

# PARISH OF GODALMING

## MINUTES OF A MEETING OF THE TOWN COUNCIL

### OF THE PARISH OF GODALMING

HELD ON THURSDAY, 19 MAY 2022

- \* Town Mayor (Cllr Steel)
- \* Deputy Town Mayor (Cllr Faraday)

0	Councillor P Martin	*	Councillor Stubbs
*	Councillor PMA Rivers	*	Councillor Cosser
*	Councillor PS Rivers	#	Councillor Welland
*	Councillor Follows	L	Councillor Adam
*	Councillor Ashworth	*	Councillor Boyle
*	Councillor Crooks	*	Councillor Duce
*	Councillor Heagin	*	Councillor Hullah
L	Councillor Neill	*	Councillor Weightman
*	Councillor Williams		

\* Present      # Absent & No Apology Received      0 Apology for Absence      L Late

#### 1. ELECTION OF TOWN MAYOR

On the proposition of Councillor Williams, seconded by Councillor Hullah, it was resolved unanimously that Councillor Faraday be elected Town Mayor for the local government year 2022/2023.

#### 2. THE NEW TOWN MAYOR

After a short retirement to robe, the new Town Mayor, Councillor Faraday returned to the Council Chamber and took the Chair.

#### 3. DECLARATION OF ACCEPTANCE OF OFFICE

The Town Mayor made the Statutory Declaration of Acceptance of Office, returned thanks, and announced What Next? as the mayoral charity for the year.

#### 4. THE CONSORT

Dr David Faraday PhD will be invested by the new Town Mayor with his Chain and Badge of Office as Consort at the next meeting of the Full Council.

#### 5. VOTE OF THANKS TO RETIRING TOWN MAYOR

A vote of thanks to the retiring Town Mayor, Councillor Steel, was moved by Councillor PS Rivers and seconded by Councillor Stubbs.

#### 6. PRESENTATION OF PAST MAYOR'S BADGE

Councillor Steel was presented with his Past Mayor's Badge.

7. ELECTION OF DEPUTY MAYOR

On the proposition of Councillor Follows, seconded by Councillor Williams, it was resolved unanimously that Councillor Duce be appointed Deputy Town Mayor for the local government year 2022/2023. Councillor Duce, having accepted the nomination, was invested by the Town Mayor with his Chain and Badge of Office and made the Statutory Declaration of Acceptance of Office.

8. CONSORT TO THE DEPUTY MAYOR

Mr Daniel Banks was invested by the Town Mayor, with his Chain and Badge of Office, as Consort to the Deputy Mayor.

9. MINUTES

The Minutes of the meeting of the Council held on 28 April 2022 were signed by the Mayor as a correct record.

10. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

11. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

12. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 5.

13. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

14. OFFICIAL ANNOUNCEMENTS, LETTERS, ETC

No Official Announcements, letters etc were received.

15. SEALING OF DOCUMENTS, ETC.

The following resolution was passed nem con.

THAT THE TOWN CLERK BE AUTHORISED TO SIGN OR WHERE APPROPRIATE, TO HAVE SEALED ON BEHALF OF THE TOWN COUNCIL ANY ORDERS, DEEDS OR DOCUMENTS NECESSARY TO GIVE EFFECT TO ANY OF THE MATTERS CONTAINED IN THE REPORTS RECEIVED AT THIS MEETING OR IN ANY RESOLUTION PASSED BY THE TOWN COUNCIL.

16. APPOINTMENT OF THE LEADER/SPOKESPERSON OF THE COUNCIL

The Mayor asked for nominations for the appointment of Leader of the Council. The Mayor asked Members to note that, under Standing Order 35, the person appointed as Leader of the Council is normally expected to be elected as the Chair of the Policy & Management Committee when that committee convenes its first business meeting of the civic year.

The nomination of Councillor Follows was proposed by Councillor PMA Rivers and seconded by Councillor Williams.

Councillor Follows was elected as the Leader/spokesperson of Godalming Town Council with Councillor Cosser abstaining from the vote.

17. MEMBERSHIP OF THE POLICY & MANAGEMENT COMMITTEE

Members noted that, in accordance with SO 107, with the exception of the Mayor, all councillors will serve as members of the Policy & Management Committee.

18. MEMBERSHIP OF THE ENVIRONMENT & PLANNING COMMITTEE

Members noted that, in accordance with SO 108, eighteen of their number will serve as members of the Environment & Planning Committee.

