 2020
10 Mayor's Charity	0					0	
11 Community Store	20,394					20,394	
12 Farncombe Station	3,201			-2,518		684	JNL347
	244,919					456,659	
Balances	519,501	-18,607	239,302	-3,618	0	736,579	

Godalming Town Council
Revised Estimates 2021/22 and Budget 2022/23

	Balance b/f 1 April 2022 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves £	Balance c/f 31 March 2023 £
Budget 2022/23 - Projection of Reserves to March 31 2023						
Reserves						
Unallocated Reserves						
1 Revenue Reserve	279,920		15,000			294,920
Sub-total unallocated reserves	279,920					294,920
Earmarked Reserves						
2 Election Expenses Fund	20,602		6,000			26,602
3 Community Infrastructure Levy	216,565					216,565
4 Emerging Projects	67,209		6,770			73,979
5 WW1 Memorial	750					750
6 Youth Provision	10,000					10,000
7 Pepperpot Lamp	5,400					5,400
8 Other Land & Property Maintenance	111,056		19,125			130,181
9 Flood Alleviation	4,000		2,000			6,000
10 Mayor's Charity	0					0
11 Community Store	20,394					20,394
12 Farncombe Station	684					684
	456,659					490,554
Balances	736,579	0	48,895	0	0	785,474

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Surrey
GU7 1AQ

3 November 2021

Local Government Boundary Commission for England
1st Floor, Windsor House
50 Victoria Street
London
SW1H 0TL

Uploaded via <https://consultation.lgbce.org.uk/node/27237>

Dear Commissioners

Re: Local Government Boundary Commission Review For Waverley Borough Council Area

1. Background and Context

On 14 October Godalming Town Council considered the draft recommendations for the restructure of Waverley Borough Council and Godalming Town Council wards contained within the Local Government Boundary Commission draft recommendations issued on 5 October 2021.

Godalming Town Council acknowledges that the recommendations contained within the Local Government Boundary Commission draft report of 5 October 2021 regarding changes to the electoral arrangements within the Godalming Town Council electoral area of the Civil Parish of Godalming.

Godalming Town Council further acknowledges that such recommendations are made by virtue of the Local Democracy, Economic Development and Construction Act, Part 3 Local Government Boundary and Electoral Change Section 56 (5) and (6) and that the recommendations contained in the draft report along with the opportunity to make representations based on the Commission's proposals is provided under Section 58 (2) of the same Act.

Godalming Town Council considers that the recommendations contained within the Commission's draft recommendation report must be viewed as being made '*in consequence*' of the Commission's recommendations for changes to the electoral arrangements of the area's principal authority, Waverley Borough Council. As such, Godalming Town Council contests that the representations made below by the Council must also be as '*in consequence*' of the recommendations made by the Commission under Section 56 (5) and (6) of the Act.

Godalming Town Council, wishes the Commission to note that the recommendations contained within this submission are the unanimous position of the Council, supported by all four of the political groups represented on Godalming Town Council.

2. Godalming Town Council asserts that the only proposal for electoral arrangements for the Civil Parish of Godalming that are not '*in consequence*' of the Commission's recommendations for the electoral arrangement of the principal authority would be a recommendation that no changes to the electoral arrangements for the Civil Parish of Godalming should be made. If this were to be the case, Godalming Town Council's electoral arrangements would remain based on the existing 5 ward structure with each ward represented by 4 councillors.

Whilst this status quo would be accepted by Godalming Town Council, the Council considers that the opportunity to achieve an equitable balance of representation across the Town Council electoral area will have been missed.

As such, Godalming Town Council requests that the Commission reviews and accepts the Council's representations and incorporates them as Recommendations within the Commission's final report to be published under Section 58(4) of the Act.

3. Naming of Waverley Wards in Godalming

Godalming Town Council recommends that the Godalming pre-fix be included as part of the naming convention for all borough wards within the Godalming Civil Parish electoral area.

Godalming Town Council strongly believes that the use of the word 'Godalming' provides a geographic identity that residents easily relate to. The concern expressed by the Commission that the ward names are long was not considered to be consistent across the borough as the proposed names are no longer than others within the borough and in some instances are shorter – Farnham Wrecclesham & Rowledge at 28 characters, Alfold, Dunsfold & Chiddingfold (28), for example are not shorter than Godalming Holloway (17) or Godalming Central & Ockford (24). Whilst Godalming Farncombe & Catteshall (29) Godalming Binscombe & Charterhouse (30) are marginally longer than most the removal of the Godalming prefix would mean that only those Waverley wards in Godalming would have no clear town or parish locality identifier. In consideration of these factors, Godalming Town Council would wish the Godalming pre-fix to be included as part of the naming convention for all borough wards within the Godalming civil parish electoral area.

4. Commission's Proposed Warding Arrangements For Godalming

Godalming Town Council's Recommendation – The Commission considers ways of retaining Binscombe and Charterhouse as separate borough wards.

Having considered the proposed reduction of borough electoral wards in Godalming from five to four, Godalming Town Council is relatively content with the proposed arrangements for Godalming Central & Ockford, Godalming Holloway and Godalming Farncombe & Catteshall wards. In relation to the proposed Godalming Binscombe & Charterhouse ward, Godalming Town Council recognises that when considered against the Commission's representative level of one WBC councillor to 2,042 electorate in the Godalming area, the separation of the proposed 3 borough councillor ward area does not easily fit a two ward model. By splitting the proposed Binscombe & Charterhouse ward, one ward would be under represented by having just one councillor and the other, with two councillors, would be over represented. However, for the same reasons set out below in regards to Town Council wards, Godalming Town Council requests that the Commission considers ways of retaining Binscombe and Charterhouse as separate borough wards.

5. Warding Arrangements for Godalming Town Council Elections

Godalming Town Council recommends that the a five ward model be recommended for Godalming Town Council wards based upon the proposed Waverley Borough Council Godalming Ockford & Central, Godalming Holloway and Godalming Farncombe & Catteshall wards with the additional two wards based on the existing Binscombe ward and Charterhouse ward.

In considering its response to the Commission's recommendations for the warding arrangements for the Godalming Town Council electoral area, Godalming Town Council wished to:

- preserve effective and convenient local government based upon identifiable localities that are recognised by local residents;
- provide close equity of representation per elected Member;
- avoid the extremes proposed by the Commission ie. wards ranging from 1 Member to 7 Members.

Godalming Town Council considered that the Commission's recommendation for the Godalming Town electoral wards of Godalming Binscombe & Charterhouse, Godalming Farncombe & Catteshall and Godalming Holloway to remain coterminous with the proposed WBC electoral wards, whilst dividing Central & Ockford into two parish wards and also creating the new parish ward of 'Croft', would diminish the clarity of locality identity.

The Council also believes that the use of significantly different borough and parish ward boundaries could weaken the benefits of partnership working between Waverley Borough Council & Godalming Town Council ward councillors. The Council contends that local government is complicated enough for residents without introducing yet more complexity by utilising different wards for town and borough within the same geographical localities.

As part of its considerations, Godalming Town Council noted that the aim of the review is to seek equity of representation. Using the proposed 7 ward Binscombe and Charterhouse as a datum, the 7 councillors would each represent approx 913 electorate, whilst the proposed 4 member wards of Farncombe & Catteshall would be at 1:1007 and the combined electorate of Godalming Holloway & Godalming Central & Ockford would be represented by 9 councillors over 4 wards which equates to an average of 1:844 and that also requires the creation of a single member ward with no specific local identify.

In looking at the recommendations for the Godalming Town Council electoral area, other than to retain the number of councillors at the present level of 20, Godalming Town Council could not identify any benefit to the community that could not be achieved by other less tortuous means.

