

GODALMING TOWN COUNCIL

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24 June 2022

I HEREBY SUMMON YOU to attend the **ENVIRONMENT & PLANNING COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 30 JUNE 2022 at 6.30pm.

Andy Jeffery
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email office@godalming-tc.gov.uk

Where possible proceedings will be live streamed via the Town Council's Facebook page. If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [Facebook](#) page.

Committee Members:	Councillor Crooks – Chair Councillor Heagin – Vice Chair
Councillor Adam	Councillor Ashworth
Councillor Boyle	Councillor Cosser
Councillor Duce	Councillor Follows
Councillor Hullah	Councillor Martin
Councillor Neill	Councillor PMA Rivers
Councillor PS Rivers	Councillor Steel
Councillor Stubbs	Councillor Weightman
Councillor Williams	Councillor (TBC)

AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 9 June 2022, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Councillor Cosser
Councillor Follows
Councillor Heagin
Councillor Martin

Councillor PMA Rivers
Councillor PS Rivers
Councillor Williams

In accordance with Min No 401-19, Cllr Cosser has declared that, in order to avoid a personal conflict of interest, he will not take part in debates or votes on planning matters at meetings of this Committee.

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the chairman of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. If a matter raised is one for principal councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

IN PURSUANCE OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 S.1(2), THE COMMITTEE MAY WISH TO RESOLVE TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF AGENDA ITEM(S) 6 BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED I.E COMMERCIAL-IN CONFIDENCE

6. THE BURYS OPTIONS – UPDATE PRESENTATION

Members to receive a presentation from Waverley Borough Council.

Waverley Borough Council wishes to update Members of Godalming Town Council regarding the options for the improvement and development of The Burys area of Godalming town centre.

UPON COMPLETION OF THIS ITEM, THE MEETING IS TO RESUME OPEN SESSION.

7. EV CHARGING POINTS – CONSULTATION

Following the successful award of the ORCS funding for a total of 110 charge points in Surrey, SCC are proceeding with a direct award to Connected Kerb to deliver the installation of their Geko Twin socket charge points.

In support of the SCC program, Godalming Town Council has been involved in identifying potential sites. Following further feasibility checks of those sites, three have been put forward in the Godalming area. Members are asked whether they have any material objections to the proposed locations indicated in the charging site document (attached for the information of Members).

8. **PERFORMANCE INDICATORS – ITEM FOR DECISION**

Following consideration of Performance Indicators PIs at the meeting of 9 June, Members are requested to review the amended PIs (attached for the information of Members) and, if agreed, are asked to resolve that they are incorporated into the PI table along with other Committee's PIs for recommendation to Full Council.

9. **PLANNING APPLICATIONS - CONSULTATION**

To consider a schedule of planning application attached at Appendix A.

10. **COMMUNICATIONS ARISING FROM THIS MEETING**







Members to identify which matters (if any), discussed at this meeting, are to be publicised.

11. **DATE OF NEXT MEETING**

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 21 July 2022 at 6.30pm.

12. **ANNOUNCEMENTS**

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

Site Name (Road Names, Town etc)	Latitude and Longitude	Address	Location Map	
Bourne Road	51.200056, -0.603648	GU7 3NH		
Ballfield Road	51.195181, -0.612356	GU7 2EU		
Wolseley Road	51.191805, -0.607006	GU7 3DX		

Godalming Town Council Performance Indications 2022/3 – 2026/27 – E&P Revised June 22

To monitor effectively how the Council is performing, the following performance indicators (PI's) are suggested as being associated with the Environment & Planning Committee. PI's have been created for all Council Service areas. There are also some indicators that the Council does not have direct control over, such as retail unit vacancies and footfall, but are measured nevertheless as the information is useful in determining the overall 'health' of the town.

Each of the PIs indicated below have a measurable data source and it is suggested that they are reported/published on an annual basis to the community via the Annual Report.

To Contribute to the regeneration of the Town Centre and development of Neighbourhoods in the Town					
PI	Responsible Committee	Performance Indicator	Baseline figure 2021/22	Target to 2026/27	Current year Out-turn
1	Environment & Planning	Percentage of Floral Godalming expenditure (non-staffing) covered by sponsorship	0%	100%	

To further improve and develop the provision of green and open space including cemeteries, reduce the Council's carbon footprint and achieve a biodiversity net gain					
PI	Responsible Committee	Performance Indicator	Baseline figure 2021/22	Target to 2026/27	Current year Out-turn
2	Environment & Planning	Continue progress in reduction of GTC source 1 & 2 CO ² e from 2019 baseline	33.5%	100%	
3	Environment & Planning	To provide grant aid to meet the aims of the Carbon Reduction & Biodiversity Fund	£10,000	£10,000 + Cumulative CPI	
		CO ² e saving as indicated by applications	N/A	N/A	
		No of people impacted as indicated by applications	N/A	N/A	
4	Environment & Planning	Land improved for nature	To be determined	To be determined	

- 2021/22 sponsorship for Floral Godalming was 0%, against costs of £6500, in 2019/20 sponsorship was 63% of expenditure. The 2026/27 target aim to cover all non-staffing costs.
- As per the annual Carbon Audit
- The Carbon Reduction and Biodiversity Fund Currently stands at £10,000 the target figure for 2026/27 is set to ensure the spending power of the fund remains at least the 2021/22 level with the CPI figure being that pertaining to the September figure used for budget setting. The sum to be rounded to the nearest £50. CO²e and number of people impact reported as a current year out-turn.

