

**MINUTES AND REPORT OF THE POLICY & MANAGEMENT COMMITTEE
HELD ON 14 JULY 2022**

- * Councillor Follows – Chair
- * Councillor Weightman – Vice Chair

* Councillor Adam	* Councillor Ashworth
* Councillor Boyle	0 Councillor Cosser
* Councillor Crooks	* Councillor Duce
* Councillor Heagin	* Councillor Hullah
* Councillor Kiehl	* Councillor Martin
# Councillor Neill	* Councillor PS Rivers
* Councillor PMA Rivers	* Councillor Steel
* Councillor Stubbs	L Councillor Welland
* Councillor Williams	

* Present # Absent & No Apology Received 0 Apology for Absence L Late

161. MINUTES

The Minutes of the meeting held on 30 June 2022, having been previously circulated were signed by the Chair as a true record.

162. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

163. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

Regarding Agenda Item 6, the comments and observations from the following Waverley Borough Councillors were preliminary ones prior to consideration at Borough Council level and were based on the evidence and representations to the Town Council.

Councillor Follows
Councillor Heagin
Councillor Williams
Councillor PMA Rivers
Councillor PS Rivers
Councillor Martin

164. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

165. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

166. BINSCOMBE AFFORDABLE HOUSING PROPOSAL – PRESENTATION

Members received a presentation from Mr Rob Symons, Land & Development Director at Opus Works.

Members made the following observations on the pre-application which are made without prejudice to any future considerations of formally submitted planning applications.

- Members would like to have a clear definition of 'Affordability'.
- Members would like the affordability provisions to be guaranteed for future generations and request the S106 agreement (or similar) contain provisions regarding this.
- Members would like to see increased access to site, particularly for non-vehicular transport methods, and would encourage Opus Works to engage with relevant people from Waverley Borough Council and Surrey County Council to investigate these options.
- Members would like to see information regarding how Opus Works intends to meet sustainability standards regarding design and build, particularly around energy usage.
- Members would like to see details of the tenure and housing mix of the development.

167. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

	£
Godalming Town Council	
Accounts paid since the 1 st of July 2022	47,592.97
Receipts received since the 1 st of July 2022	12,353.10
Balance held in HSBC Current Account	
Balance on 14 July 2022	34,836.86
Balance held in the HSBC Business Deposit Account	
Balance on 14 July 2022	850,458.70
CCLA Deposit Account	
Balance on 14 July 2022	150,000.00

A schedule of the accounts paid was tabled for the information of Members and a copy is attached to record minutes. The vouchers relating to these payments were also tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chair should sign the schedule of accounts paid.

168. BUDGET MONITORING

Members considered a budget monitoring report to 30 June 2022 with a current variance of £50,077 underspend against Budget. Items to note in the forecast:

Head Office – timing issues only.

Festivals & Markets – the Spring Festival was more successful than budgeted with costs well below that anticipated resulting in an additional £2,500 surplus to budget. This has been offset by a Street Trading license of £500 for the Farncombe area which is a new area of trading and therefore not in the budget (see Agenda Item 10, Action Point 3).

WN Community Centre – Rebuilding revenue from COVID going better than planned to result in £7k above budget revenue. £3k refund from Everflow for overcharged water usage. Remainder timing issues only.

Museum – £1.7k unplanned expenditure for Curatorial Support.

169. COMMITTEE WORK PROGRAMME

Members considered the draft work programme and noted the progress therein.

170. STAYCATION LIVE FIRST AID PROVISION

Members approved the additional expenditure of up to £1,600 required to cover the first aid and security requirements to ensure the safe delivery of Staycation Live 2022. This additional cost is to be offset against the savings made in the Festivals and Markets cost centre.

Members requested that an Income and Expenditure statement of the event be provided to the Council after the event.

171. FARNCOMBE VILLAGE & BINSCOMBE COMMUNITY VISION FOR A GREENER CLEANER SUSTAINABLE FUTURE – FINAL DRAFT

Members considered the responses to the public consultation and the revised Farncombe Village & Binscombe Community Vision for a Greener Cleaner Sustainable Future – Final Draft Document.

Members resolved to approve:

- A. The publication on the Council's website of the consultation response document.
- B. The revised Farncombe Village & Binscombe Community Vision for a Greener Cleaner Sustainable Future – Final Draft Document for onward adoption by Full Council.

Members wished to formally thank the Town Clerk for his involvement in the development of this document.

172. POLICY DOCUMENT REVIEW

Members reviewed the Accessibility Statement and made no alterations.

Members also considered the following document and resolved to recommend it for adoption by Full Council:

- Godalming Town Centre Area – Past, Present & Future

Additionally, Members requested that the following two documents be amended, to allow Waverley Borough Council application forms or GTC application forms to be used for an application for Neighbourhood Community Infrastructure Levy funds. The purpose of the amendment is to negate the need for an applicant who is applying to both authorities to complete separate forms.

- [Community Infrastructure Levy \(CIL\) Application Form](#)
- [Community Infrastructure Levy \(CIL\) Policy & funding Application Form Guide](#)

173. SAFEGUARDING REPORT FOR THE QUARTER ENDED 30 JUNE 2022

Members noted the Safeguarding Report for the quarter ended 30 June 2022.

174. GRANT AID – COUNCIL COMMUNITY FUND APPLICATION

Members considered the following application for Council Community Fund grant aid:

Ukraine National Day – 24 August – Picnic in the Park

£1,000 was granted to support the Ukraine Picnic in the Park event to be held on 24 August, the Ukraine National Day.

175. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON GODALMING/MAYEN ASSOCIATION

Report deferred from the 30 June meeting. Members noted a report from Councillor PS Rivers on Godalming/Mayen Association, an organisation upon which Councillor PS Rivers represents the Town Council.

Members requested that the Town Clerk write to the Chair of this Association to ask that they engage with the Council representative and to remind them that any requests for assistance should go through the representative to the Council for consideration.

176. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON SPORT GODALMING

Members noted a report from Councillor Adam on Sport Godalming, an organisation upon which Councillor Adam represents the Town Council.

177. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON GODALMING & DISTRICT CHAMBER OF COMMERCE

Members noted a report from Councillor Stubbs on the Godalming & District Chamber of Commerce, an organisation upon which Councillor Stubbs represents the Town Council.

178. COMMUNICATIONS ARISING FROM THIS MEETING

Members identified the following items from this meeting to be publicised and the type of publicity required:

- Ukraine Picnic in the Park on 24 August 2022. Communications to include links to where donations for humanitarian purposes can be made.

179. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held in the Council Chamber on Thursday, 1 September 2022 at 7.15pm or at the conclusion of the preceding Environment & Planning Committee, whichever is later.

180. ANNOUNCEMENTS

The Chair requested Members discourage their residents from bringing flames to any common land as risk of fires is extremely high with the current weather.