Godalming Town Council believes that, along with the maintenance of locality characteristics and identity in determining local representation, the number of councillors within a local council must also reflect fair representation across the parish area. Additionally, the Council agreed with the sentiments expressed by the Commissioners in para 43 of their draft recommendations report regarding the need for a warding pattern which also ensures effective and convenient local government. Godalming Town Council does not believe a single councillor ward at town council level, provides for effective and convenient local government.

The strength of local councils lies in the ability of ward members to be able to support each other for the benefit of not only the electorate but also the councillors' own well-being. Godalming Town Council believes this would be significantly lessened in a single councillor ward.

Godalming Town Council is opposed to the creation of a new single councillor ward called 'Croft' which has no meaningful local identity and would create unnecessary complexities.

6. Godalming Town Council is also opposed to the creation of a single 'super ward' for Town Council elections which would result in a third of the Council representing one locality within the parish, especially a 'super ward' that of itself is a construction from two distinct localities with unique characteristics.

The Godalming & Farncombe Neighbourhood Development Plan clearly identifies Charterhouse and Binscombe as two distinct character areas. Although the boundaries between the existing Charterhouse and Binscombe wards are slightly untidy around the area of Elizabeth Road, and the lower end of Farncombe Hill, they do, as previously stated, delineate areas of differing characteristics. The majority of Charterhouse ward is established upon Farncombe Hill, Charterhouse Hill and Frith Hill and their approaches, whereas Binscombe is predominantly

based around the area of the 1930's onwards northern expansion of Farncombe. These two distinctive areas clearly have a differing majority of housing stock and characteristics.

Additionally, Godalming Town Council considers the geographic nature of these areas to be unsuitable for conjoining into a single entity. Binscombe and Charterhouse localities are distinctly different, are only meaningfully connected at a very narrow point at the bottom of Farncombe Hill and have no meaningful synergy. As such Godalming Town Council considered it much more preferable to retain separate Town Council wards for the Binscombe and Charterhouse localities.

In considering the existing Binscombe ward and Charterhouse ward as single entities, distribution of electorate is in the region of 47% Charterhouse and 53% Binscombe. Godalming Town Council believes that splitting the proposed Binscombe & Charterhouse 'parish' ward for Town Council elections would allow the equitable ratio of elected representatives to electorate across the Town Council election area to be maintained within a five ward model.

Godalming Town Council considers that a stronger case exists for maintaining a five ward model for the Town Council elections than the adoption of the six ward model proposed by the Commission. Godalming Town Council proposes a five ward model based upon the proposed Waverley Borough Council Godalming Ockford & Central, Godalming Holloway and Godalming Farncombe & Catteshall wards with the addition of two wards based on the existing Binscombe ward and Charterhouse ward.

7. Naming of Godalming Town Council Election Wards

Godalming Town Council recommends that the word 'Parish' be removed from the ward naming convention for the Godalming Town Council electoral area.

A point noted by Godalming Town Council is the naming convention used on maps provided for the Town Council electoral area. Each of the proposed wards indicated on the maps is referred to as 'xxxxx Parish Ward' for example Central Parish Ward, Holloway Parish Ward, Croft Parish Ward etc. As the word 'Parish' is not included within para 84 of the Commission's draft recommendation report, Godalming Town Council is unclear whether the labelling on the maps is only for use during the review period or is something that is proposed for ongoing use. If the latter, Godalming Town Council believes such naming convention is misleading and confusing.

The use of the word 'Parish' within the ward name could be construed as meaning that each area is a separate Parish in its own right instead of each ward being within the Civil Parish of Godalming. The Town Council considers that the characteristics and identities of the wards are such that, as is the current position, they are identified by residents by their short name i.e Holloway Ward, Binscombe Ward, Charterhouse Ward, Farncombe & Catteshall Ward and Ockford & Central Ward. As such, Godalming Town Council requests that the word 'Parish' be removed from the ward naming convention for the Godalming Town Council electoral area.

8. Number of Councillors

Godalming Town Council recommends that the number of Councillors on Godalming Town Council be reduced from 20 to 18 with Town Council wards represented as indicated at Table 1 below.

To provide equity across the Town Council electoral area, Godalming Town Council would wish the Commission to exercise its powers to reduce the number of Town Councillors from 20 to 18. By doing so the average ratio of approx. 1 councillor to 1,021 of the electorate and a ratio of 2:1 Town Councillors to Borough Councillors can be achieved.

Godalming Town Council considers that any other arrangements would, by their nature, cause an inequity in representation across the Town Council electoral area. A five ward arrangement with 4 Councillors per ward, which retains a 20 Member council, would create a representation

range across the electoral area of between 751 and 1007 electors per councillor, a difference of 34%.

Godalming Town Council believes the five ward model it proposes would prevent a real or perceived sense of loss of local identity as well as the extremes of ward size that would result from the 6 ward model, as well as the avoiding multiple boundaries within the town for borough and town elections, thus also avoiding unnecessary complexity for the electorate.

The table below sets out Godalming Town Council's recommendation for the warding and number of Councillors for the Civil Parish of Godalming.

Ward	2027 Electorate	18 Councillors		
		Councillors Per Ward		
		Rounded to nearest whole person	Electorate per councillor	Percentage From Average %
Binscombe	3389	3	1,130	+10.65%
Charterhouse	3005	3	1,002	-1.9%
Farncombe & Catteshall	3932	4	983	-3.7%
Holloway	4028	4	1,007	-1.4%
Central & Ockford	4026	4	1,007	-1.4%

Table 1

9. Conclusion

Godalming Town Council believes it has clearly demonstrated the equity of its proposals, which meet the requirement for equality of representation, maintenance of local identity and the provision of effective and convenient local government.

Godalming Town Council believes that, in order to maintain the proportionate representation between borough and parish wards, the requirement to reduce the number of Town Councillors from 20 to 18 is consequential to the review of electoral boundaries of its principal council that reduced the representation on that principal council from 10 to 9 for the electoral area of the Civil Parish of Godalming.

Godalming Town Council requests that within its final report the Commission makes the recommendations contained within this submission.

Yours sincerely



Andy Jeffery
Town Clerk



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13 OCT 2021

DER OBERBÜRGERMEISTER DER STADT MAYEN

Town Mayor
Councillor Michael Steele
Godalming Town Council
107-109 High Street
Godalming
Surrey – GU7 1AQ
Great Britain

Mayen, 08.10.2021

40 years of town twinning between Godalming and Mayen

Dear Mayor Steele, dear colleague

On April 25, 1982 - almost 40 years ago - Godalmings then mayor Mrs. Millicent Mann and the former mayor of Mayen Albert Nell signed the official partnership documents of our two cities. A special occasion that we would like to celebrate together.

According to the arrangements made in 2011 between the representatives of our cities, the celebrations for this anniversary are to take place in Mayen in 2022. According to the agreements, the costs for the program in Mayen will be borne by us, the costs for travel to and from the hotel as well as accommodation will be borne by you.

I cordially invite you or your successor and two other representatives of the City of Godalming with an accompanying person to celebrate this partnership anniversary from October 14 to 17, 2022. A first draft program and a draft of the processes for the ceremony planned for Sunday, October 16, 2022 is attached. The committee of the friendship group in Godalming will also receive an invitation.

With regard to the organizational preparations, I ask for feedback until December 15, 2021 to my colleague Julia Velten (email: julia.velten@mayen.de) with how many people you will accept the invitation.

I am already looking forward to the personal meeting.