Councillor Adam	Councillor Ashworth	Councillor Boyle
Councillor Cosser	Councillor Crooks	Councillor Duce
Councillor Follows	Councillor Heagin	Councillor Hullah
Councillor P Martin	Councillor Neill	Councillor PMA Rivers
Councillor PS Rivers	Councillor Steel	Councillor Stubbs
Councillor Weightman	Councillor Williams	1 x Vacancy

18. ELECTION OF MEMBERS TO THE AUDIT COMMITTEE

Members elected, in accordance with SO 112, five of their number as members of the Audit Sub-Committee.

The members elected for the Committee are as follows:

Councillor Boyle	Councillor Crooks	Councillor Heagin
Councillor Steel	Councillor Welland	

Plus one Member from JBC Committee to be nominated at its next committee meeting.

20. ELECTION OF MEMBERS TO THE STAFFING COMMITTEE

Members elected, in accordance with SO 109, six of their number as Members of the Staffing Committee, one of which to be the Chair of the Policy & Management Committee.

The Members elected for the Committee are as follows:

Councillor Ashworth	Councillor Duce	Councillor Cosser
Councillor Hullah	Councillor Williams	Chair of P&M ( <i>ex officio</i> )

21. ELECTION OF REPRESENTATIVES TO OUTSIDE BODIES

Members elected Town Council representatives to outside bodies as per the schedule (copy attached to record minutes).

22. ADOPTION OF KEY DOCUMENTS

Members resolved to agree to adopt the documents as amended and listed below.

- a. Standing Orders
- b. Financial Regulations
- c. Treasury and Investment Strategy

- d. Risk Management Strategy
- e. Scheme of Delegation
- f. Health & Safety Statement (attached to record minutes).

23. BANK MANDATE

The Town Council resolved that the Council's bankers shall be authorised to honour all cheques drawn on the Council's accounts or instructions for direct debits or standing orders provided the order for payment or instruction is signed by any two of the following councillors:

Cllr Heather Hullah  
Cllr Penny Rivers  
Cllr Michael Steel  
Cllr Michael Stubbs

Members elected Councillor Cosser and Councillor Heagin to be added to the Bank Mandate.

The Town Clerk & Responsible Finance Officer were instructed to complete a bank mandate to affect the resolution above.

24. SUPPORT IN AID OF UKRAINE

As in many local communities, Godhelmians are opening their homes in support of the Homes for Ukrainians Scheme. The Town Clerk, along with the Clerks for Cranleigh, Haslemere, Farnham and Officers from Waverley and Surrey are meeting on a regular basis for updates on the numbers of arrivals to the area and to seek to co-ordinate support (hoping to share knowledge and avoid duplication) in the Waverley area.

Whilst Godalming Town Council has not yet received any requests for direct support from the community groups supporting Ukrainian refugees in our area, the experience in other areas is that when such requests are made, the need for swift decisions is imperative. As such, Members were requested to authorise the Town Clerk, in consultation with the Group Leaders' Forum, to be able to provide reasonable support by way of council services and resources, along with the ability to provide grant funding of up to a total of £2,000 (on the approval of the Group Leaders' Forum) to community groups supporting Ukrainian refugees.

Members resolved to authorise such delegated authority, its use is to be reported to Members at the next meeting of either E&P, P&M or Full Council, whichever falls soonest.

25. DATE OF NEXT MEETING

The date of the next Full Council meeting is scheduled to be held in the Council Chamber on Thursday, 21 July 2022 at 7.00pm, or at the conclusion of the preceding Environment & Planning Committee, whichever is later.

26. ANNOUNCEMENTS

The Town Clerk announced that the Town Mayor warmly invited all present to join her for drinks at the "What Next Climate Emergency Centre for Waverley located in Wharf Street.

21. NOMINATIONS TO EXTERNAL BODIES 2022/23

<b><u>EXTERNAL BODY</u></b>	<b><u>REPRESENTATIVES 2022/23</u></b>
Community Rail Partnership	Cllr Follows Cllr PMA Rivers
District Scout Council	Cllr Crooks
Fairtrade Steering Group	Cllr Faraday
Farncombe Day Centre	Cllr Hullah
Godalming & District Chamber of Commerce	Cllr Stubbs
Godalming Cycle Forum	Cllr Crooks
Godalming/Joigny Friendship Association	Town Mayor (Ex Officio) Cllr Boyle
Godalming/Mayen Association	Town Mayor (Ex Officio) Cllr PS Rivers
Godalming Museum Trust	Cllr Steel Vacancy
Godalming Park Run Group	Cllr Duce
Go-Godalming Association	Town Mayor (Ex Officio) Cllr Heagin
Holloway Hill Sports Association	Cllr Martin
St Mark's Community Centre Management Committee	Cllr Ashworth
Surrey Association of Local Councils (SALC)	Cllr Cosser
Sport Godalming	Cllr Adam
Waverley Citizens Advice Bureau (observer)	Cllr Steel