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ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 31 MAY TO 27 JUNE 2022

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 22/23				
WA/2022/01474	Godalming Central and Ockford	Change of use and alterations to existing restaurant (Use Class E) to provide 2 dwellings together with associated amenity space and parking.	110 Ockford Road Godalming GU7 1RG	
WA/2022/01497	Godalming Central and Ockford	Alterations to elevations along with roof of existing extension to create raised decking area with glass balustrades; creation of first floor bridge to existing raised terrace with associated works.	34 Grove Road Godalming GU7 1RE	
WA/2022/01481	Godalming Central and Ockford	Erection of extension and alterations to basement garage to provide additional habitable accommodation; dormer extension to provide additional habitable space in loft (revision of WA/2021/02167).	22 Latimer Road Godalming GU7 1BW	
WA/2022/01491	Godalming Charterhouse	Alterations to roof space to provide additional habitable accommodation along with dormer extension and removal of chimney stack.	Orchard Cottage Dean Road Godalming GU7 2PJ	
WA/2022/01480	Godalming Holloway	Erection of a first floor oriel window extension.	Parkside 104 Busbridge Lane Godalming GU7 1QH	
TC/2022/01493	Godalming Central and Ockford	G.P.D.O. Schedule 2, Part 16, Class A: Installation of a new 15m monopole tower to support antenna, associated radio-equipment housing and ancillary development.	Land at Crown Court Car Park, The Burys Godalming	
TC/2022/01494	Godalming Charterhouse	G.P.D.O. Schedule 2, Part 16, Class A: Installation of a new 16 m monopole tower to support antenna, associated radio-equipment housing and ancillary development.	Telecommunications Mast WVL20666 Chalk Road Godalming	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
TM/2022/01503	Godalming Charterhouse	APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 02/04	Hill House 3 Fernden Rise Godalming GU7 2BF	
WBC Weekly List 22/24				
WA/2022/01568	Godalming Binscombe	Erection of an outbuilding following demolition of existing shed.	128 Binscombe Godalming GU7 3QL	
WA/2022/01558	Godalming Central and Ockford	Change of use from offices (use class E) to 7 dwellings (use class C3) and associated works.	The Old Mill Mill Lane Godalming	
WA/2022/01557	Godalming Central and Ockford	Listed Building Consent for repositioning of internal stairwells, replacement and new windows and rooflights; new tiled roofing on part of the building.	The Old Mill Mill Lane Godalming	
WA/2022/01547	Godalming Central and Ockford	Listed Building consent for alterations to flat roof to cover existing first floor walkway, alterations to elevations and internal works.	116-118 High Street Godalming GU7 1DJ	
WA/2022/01543	Godalming Central and Ockford	Alterations to flat roof to cover existing first floor walkway, alterations to elevations and to convert 4 bedsits into 5 flats to create 1 additional dwelling unit.	116-118 High Street Godalming GU7 1DJ	
WA/2022/01564	Godalming Charterhouse	Erection of extension.	9 Peperharow Road Godalming GU7 2PH	
WA/2022/01565	Godalming Holloway	Erection of two storey extension and alterations.	Highcroft 11 Minster Road Godalming GU7 1SP	
CA/2022/01517		OCKFORD ROAD CONSERVATION AREA REMOVAL OF TREES	120 Ockford Road Godalming GU7 1RG	
WBC Weekly List 22/25				
WA/2022/01582	Godalming Binscombe	Certificate of Lawfulness under Section 192 for alterations to roof space including dormer window.	6 Meadow Close Farncombe Godalming GU7 3PS	
WA/2022/01586	Godalming Binscombe	Erection of part single and two storey side extension and alterations.	2 Downer Meadow Farncombe Godalming GU7 3SY	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2022/01589	Godalming Central and Ockford	Display of replacement non-illuminated hanging sign.	Cote Brasserie The Square 7 High Street Godalming GU7 1AZ	
NMA/2022/01573	Godalming Central and Ockford	Amendment to WA/2018/1727 to increase roof height; minor alterations to layout on ground and first floor as well as alterations to elevations.	Car Park, Aarons Hill, Godalming	
WA/2022/01620	Godalming Charterhouse	Alterations to roof with hip to gable and dormer extensions to provide additional habitable accommodation in loft space.	10 Charterhouse Road, Godalming GU7 2AG	
TM/2022/01598	Godalming Charterhouse	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER WA174	Tramontana 22a Hurtmore Chase, Godalming GU7 2RT	
WA/2022/01580	Godalming Farncombe and Catteshall	Erection of a single storey extension and alterations (revision of WA/2022/00463).	37 Hare Lane Farncombe Godalming GU7 3EE	
NMA/2022/01592	Godalming Farncombe and Catteshall	Amendment to WA/2021/01798 to change the level of the chimney height as well as specific changes to the car parking and cycle storage.	The Godalming Arms, 1 Meadow Godalming GU7 3HJ	
WA/2022/01613	Godalming Farncombe and Catteshall	Erection of extension.	9 St Johns Street Farncombe Godalming GU7 3EH	
NMA/2022/01610	Godalming Farncombe and Catteshall	Amendment to WA/2020/1762 (C/2022/00023) rear flat roof. Practicalities of the build and less dominant.	38 Kings Road Farncombe Godalming GU7 3ET	
WA/2022/01611	Godalming Holloway	Certificate of lawfulness under section 192 for the erection of an outbuilding for use as office, gym and store and alterations to existing integral garage to create habitable accommodation.	Pine Trees 8 Summerhouse Road, Godalming GU7 1PY	

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a registerable interest (non-pecuniary interest)]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.