Kind regards

Dirk Meid

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13 OCT 2021

Program
40th anniversary of friendship between Mayen and Godalming

Friday, October 14

Arrival in Mayen, Hotel Jägerhof, Ostbahnhofstr. 33, 56727 Mayen

- 6.30 p.m. Welcome of the delegation and the guests present by Mayor Dirk Meid, 1st floor of the Old Town Hall
- 7.00 p.m. Participation in the showman reception on the occasion of the Lukasmarkt in the festival tent, AOK, Burgfrieden

Saturday, Oktober 15

- 11.00 a.m. Participation in Lukasmarkt reception in the aula of roofing school, Kelberger Straße 43, 56727 Mayen
- 2.00 p.m. Departure to Eltz Castle from Hotel Jägerhof
- 2.30 p.m. Arrival at parking spot Eltz Castle
- 2.45 p.m. Arrival at Eltz Castle, guided tour of the castle and the treasury
- 5.00 p.m. Return to the Hotel
- 7.30 p.m. Dinner with the association of Friendship Mayen-Godalming and the Mayor in the Restaurant „Caravella“, Stehbach 39, 56727 Mayen

Sunday, October 16

- 11.00 a.m. Ceremony on the occasion of the anniversary, conference hall, town council
- free visit to the fair

Monday, October 17

- In the morning Breakfast together in the hotel
Adoption by the mayor

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13 OCT 2021

Program

Ceremony of 40 years of twinning between Mayen and Godalming on October 16, 2022, 11 a.m.

European anthem

Address of Mayor Dirk Meid

Address of the Mayor of Godalming

Piece of music

Greetings from Ms. Bettina Cornely

Chair of the Mayen-Godalming Friendship Group

Greetings from Mrs. Liz Wheatley

Chair of the Friendship Circle Godalming - Mayen

Piece of music

Handover of the gifts and entry in the Golden Book

National anthem of Great Britain

National anthem of the Federal Republic of Germany

Followed by a snack and a get-together

*Musical accompaniment of the ceremony by the Municipal Orchestra of the City of Mayen under direction
of Michael Fuxius*

Indicative Prices & Journey Times– Inc. Taxes – Godalming – Mayen

All Times Local

Outbound by Rail (Friday)

Godalming – St Pancras	06.23 – 07.49	£20.10
St Pancras – Bruxelles Midi	08.55 – 12.05	£75.57
Bruxelles Midi – Koln Hbf	12.25 - 14.15	
Koln Hbf – Andernach	14.32 – 15.29	
Andernach – Mayen West	15.35 – 16.09	

Journey Time 8 hrs 46 min

Return by Rail (Monday)

Mayen West – Andernach	13.27 – 14.03	£73.78
Andernach – Koln Hbf	14.28 – 15.28	
Koln Hbf – Bruxelles Midi	15.40 – 17.35	
Bruxelles Midi – St Pancrass	18.52 – 19.57	
St Pancras – Godalming	20.19 – 21.43	£20.00
	20.49 – 22.10	

Journey Time 8 hours 43 min

Cost x 6 Adults = £1,136.70 = £189.45 pax

Out Bound by Air (Friday)

Godalming – Guildford	06.25 – 06.31	£4.00
Guildford– LHR	07.00 – 08.19	£16.20
LHR – Cologne Bonn	09.45 – 12.10	£127.99
Koln Bonn Flughafen – Koln Hbf	13.09 – 13.22	£21.99
Koln Hbf – Andernach	13.32 – 14.29	
Andernach – Mayen West	14.35 – 15.09	

Journey Time 7 hours 44 mins

Return by Air (Friday)

Mayen West – Koln Bonn Flughafen	13.23 – 16.08	£21.99
Via Andernach & Koln Hbf		
Cologne Bonn – LHR	18.30 - 19.05	£88.99
LHR – Guildford	20.40 – 21.39	£16.20
Guildford – Godalming	22.04 – 22.10	£3.40

Journey Time 7 hours 47 minutes Cost x 6 Adults = £1,804.56 = £300.76 pax

Out Bound by People Carrier & Ferry

Godalming – Folkstone	06.45 – 08.45	Godalming – Dover	06.45 – 09.00
Folkstone – Calais	09.20 – 10.55	Dover – Calais	09.20 – 11.50
Calais - Mayen	11.00 – 17.00	Calais – Mayen	12.00 – 18.00

Journey Time 9 hours 15 min

Journey Time 10 hours 15 min

Mayen – Calais	10.00 – 16.00	Mayen – Calais	10.00 – 16.00
Calais – Folkstone	17.20 – 16.55	Calais – Dover	17.30 – 18.00
Folkstone – Godalming	17.00 – 19.00	Dover – Godalming	18.00 – 20.00

Journey Time 8 hours

Journey Time 11 hours

People Carrier Hire

	£810	£810
Fuel -180 Litre	£180	£180
Le Shuttle	£426	£278
	£1416 / 6 = £236 pax	£1268 / 6 = £211 pax

10. POLICY & MANAGEMENT COMMITTEE – WORK PROGRAMME

TASK	WHO?	MINUTE REF	PROGRESS	REQUIREMENT	DUE DATE
COMMUNITY CENTRES – PERFORMANCE MONITORING	Town Clerk	46-16	On-going item for approximately quarterly reporting. Due to the current limited use of the community centres, no performance monitoring has been undertaken. Due to the closure of the centres for the majority of 2020 and half of 2021, the next monitoring report will be January 2022	Quarterly	January 2022
CONDITION OF TREES IN THE TOWN COUNCIL'S OWNERSHIP	Town Clerk	414-16	Works to progress as agreed by Members (Min No 263-18). Full Survey conducted in Oct/November 2020, maintenance programme now complete	2 yearly	Nov 2022
APPROVAL OF VARIABLE DIRECT DEBITS	RFO	40-19	Financial Regulations (6.6) require the approval of a use of variable direct debit shall be renewed by this Committee at least every two years.	Two yearly	May 2022
ANNUAL SAFETY REPORT	Town Clerk	444-18	Health & Safety Policy requires an annual safety report to the Council.	Annual	April 2022
GTC PROGRAMME 2019 – 2023	Town Clerk		Review of GTC Work Programme 2019 – 2023	6.Monthly	January 2022
Transfer of Land Assets	Town Clerk	280-20	Members resolved to authorise the negotiation of the potential asset transfers. Request for Head of Terms with WBC		October 2021

TASK	WHO?	MINUTE REF	PROGRESS	REQUIREMENT	DUE DATE
REPRESENTATION ON EXTERNAL BODIES REPORTS:				Required Date	Revised Date
St Mark's Community Initiative Group	Cllr Ashworth		Report expected on 13 January 2022.	13/01/22	
Holloway Hill Sports Association	Cllr Martin		Report expected on 13 January 2022	13/01/22	
Waverley Citizens' Advice	Cllr Steel		Report expected on 10 March 2022	10/03/22	
SALC	Cllr Cosser		Report expected on 10 March 2022	10/03/22	
Godalming Cycle Forum	Cllr Crooks		Report expected 21 April 2022	21/04/22	
District Scout Council	Cllr Crooks		Report expected 21 April 2022	21/04/22	
Godalming Park Run Group	Cllr Duce		Report expected 26 May 2022	26/05/22	
Fairtrade Steering Group	Cllr Faraday		Report expected 26 May 2022	26/05/22	
Farncombe Day Centre	Cllr Hullah		Report provided	08/07/21	
St Mark's Community Centre Management Committee	Cllr Ashworth		Report provided	11/07/19	30/07/20 08/07/21
COVID Support Fund – Rotary Clubs	Cllr Ashworth		Report provided	09/09/21	
Godalming/Joigny Friendship Association	Town Mayor/ Cllr Boyle		Report provided	09/09/21	
Godalming/Mayen Association	Town Mayor/ Cllr PS Rivers		Report provided	09/09/21	
Sport Godalming	Cllr Adam		Report provided	14/10/21	
Godalming & District Chamber of Commerce	Cllr Stubbs		Report provided	14/10/21	

