

**MINUTES AND REPORT OF THE POLICY & MANAGEMENT COMMITTEE  
HELD ON 26 MAY 2022**

- \* Councillor Follows – Chair
- \* Councillor Williams – Vice Chair

|                         |                        |
|-------------------------|------------------------|
| * Councillor Adam       | * Councillor Ashworth  |
| * Councillor Boyle      | * Councillor Cosser    |
| * Councillor Crooks     | * Councillor Duce      |
| * Councillor Faraday    | 0 Councillor Heagin    |
| * Councillor Hullah     | 0 Councillor Martin    |
| * Councillor Neill      | * Councillor PS Rivers |
| * Councillor PMA Rivers | 0 Councillor Stubbs    |
| * Councillor Welland    | * Councillor Weightman |

\* Present            # Absent & No Apology Received            0 Apology for Absence            L Late

40. ELECTION OF CHAIR

It was proposed by Cllr PS Rivers and seconded by Cllr Williams that Cllr Follows be elected as Chair of the Policy & Management Committee for the 2022/23 civic year. There being no other nominations, Members voted unanimously to elect Cllr Follows as committee Chair.

41. ELECTION OF VICE-CHAIR

It was proposed by Cllr Follows and seconded by Cllr Ashworth that Cllr Weightman be elected as Vice-Chair of the Policy & Management Committee for the 2022/23 civic year. There being no other nominations, Members voted unanimously to elect Cllr Weightman as committee Vice Chair.

42. MINUTES

The Minutes of the meeting held on 21 April 2022, having been previously circulated were signed by the Chair as a true record.

43. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

44. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

Councillor Follows declared an Other Registerable Interest in Agenda Item 12, on the grounds he is the Lead Member at Waverley Borough Council for the Community Governance Review and stayed in the Chamber whilst this matter was debated.

45. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

46. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

47. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

£

|   |            |
|---|------------|
| Godalming Town Council                            |            |
| Accounts paid since the 1 of April 2022           | 205,429.78 |
| Receipts received since the 1 of April 2022       | 556,060.64 |
| Balance held in HSBC Current Account              |            |
| Balance at 26 May 2022                            | 12,443.05  |
| Balance held in the HSBC Business Deposit Account |            |
| Balance at 26 May 2022                            | 940,458.70 |
| CCLA Deposit Account                              |            |
| Balance at 26 May 2022                            | 150,000.00 |

A schedule of the accounts paid was tabled for the information of Members and a copy is attached to record minutes. The vouchers relating to these payments were also tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chair should sign the schedule of accounts paid.

48. COMMITTEE WORK PROGRAMME

Members considered the draft work programme.

49. COUNCIL COMMUNITY FUND APPLICATIONS FOR GRANT AID

Members considered the following application for Council Community Fund Grant Aid – the summary of the application is given below.

Safe Drive Stay Alive-Surrey – Sponsor Cllr Cosser

£500 was granted to assist with running the Safe Drive Stay Alive-Surrey performances, which is a road safety initiative that aims to highlight to all young people their responsibilities whilst being in a car, as a driver or passenger, as well as the consequences should these responsibilities not be taken seriously.

50. FARNCOMBE DAY CENTRE ANNUAL REPORT

Members received the annual report from the Farncombe Day Centre and noted the superb work they do.

Members requested that the Town Clerk write to the Farncombe Day Centre to express their gratitude for the support to the community they currently provide and for keeping support in place during the pandemic.

51. COMMUNITY GOVERNANCE REVIEW

Members considered the WBC draft community governance review recommendations and determined they wished to affirm their support for the recommendations stemming from the first round of the consultation process.

Members noted that on 13 January 2022 Godalming Town Council approved a submission to the Community Governance Review (Min No 427-21 refers), and that Waverley Borough Council agreed its draft recommendations on 26 April 2022.

Members also noted that the draft recommendations are subject to a period of 6 weeks' consultation between 3 May and 6 June 2022. This consultation stage provides parish councils, electors and other interested persons or bodies with an opportunity to indicate support or not and make comments on the proposals. It would also be possible to make the case for alternative proposals to those in the draft recommendations.

Members agreed that recommendation 15 of WBC's draft report encompasses in full Godalming Town Council's request to reduce the number of its Councillors from 20 to 18 and for the Town Council electoral area to be arranged into 5 wards.

Members indicated that they do not wish to make any further submissions.

52. COMMUNITY STORE

Members noted the response to previous questions concerning the Community Store and thanked the Town Clerk for providing the information. Members agreed that the Chair of the Committee, Cllr Follows, Cllr Weightman, Cllr Ashworth and the Town Clerk should meet with the Community Store volunteers to gain a fuller understanding of the changes to the Community Store post pandemic, how it is responding to 'Cost of Living' issues, the current access criteria and how the Town Council can continue to support the work of the Community Store volunteers.

53. YOUTH SERVICES CCTV POLICY

Members agreed to resolve to recommend the adoption of the Youth Services CCTV Policy by Full Council.

54. APPROVAL OF VARIABLE DIRECT DEBITS

Members RESOLVED to authorise the RFO to continue payments by use of variable direct debits where current instructions exist. Members approved the list and the use of a variable direct debit in each instance.

55. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON FAIRTRADE STEERING GROUP

Item deferred until clarified if still required.

56. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON GODALMING PARK RUN GROUP

Members noted an oral report from Councillor Duce on the Godalming Park Run Group, an organisation upon which Councillor Duce represents the Town Council. Report to be circulated to Members (attached to record minutes).

57. COMMUNICATIONS ARISING FROM THIS MEETING

Members identified the grant award and Park Run report from this meeting to be publicised via social media.

58. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held in the Council Chamber on Thursday, 9 June 2022 at 7.30pm or at the conclusion of the preceding Environment & Planning Committee, whichever is later.

59. ANNOUNCEMENTS

There were no announcements.