TASK	WHO?	MINUTE REF	PROGRESS	REQUIREMENT	DUE DATE
Go Godalming Association	Town Mayor/ Cllr Heagin		Report expected 25 November 2021 – Item on this agenda	25/11/21	
Surrey Hills – South Downs Community Rail Partnership	Cllr Follows/ Cllr PMA Rivers		Report expected 25 November 2021 – Item on this agenda	25/11/21	
Godalming Museum Trust	Cllr Steel/ Cllr Rosoman		Report expected 25 November 2021 – Report deferred	25/11/21	

TASK	WHO?	MINUTE REF	PROGRESS	REQUIREMENT	DUE DATE
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Godalming Town Centre Area – Action Plan

Action 1	Planning	Progress
	Continue to provide an opportunity for the public to express their views on planning matters and to provide advocacy for the protection of the character and historic setting of the town centre area. Utilise GTC's social media to promote knowledge of how residents are able to express concerns to Members at meeting of the council or its committees.	
Action 2	Article 4 Directive	
	Environment & Planning Committee to monitor planning schedules to ensure that any matter relating to Change of Use development within the Article 4 Direction Order area is subject to a planning application and to review all planning applications for development within the Article 4 Direction Order area.	
Action 3	Wiggins Yard Environmental Improvement Scheme	
	To continue to explore options with WBC for the environmental improvement works to Wiggins Yard, bring forward proposals that are within the available S106 funding agreement and also provide the maximum benefit for residents. GTC to consider proposals and if approved, formally accept responsibility for the delivery of the project.	GTC officers reviewed the Wiggins Yard appraisal report and responded to WBC on 22 Feb 2021. A number of issues were raised regarding costs v available funding v community benefit. WBC to take forward a number of legal considerations to progress project.
Action 4	Guildford to Godalming Greenway – Cross Godalming Section	
	When available bring the outcomes of the Design and Feasibility report to the Environment & Planning Committee and, if appropriate, support a bid for Strategic CIL funding.	On 6 April 2021, WBC awarded £200,000 Strategic CIL Funding to the Guildford to Godalming Greenway – Godalming Gateway. SCC consulting on potential routes
Action 5	Current Pedestrianisation	
	Continue to implement the road traffic restrictions upon Godalming High Street to meet the requirements of the Temporary Road Traffic Order. Continue to be informed by Government Covid-19 regulations and social distancing protocols for the operation of the Traffic Order post 21 June 2021.	Completed

TASK	WHO?	MINUTE REF	PROGRESS	REQUIREMENT	DUE DATE
Action 6	Future Pedestrianisation				
Work with SCC Member for Godalming North to establish options for traffic reduction within the Godalming town centre area to improve walkability and bikeability, including traffic access and speed restrictions. To bring forward proposals for endorsement by GTC and subsequent submission to SCC.				GTC nominated Task & Finish Group to consider future options.	
Action 7	Crown Court Pedestrian Area				
Crown Court Working Group to consider options for improvements to the Crown Court pedestrian area and to seek the support of WBC for its implementation. To bring forward the preferred option for endorsement by GTC and, where required, Full Council approval for Neighbourhood CIL Funding.				Await outcomes of WBC options for the Burys area of Godalming, which may influence considerations for the Crown court area. Options for Crown Court Public Toilets being investigated	
Action 8	Community Events – The Green Environment				
Seek GTC approval to waive hire fee for the bandstand for use by organisations or groups providing free community events.				Action Complete	
Action 9	Community Events – The Green Environment				
Investigate options and costing for the repair of the defective flood light column on The Burys Field.				Awaiting quote – Sept 2021	
Action 10	Community Events – The Green Environment				
Work with WBC to identify further opportunities for community and commercial events that provide a benefit, attraction or activity for residents.				Pride in Surrey – Ongoing held 25 September 2021	
Action 11	Community Events – Town Centre Built Environment				
Continue to support and organise community events in line with GTC Community Events Policy and decisions of the Council.				Ongoing i.a.w GTC Community Events Policy and GTC Community Events Programme approved by P&M 17 December 2020 (Min No 275-20).	
Action 12	Floral Godalming				
Continue to implement Floral Godalming, seeking opportunities for sponsorship and working with SCC for the expansion of the scheme to incorporate the main approach roundabouts and roadside barriers at the pedestrian refuges around the approaches to the town.				Floral Godalming 2021 progressing on 2019 footprint, options for expansion to be investigate, risk assessed and brought to P&M for additional funding as required.	
Action 13	Floral Godalming				

TASK	WHO?	MINUTE REF	PROGRESS	REQUIREMENT	DUE DATE
Seek to develop options for community engagement and involvement with the future of Floral Godalming, including options for 'Godalming Growers'.					
Action 14	Signage, Rails, Bollards, Bells, Benches & Buildings				
<ul style="list-style-type: none"> • Conduct a full audit of street furniture • Implement a programme of repair and renovation during 2021 • Audit info-signage for accuracy • Work with other info-signage providers, including WBC, rail operators and the Community Rail Partnership to provide a co-ordinated approach to info-signage. 				Ongoing – programme of audit and repair for Town Centre street furniture commenced 19 April 2021	
Action 15	The Pepperpot				
Bring forward plans for the exterior repair and repainting of The Pepperpot.					
Action 16	The Pepperpot				
GTC to investigate the installation of 'fixed' public seating and tables in the area around The Pepperpot.				In principle permission provided with 3 benches to be trialled for suitability prior to permanent positioning. Benches sourced via the 'Welcome Back Fund' to be installed post Christmas Festival	
Action 17	Buildings of Local Merit				
GTC to champion a scheme for identification of Buildings of Local Merit and submit identified buildings for adoption by WBC.					
Action 18	Public Art				
GTC to 'champion' the establishment of an Art Forum within Godalming to provide a collective voice to seek opportunities to promote, display or perform art, including art within the public realm.				Cllr PMA Rivers initiated Art Forum.	
Action 19	Regeneration and Supporting the Local Economy				
<p>Work with WBC Economic Development Team (EDT) to promote Godalming as a positive business location, seek feedback from the EDT to identify negative issues that are within GTC powers and identify the role that Godalming Town Council and Waverley Borough Council can play in:</p> <ul style="list-style-type: none"> - encouraging small, locally based businesses in order to create a circular economy, keeping money in the local economy and promoting locally sourced and sustainable goods and services; - encouraging businesses which will make Godalming an attractive town for people to visit and in which to spend time." 				GTC submitted a bid to the Welcome Back Fund, awaiting outcome of compliance check	
				Compliance check approved all projects, detail of delivery to be confirmed	

TASK	WHO?	MINUTE REF	PROGRESS	REQUIREMENT	DUE DATE
Action 20	Business Improvement District				
Support Godalming & District Chamber of Commerce with information or resource in preparing a BID plan. Requests for significant staff resource or any financial support to be brought to Policy & Management Committee for consideration.					
Action 21	Devolution of Public Assets				
Report to Members on the progress of requested land transfers from WBC, Charterhouse Green and Lammas Land adjacent Meadow allotments.			GTC wrote to WBC December 2020, request acknowledged and within WBC work programme		
Action 22	Devolution of Public Assets				
GTC to agree which assets it wishes WBC to devolve to the Town Council and formally request WBC to transfer those assets of local community value to the Town Council.					

TASK	WHO?	MINUTE REF	PROGRESS	REQUIREMENT	DUE DATE
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Key Dates for Members' Information (Town Events etc.)

Event	Date
<i>Spring Festival</i>	<i>Saturday, 3 April 2021 – Cancelled</i>
<i>St John's Spring Fair</i>	<i>Saturday, 1 May 2021 – Cancelled</i>
Annual Council/Mayor Making	Thursday, 13 May 2021
<i>Godalming Run</i>	<i>Sunday, ? May 2021 – Cancelled</i>
<i>Summer Food Festival</i>	<i>Sunday, 4 July 2021 – Cancelled</i>
Staycation	Saturday, 7–Sunday, 15 August 2021
Godalming Green Gala	Saturday, 14 August 2021
Heritage Weekend	Friday, 18–Sunday, 20 September 2021
Town Show	Saturday, 18 September 2021
Remembrance Sunday	Sunday, 14 November 2021
Christmas Festival & Light Switch-On	Saturday, 27 November 2021
Farncombe Christmas Lights	Thursday, 2 December 2021
Pancake Races	Tuesday, 1 March 2022
Spring Festival – Spring into Godalming	Saturday, 2 April 2022

GODALMING TOWN COUNCIL
SCHEDULE OF MEETINGS 2022/23

<u>MAY 2022</u>				Bkd
19	ANNUAL COUNCIL/MAYOR MAKING	7.00PM	Council Chamber/WNC	
26	Environment & Planning Policy & Management Audit (Election of Chair) Staffing (Election of Chair)	6.30PM 7.15PM** 8.00PM** 8.10PM**	Council Chamber Council Chamber Council Chamber Council Chamber	
<u>JUNE 2022</u>				
9	Joint Burial – Cemetery Inspection Joint Burial – (Approval of Annual Governance & Accounting Regulations) Environment & Planning Policy & Management	5.00PM 5.45PM 6.30PM 7.30PM**	Eashing Cemetery Council Chamber	
26	CIVIC SERVICE	TBC	Venue & Time TBC	
30	Environment & Planning Policy & Management (Grants)	6.30PM 7.15PM**	Council Chamber	
<u>JULY 2022</u>				
7	Staffing Audit	6.00PM 7.15PM	The Pepperpot	
14	Policy & Management	7.00PM	Council Chamber	
21	Environment & Planning Full Council	6.30PM 7.15PM**	Council Chamber (&MP)	
<u>AUGUST 2022</u>				
11	Environment & Planning	6.30PM	Council Chamber	
<u>SEPTEMBER 2022</u>				
1	Environment & Planning Policy & Management	7.00PM 7.30PM**	Council Chamber	
8	Joint Burial – Cemetery Inspection Joint Burial	5.00PM 5.45PM	Nightingale Cemetery The Pepperpot	
15	Staffing Audit (Financial Regulations)	6.30PM 7.15PM**	The Pepperpot	
22	Environment & Planning Full Council	6.30PM 7.15PM**	Council Chamber (&MP)	
<u>OCTOBER 2022</u>				
13	Environment & Planning Policy & Management	6.30PM 7.15PM**	Council Chamber	

** Meetings will commence at the specified time or at the conclusion of the preceding meeting, whichever is later.

<u>NOVEMBER 2022</u>				
3	Joint Burial (Budget) Environment & Planning	5.30PM 7.00PM**	Council Chamber	
12	REMEMBRANCE SUNDAY	9.15AM	Wilfrid Noyce Centre	
17	Staffing	6.30PM	The Pepperpot	
24	Environment & Planning Policy & Management (Revised Estimates & Budget)	6.30PM 7.15PM**	Council Chamber	
<u>DECEMBER 2022</u>				
15	Environment & Planning Full Council (Precept)	6.30PM 7.15PM**	Council Chamber (&MP)	
<u>JANUARY 2023</u>				
12	Environment & Planning Policy & Management (Grants)	6.30PM 7.15PM**	Council Chamber	
<u>FEBRUARY 2023</u>				
2	Audit (Risk Management) Environment & Planning	6.30PM 7.15PM**	Council Chamber	
16	Staffing Full Council	6.30PM 7.15PM**	Council Chamber	
23	Joint Burial (Year End Audit/Risk Assessment) Environment & Planning	5.30PM 6.30PM**	Council Chamber	
<u>MARCH 2023</u>				
16	Environment & Planning Policy & Management	6.30PM 7.15PM**	Council Chamber	
23	ANNUAL TOWN MEETING	7.00PM	Council Chamber (&MP)	
30	Environment & Planning	6.30PM	Council Chamber	
<u>APRIL 2023</u>				
(Maundy Thursday – 6 April/Easter Monday – 9 April 2023)				
17 (Mon)	Audit (Review System of Internal Control & Annual Accounts)	7.00PM	The Pepperpot	
20	Environment & Planning Policy & Management	6.30PM 7.15PM**	Council Chamber	
21 (Fri)	MAYORALTY RECEPTION & DINNER	7.15PM	Wilfrid Noyce Centre	
20	Full Council	7.00PM	Council Chamber	

** Meetings will commence at the specified time or at the conclusion of the preceding meeting, whichever is later.

MAY 2023

4	LOCAL ELECTIONS			
11	COUNCILLORS' INDUCTION			
18	ANNUAL COUNCIL/MAYOR MAKING	7.00PM	Council Chamber/WNC	
25	Environment & Planning Policy & Management Audit (Election of Chair) Staffing (Election of Chair)	6.30PM 7.15PM** 8.00PM** 8.10PM**	Council Chamber	

JUNE 2023

1	Joint Burial – Cemetery Inspection Joint Burial – (Approval of Annual Governance & Accounting Regulations) Environment & Planning Policy & Management	5.00PM 5.45PM 6.30PM** 7.30PM**	Eashing Cemetery Council Chamber	
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FESTIVALS:

Spring Festival	(1 st Saturday in April)
Summer Festival	(1 st Sunday in July)
Staycation	(1 st complete week in August)
Christmas Festival	(Last Saturday in November)

Event	Date
Annual Council/Mayor Making	Thursday, 5 May 2022
Godalming Run	TBC Sunday in May
Town Show	Saturday, 4 June 2022?
Summer Food Festival	Sunday, 3 July 2022 - TBC
Staycation	Saturday, 7–Sunday, 15 August 2022
Godalming Green Gala	Saturday, 14 August 2022
Heritage Weekend	Saturday, 17-Sunday, 18 September 2022
Remembrance Sunday	Sunday, 12 November 2022
Christmas Festival & Light Switch-On	Saturday, 26 November 2022
Farncombe Christmas Lights	Thursday, 1 December 2022
Churches Together Christmas Event	Saturday, 10 December 2022
Pancake Races (School Hols 13-17 Feb 23)	Tuesday, 21 February 2023
Spring Festival – Spring into Godalming	Saturday, 1 April 2023
Annual Council/Mayor Making	Thursday, 4 May 2023
Godalming Run	TBC Sunday in May
Town Show	Saturday, 3 June 2023
Summer Food Festival	Sunday, 2 July 2023 - TBC
Staycation	Saturday, 5-Sunday, 13 August 2023 - TBC
Godalming Green Gala	Saturday, 12 August 2023
Heritage Weekend	Saturday, 16-Sunday, 17 September 2023
Remembrance Sunday	Sunday, 12 November 2023
Christmas Festival & Lights Switch-On	Saturday, 25 November 2023
Farncombe Christmas Lights	Thursday, 30 November 2023 - TBC

** Meetings will commence at the specified time or at the conclusion of the preceding meeting, whichever is later.

RECEIVED

26 OCT 2021

GODALMING TOWN COUNCIL

Application for Grant Aid

1. Name of Voluntary Organisation FARNCOMBE C.C.

2. Contact Name, Address and Telephone Number GRAHAM EKINS



3. Details of Organisation; is it

- a) A Charity? COMMUNITY AMATEUR SPORTS CLUB
- b) A Trust?
- c) A Private Limited Company?
- d) Affiliated to any National Body? - ENGLAND & WALES CRICKET BOARD
- e) Any other official registration?

4. What are the aims and objectives of the Organisation? TO FOSTER & PROMOTE PARTICIPATION IN THE AMATEUR SPORT OF CRICKET WITHIN THE COMMUNITY - (SEE CONSTITUTION FOR FULL WORDING)

5. Apart from general fund raising events, does the Organisation obtain revenue from any direct trading activity? If YES, please provide full details.

WE HAVE A LICENSED BAR SERVING ALCOHOL

6. Please state size of membership and annual subscription levels of Organisation.

TOTAL MEMBERS = 170 ALL JUNIORS & SENIORS = £60 PER SEASON

7. Please enclose the following information as applicable to your Organisation:-

- a) Constitution or aims ✓
- b) Copy of accounts (these will not be required for a new organisation) ✓
- c) Copy of budget for current financial year - CASH FLOW ✓
- d) Copy of last annual report to members (this will not be required for a new organisation) ✓

8. If not included in the annual report enclosed, please provide details of your Organisation's activities over the past year, with particular reference to any special projects undertaken or planned.

THE LAST SEASON 2021 - HAS BEEN ONE OF NORMAL PLAYING OPERATION WITH GENERAL REFURBS OF CLUBHOUSE & TRAINING FACILITIES. SPECIFICALLY
① ELECTRIC REFURBS ② PLASTIC NET REFURBS
③ PLANNED TOILET REFURBS

9. a) For what specific project are you now seeking financial assistance from the Town Council; please provide details.

WE WILL BE INSTALLING AN EXTERNAL HOUSED HEART DEFIBRILLATOR FOR COMMUNITY USE

b) Specify

- Total Estimated Cost
- Amount already available
- Amount expected to be available at commencement
- Dates scheduled to commence and finish

£ 1275
 £ 750
 £ 750
 Jan / FEB 2022

10. Are you applying for or have you already received other financial assistance for this project? Please provide details:-

Body	Amount Applied For	Amount Received
SURREY CRICKET FOUNDATION	£200	£200
CRICKET CLUB FUNDS	£550	£550

11. What level of financial assistance are you seeking from Godalming Town Council? State:

a) Amount £ 500 FOR PURCHASE OF THE EXTERNAL CABINET

b) Whether you have received a previous grant from the Town Council

- Amount £
- Date
- Project

12. What benefits do you anticipate will be derived by the Godalming Community from your project?

THIS IS LIFE SAVING EQUIPMENT THAT WILL BE AVAILABLE FOR ALL BROADWATER PARK USERS & LOCAL RESIDENTS.

I submit this application on behalf of the stated Organisation and believe all statements made or enclosed to be true.

Signed ZS M Date 23/10/2021

Capacity in which signed CHAIRMAN FARNCOMBE CC

Complete and return to: The Town Clerk, Godalming Town Council, Municipal Buildings, Bridge Street, Godalming, Surrey, GU7 1HT.

Please note that financial information provided may be discussed in a public forum.

EMAIL:

PHONE:



Clerk: Andy Jeffery MSc MCGI
Tel: 01483 523575
E-Mail: office@godalming-tc.gov.uk

107-109 High Street
Godalming
Surrey
GU7 1AQ

18 November 2021

Consultation on Amendments to the Environmental Permitting (England and Wales) Regulations 2016

Consultation Coordinator
2nd Floor
Foss House
Kings Pool
1-2 Peasholme Green
York
YO17 PX16

Email: EPRamendments2021@defra.gov.uk

Dear sir/madam

Re: Consultation on Amendments to the Environmental Permitting (England and Wales) Regulations 2016

1. Background

- 1.1. I write in relation to the current consultation regarding proposed amendments to the Environmental Permitting (England and Wales) Regulations 2016 in as much as they relate to the operation of small-scale cemeteries. Whilst the position of Godalming Joint Burial Committee to the proposed General Binding Rules are set out in detail below, for completeness responses to all the consultation questions are provided at the enclosed document.
- 1.2. Godalming Joint Burial Committee, whose constituent members are Godalming Town Council and Busbridge Parish Council, operates two cemeteries. The older one, opened in 1854 is approximately four acres in size and the newer cemetery, opened in 1901, covers approximately 20 acres. The annual burials of both is less than 100 inhumations, therefore operate within the criteria proposed for small-scale cemeteries and would be covered by the proposed General Binding Rules.

2. General Binding Rules

- 2.1. As a responsible burial authority, Godalming Joint Burial Committees is in general agreement with the objective to update the Environmental Permitting Regulations (England and Wales) 2016 to improve the way in which groundwater activities, and some related surface water discharge activities, are regulated. Equally, the Godalming Joint Burial Committee welcomes the proposal that small-scale cemeteries would operate under General Binding Rules (GBRs).
- 2.2. Godalming Joint Burial Committee agrees that the GBRs option is suitable for well understood, low-risk and generally small-scale activities that are operating in a very low-risk environment.

- 2.3. In considering the impact of the proposed GBR's relating to small-scale cemetery operations, Godalming Joint Burial Committee notes that paragraph 12 of the consultation report states that a Regulatory Triage Assessment has been undertaken to quantify the potential impacts on businesses as a result of the proposals. The reports states that:

“The potential costs to businesses are primarily comprised of: fees for new permit applications; familiarisation and administration costs associated with new permit applications; and the cost of compliance with updated conditions in the regulations. The benefits to businesses are primarily comprised of: savings on permit fees; reduced administration costs associated with new permitting options; and reduced costs to comply with updated conditions in the regulations. The estimated equivalent annualised net costs to business have been calculated as £0.4m.”

- 2.4. Whilst Godalming Joint Burial Committee has no reason to doubt the accuracy of the estimated equivalent annualised net cost quoted in the report, it is concerned that annualised cost appears to be the only operational impact to have been considered.

3. Exemption Conditions – General View

- 3.1. Whilst Godalming Joint Burial Committee, broadly supports conditions 1-6 of the draft exemption conditions shown at Annex B to the consultation document;

1. A burial within a cemetery must not cause pollution of surface water or groundwater;
2. A burial within a cemetery must not be within 10m of any field drain, including any dry ditch;
3. A grave must have at least 1 metre clearance between the base of the grave and the top of the water table and must not have any standing water in it when dug;
4. A burial must not take place directly into groundwater;
5. A grave must not be dug in unaltered or unweathered bedrock;
6. A grave must not be dug in an area susceptible to groundwater flooding.

It considers that condition 7 and 8 shown below are disproportionate and would, in very short order, lead to a major crises within the burial sector:

7. A grave must be deep enough so at least 1 metre of soil will cover any part of the coffin or body
8. A grave plot must not be less than 5m² in area

4. Shortage of Burial Grounds in England and Wales

- 4.1. The House of Commons Library published briefing paper number 04060 on 6 June 2017 regarding the re-use of grave spaces.¹ This briefing paper highlighted the shortage of burial ground within England and Wales and referenced the publication of the 2007 burial ground survey report.
- 4.2. The 2007 survey results indicated that less than three-quarters of burial grounds had room to accept new burials, with only about 20 per of all designated burial land as yet unused. Burial grounds with unused burial space predict that the median time remaining until their land would be fully occupied by graves as about 25 to 30 years. Whilst there is regional variation in these values and the survey results did not reflect trends and issues at a very local level, they suggested that there is particular pressure on burial space in predominantly urban areas and that there will generally be increasing pressure over the next 10 to 20 years.²

¹ <https://researchbriefings.files.parliament.uk/documents/SN04060/SN04060.pdf>

² <https://www.york.ac.uk/media/spsw/images/crg/Audit%20of%20London%20Burial%20Provisionv.pdf>

- 4.3. Godalming Joint Burial Committee would contend that this position has not improved since the survey was published.

In presenting the 2007 report, the then Minister of State for Justice stated that:

“Our survey has provided us, for the first time, with an essential factual basis on the number, size and usage of burial grounds. This will help inform future policy and operational development.”³

Other publications such as ‘*Burial Law and Policy in the 21st Century: The need for a Sensitive and Sustainable Approach*’⁴ published by the Home Office in 2004, the 2011 publication ‘*An Audit of London Burial Provision A report for the Greater London Authority by Julie Rugg and Nicholas Pleace, Cemetery Research Group, University of York*’⁵ have also highlighted the scarcity of available burial space.

- 4.4. Godalming Joint Burial Committee would contend that the neither the findings of the 2007 report nor the 2017 House of Commons Library briefing paper have been taken into account in proposing conditions 7 & 8 of the General Binding Rules for small-scale cemeteries.

5. Impact of Exemption Condition 8 on the availability of future cemetery capacity.

- 5.1. Cemetery authorities are required to have detailed plans and documentation for each cemetery they operated. These plans and documents indicate:

- The position of grave spaces within the cemetery;
- Those graves that been used for an interment;
- Those graves which are available for future use;
- Areas of a cemetery that have been designated for particular faith groups

- 5.2. Additionally, amongst the many records that a burial authority is required to maintain, it must hold records that indicate the details of who has been interred in which grave, the depth at which an interment has occurred and thus an indication of ‘unused’ capacity of a grave i.e is the grave of sufficient depth for additional interments into the same grave space, the details of the purchaser of the Exclusive Rights of Burial and the length of those exclusive rights, including any purchases of exclusive rights in yet unused grave spaces i.e reserved graves.

- 5.3. These documents should be considered as the business records of a burial authority. They indicate to a burial authority who ‘owns’ which grave space under Exclusive Rights of Burial and provide the ability for a burial authority to manage its assets and plan for the operation and maintenance of a cemetery ground against an anticipated income stream from fees and charges for inhumations, purchases of Exclusive Rights, permits for the installation of headstones etc.

- 5.4. Whilst there is no statutory size for a grave space, many cemeteries have a range of burial plot sizes to accommodate differing needs. The differing plots are ‘mapped’ out within a cemetery and many of the smaller plots are located between rows of ‘full size’ plots. As such there is limited ability to increase their size.

³<https://publications.parliament.uk/pa/cm200607/cmhansrd/cm070605/wmstext/70605m0001.htm#07060548000017>

⁴http://www.dca.gov.uk/consult/buriallaw/buriallaw_cp.pdf

⁵ <https://www.york.ac.uk/media/spsw/images/crg/Audit%20of%20London%20Burial%20Provisionv.pdf>

- 5.5. Whilst it is known through the Local Government Association that one cemetery has adult plots measuring 8ft x 3ft⁶ (2.4 x 0.9m = 2.16m²) in the case of Godalming Joint Burial Committee, it has plots ranging from adult plots of 9ft x 4ft (3.24m²), plots for children under 12 years old at 6ft x 3ft (1.62m²) and plots for babies and still-born measuring 3ft x 3ft (0.81m²). Under the proposal indicated as Exemption Condition 8 which states that a grave plot must be not less than 5m² in area, Godalming Joint Burial Committee would stand to lose at least 36% of its remaining adult burial spaces, 68% of spaces for children under the age of 12 and 98% of graves for babies and still-born.
- 5.6. Replicated across England and Wales the Exemption Condition 8 proposal would, at the stroke of a legislative pen, decimate the future availability of burial plots.

6. Impact of Exemption Condition 8 on the availability for use of capacity within graves subject to a purchase of Exclusive Rights of Burial.

- 6.1. Of immeasurable concern to Godalming Joint Burial Committee is the impact that Exemption Condition 8 would have on the ability to use the remaining capacity of graves that are subject to a Deed of Grant of Exclusive Right of Burial issued pursuant to the Local Government Act 1972, S.214 and Orders made thereunder by the Secretary of State.
- 6.2. Whilst the period of Exclusive Rights of Burial will vary from Burial Authority to Burial Authority, in the case of Godalming Joint Burial Committee the exclusive rights period is 100 years for deeds issued before 2009 and 50 years thereafter. In many cases the Exclusive Rights of Burial were purchased at the time of need at the death of a loved one. In doing so, a surviving partner would have required the grave to be prepared to a 'double depth'⁷ so that eventually a single grave space would accommodate two inhumations, normally people who had been life partners.
- 6.3. If Exemption Condition 8 were to be introduced, the inference is that unless the grave space subject to the Exclusive Right of Burial was at least 5m² in area, it could not be used for a second interment. If this is a correct interpretation, Godalming Joint Burial Committee cannot think of a more cruel piece of legislation to impose upon the people of England and Wales and dreads the situation where its staff are required to inform bereaved partners, many of whom are elderly, that due to new legislation introduced by DEFRA it will not be able to bury them with their loved ones as they had planned. The pain such a conversation would impart not only on the holder of the Exclusive Rights, but also the burial authority staff who would have to deliver the news, is incalculable.
- 6.4. In addition to the very real angst and upset this would cause is the financial liability that a burial committee would be exposed to. Not only would deed holders expect compensation for the loss of the privilege bestowed by the purchase of Exclusive Rights of Burial, it is likely that many would seek compensation for pain and suffering, either individually or collectively through a Class Action. Indeed, Godalming Joint Burial Committee would be extremely surprised if a Class Action was not brought almost immediately on publication of such an amendment to the GBR's. Additionally, it is also expected that holders of existing Exclusive Rights denied burial in their original plot would require to be compensated with an alternative grave space within the same cemetery (which in turn would result in a loss of revenue for the burial authority).
- 6.5. Whilst the above scenario deals with the Exclusive Rights holder where a single inhumation has taken place in a 'double depth' grave, the same scenario would exist for an unused graves subject to Exclusive Rights that cannot be increased in area from the original size

⁶ As with many cemeteries, burial plots that were mapped out prior to decimalization are recorded in imperial measurements

⁷ Godalming Joint Burial Committee prepares all grave spaces at 'double depth' unless specifically requested not to do so.

to the proposed new requirement of 5m². This scenario might come about where, for example, someone has a reserved grave space surrounded on all sides by other graves that have already been used for interments, thus the ability to amend its size does not exist.

7. Impact of Exemption Condition 8 on the future cost of burials

- 7.1. In determining the level of fees and charges, a burial authority will not only give consideration to its annual operating costs and longer term maintenance and upkeep requirements, but also to its potential future income from unused capacity within its cemeteries. Any reduction in available grave spaces would result in significant reduction in future income. Indeed in the Eighth Report of the Select Committee on Environment, Transport and Regional Affairs⁸ the Committee reported that:

“one of the reasons for the current poor condition of many of our cemeteries - and certainly those which are entirely full and can take no more burials- is the lack of income from burial fees”.

As such, the likely outcome of Condition 8 of the GBRs would be a rise in the fees and charges to the bereaved and those who wish to plan for their funerals, coupled with a deterioration in the condition and maintenance of the existing cemetery estate.

- 7.2. Using the most starkest of language, the Select Committee on Environment, Transport and Regional Affairs stated that if the cemetery sector was not economically viable then:

“.....the bereaved will be denied the service to which they are entitled at a most vulnerable time in their lives; the urban renaissance will be deprived of an opportunity to restore places of meaning and history in the heart of our cities; and the nation as a whole will face the loss of a unique recreational and historical resource. Our cemeteries are too important for this to be allowed to happen.....”

- 7.3. Godalming Joint Burial Committee considers the conclusions of the Select Committee to be a prophetic warning of the outcomes for the small-scale cemetery estate of England and Wales if the requirement of Condition 8 was to be introduced.

8. Impact of Exemption Conditions – Faith Community

- 8.1. As stated in the 2017 House of Commons Library briefing paper, many people, including some faith groups for whom burial is a religious requirement, do not wish to consider the option of cremation.
- 8.2. Local Councils, and other burial authority's cemeteries invariably reflect the needs of the community they serve. Whilst the majority of funerals are conducted by cremation, the importance of the availability and affordability of inhumation funerals for a range of faith groups within our society should not be underestimated or lightly dismissed. Although unable to provide data for the wider cemetery sector, the majority of burials conducted within cemeteries operated by Godalming Joint Burial Committee are for people of Abrahamic faiths, notably including Judaism, Christianity, and Islam, as well as the Bahá'í Faith.
- 8.3. The Roman Catholic Church has permitted cremation since 1963 as long as doing so does not reflect a lack of faith in bodily resurrection. However, many within the Roman Catholic community continue to have a strong faith in the physical resurrection of the body. As such the continuation of the availability for full body inhumation remains a support for a tenet of their belief.

⁸ <https://publications.parliament.uk/pa/cm200001/cmselect/cmenvtra/91/9110.htm#note257>

- 8.4. Islam teaches that the body resides in the coffin until the day of Judgement and that on the Day of Judgement the dead will be resurrected to face final judgement. Since Muslims believe in physical resurrection, cremation is not encouraged. Again the availability of suitable burial grounds supports a tenet of faith.
- 8.5. In Judaism belief in physical resurrection and judgement followed by Paradise or *Gehenna*, a place of punishment, begins to enter the scriptural record in around the 4th century BCE. The resurrection of the body is believed to be part of what will happen with the coming of the Messiah. Because of the belief in resurrection, religious Jews tend to be buried rather than cremated, thus a continuing faith based need for burial grounds.
- 8.6. In considering the practices of a number of religious beliefs and faiths, Godalming Joint Burial Committee, who have a commitment to those of all or no faith within its community opine that any action that would reduce the availability of burial capacity would have a greater adverse impact upon those sections of the community who hold strong religious convictions. As such Godalming Joint Burial Committee is concerned at the lack of any accompanying equality impact assessment to the consultation document.

9. Exemption Condition 7

- 9.1. Although the requirement to 'cap' a grave has not occurred within a cemetery operated by Godalming Joint Burial Committee there is always the possibility that such requirement might occur at some point in the future. Although by default the graves within Godalming Joint Burial Committee's cemeteries are dug to 'double depth', there remains a possibility that an historic grave might not have been dug as deep as the records indicate. Such a situation would not come to light until the time of a funeral when the grave is re-opened. The ability to 'cap' a grave, although not ideal, is considered preferable to the upset that a cancellation of a burial would have upon the bereaved. Godalming Joint Burial Committee suggest that Condition 7 is amended to:

A grave must be deep enough so at least 1 metre of soil will cover any part of the coffin or body. If exceptionally this is not achievable, within 24 hours of the burial the grave shall be:

- (a) **Embedded in concrete, and covered with a layer of concrete not less than 150mm thick; or**
- (b) **Covered with precast concrete slabs of a 1:2:4 mix not less than 50mm thick with a minimum of 100mm of soil on top of the precast concrete slabs.**
- (c) **If neither (a) or (b) are achievable the burial shall not proceed.**

10. Small-Scale Cemetery Operation Criteria

- 10.1. Whilst Godalming Joint Burial Committee are relatively content with the criteria of a small-scale cemetery being one which conducts not more than 100 inhumations per annum, it suggests that this criteria should have a degree of flexibility to avoid any sudden changes in the operational tempo of a cemetery, an example of which could be an excess in deaths caused by a pandemic. This is not a continuous situation but one that requires management. Another example may be where local capacity is reduced due to the closure of nearby burial grounds resulting in an increase in use of other nearby operational cemeteries. Such an increase might result in the annual burial rate exceeding 100, which would then necessitate the cemetery operators to apply for a Site Specific Permit.
- 10.2. Although exceptional situations, they are not impossible. As such Godalming Joint Burial Committee would prefer to see the criteria for small-scale cemetery operations reflect such possibilities by being amended to:

'Small-scale cemeteries are those that operate with a 5 year average of no more than 100 inhumations per annum.'

10.3. The information required to assess this is readily available within a cemetery's burial records, indeed such information is also required for Non Domestic Rates assessments. By amending the criteria, it would allow the larger of the small-scale cemeteries time to prepare and apply for a Site Specific Permit without an interruption to day-to-day operations.

Godalming Joint Burial Committee wishes to commend its representation for consideration and also to re-iterate its general support for the protection of ground and surface water sources.

Yours sincerely

Andy Jeffery
Town Clerk

Enc

Consultation Questions and Response

Q0.1: Would you like your responses to be treated as confidential?

A0.1: No

Q0.2: What is your name?

A0.2: Andrew Jeffery

Q0.3: What is your email address?

A0.3: townclerk@godalming-tc.gov.uk

Q0.4: Are you responding on behalf of an organisation or as an individual?

A0.4: Organisation

Q0.5: What is the name of your organisation (if applicable)?

A0.5: Godalming Joint Burial Committee

Q1: To what extent do you agree with the proposal to give the EA the option to issue Standard Rules Permits for groundwater activities where the generic risks are well understood, assessed and mitigated?

A1. N/A

Q2: To what extent do you agree with the proposal to give the EA the option to issue Mobile Plant Permits for groundwater activities where the generic risks are well understood, assessed and mitigated?

A2. N/A

Q3a: To what extent do you agree with the proposal to make General Binding Rules available for small-scale cemetery developments in low-environmental risk settings?

A3a. Strongly agree

Godalming Joint Burial Committee agrees that General Binding Rules are suitable for well understood, low-risk and generally small-scale activities, such as small cemeteries that operate in a very low-risk environment. The ability to operate small cemeteries without having to incur additional costs associated with Standard Rules Permits or other type of permit fees is welcome.

Q3b: To what extent do you agree that the draft exemption conditions for small scale cemetery developments in low-environmental risk settings in Annex B are appropriate?

A3b. Strongly disagree

See attached letter.

Q3c: To what extent do you agree with the proposal to make General Binding Rules available for closed loop ground source heat pump activities in low-environmental risk settings?

A3c. N/A

Q3d: To what extent do you agree that the draft exemption conditions for closed loop ground source heat pump activities in low-environmental risk settings in Annex C are appropriate?

A3d. N/A

Q3e: To what extent do you agree that the draft exemption conditions for closed loop ground source heat pump activities in low-environmental risk settings in Annex C should apply to all sizes of such activities?

A3e N/A

Q3f: If you think that the draft exemption conditions for closed-loop ground source heat pump activities in low-environmental risk settings in Annex C should include a size threshold (energy in kWh per year), what size limit do you think is reasonable?

A3f. N/A

Q4: To what extent do you agree with the proposal to enable the EA to apply regulatory controls for microbial pollutants where appropriate and to issue permits for groundwater activities with conditions to protect groundwater from microbial pollution?

A4. Neither agree nor disagree

Q5: To what extent do you agree with the proposal to enable the EA to apply regulatory controls for heat pollution where appropriate and to issue permits for groundwater activities with conditions to protect groundwater from heat pollution?

A5. N/A

Q6: To what extent do you agree with the proposal to add these new rules to the General Binding Rules for Small Sewage Discharges to ensure that multiple discharges should not be located in close proximity to each other?

A6. Agree

Q7: To what extent do you agree with the proposal to require operators of Onshore Oil and Gas facilities to apply to surrender their groundwater activity permits, rather than to only provide a notification of surrender?

A7. N/A

Q8a: To what extent do you agree with the proposal to add remedial solution activities to the list of exemptions from the prohibition on direct discharges to groundwater, thereby enabling the EA to issue permits for these activities where appropriate?

A8a N/A.

Q8b: To what extent do you agree with the proposal to add fluid injection techniques to the list of exemptions from the prohibition on direct discharges to groundwater, thereby enabling the EA to issue permits for these activities where appropriate?

A8b. N/A

Q9: To what extent do you agree with the proposed approach to clarify the defence for sewerage undertakers in breach of permit conditions?

A9. Neither agree nor disagree

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a non-pecuniary interest]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.