

MINUTES AND REPORT OF THE MEETING OF THE GODALMING JOINT BURIAL COMMITTEE HELD ON 9 JUNE 2022

0 Councillor Martin – Vice Chair
* Councillor Neill
0 Councillor PS Rivers
* Councillor Steel – Chair
* Councillor Stubbs
L Councillor Bond (Busbridge Parish Council)
* Councillor Westwood (Busbridge Parish Council)

* Present # Absent & No Apology Received 0 Apology L Late ^ Council Duties

1. MINUTES

The Minutes of the meeting held on the 24 February 2022, having been previously circulated, were signed by the Chair as a true record.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

3. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No questions from members of the public were submitted in accordance with GTC Standing Order 5

5. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with GTC Standing Order 6.

6. ACCOUNTS PAID SINCE LAST MEETING

Godalming Joint Burial Committee relating to the financial year to 31 March 2022

Accounts paid between 25 February and 31 March 2022	£11,170.53
Receipts received between 25 February and 31 March 2022	£15,162.89

Balance held in Current Account	
Balance at 31 March 2022	£17,161.19

Balance held in the Business Deposit Account	
Balance at 31 March 2022	£111,486.17

Balance held in the CCLA Deposit Account	
Balance at 31 March 2022	£150,000.00

Godalming Joint Burial Committee relating to the financial year to 31 March 2023	
Accounts paid between 1 April and 9 June 2022	£54,172.78
Receipts received since the between 1 April and 9 June 2022	£48,457.52
Balance held in Current Account	
Balance at 9 June 2022	£15,317.43
Balance held in the Business Deposit Account	
Balance at 9 June 2022	£106,498.93
Balance held in the CCLA Deposit Account	
Balance at 9 June 2022	£150,000.00

A schedule of the accounts paid was tabled for the information of Members and a copy is attached to record minutes. The vouchers relating to these payments were also be tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chair should sign the schedule of accounts paid.

7. SIGNING OF BANK RECONCILIATIONS

The Committee considered the tabled monthly bank reconciliations since the last meeting of the Committee and authorised the Chair to sign them.

8. RISK ASSESSMENT 2021/22

Members reviewed the Risk Assessment and agreed its contents.

Members noted that in addition to the risk assessment reviewed above, this Committee also relies upon the risk assessments performed by Godalming Town Council.

9. FINAL ACCOUNTS YEAR ENDING 31 MARCH 2022

Members received and agreed the final accounts for the year ending 31 March 2022.

10. INTERNAL AUDITOR'S REPORT

Members considered the report from the Committee's Internal Auditor, Mulberry & Co, on the final audit conducted on 5 May 2022 for the 2021/22 financial year and noted that no items were raised requiring attention.

11. ANNUAL GOVERNANCE STATEMENT

Members considered the Annual Governance Statement and the proposed answers to the questions posed by the Statement.

Members approved that the Chair sign the Annual Governance Statement for 2021/22 with agreed responses.

12. ACCOUNTING STATEMENTS 2021/22

Members considered and approved the Joint Burial Committee's Accounting Statements for the Financial Year Ended 31 March 2022.

13. BURIAL STATISTICS

The Committee noted the burial statistics for the previous quarter and for the previous twelve months ended the 31 May 2022, which had previously been circulated (copy attached to record minutes).

14. COMMUNICATIONS ARISING FROM THIS MEETING

No communications were identified by Members from this meeting.

15. DATE OF NEXT MEETING

The next meeting of the Godalming Joint Burial Committee is scheduled to take place in The Pepperpot on Thursday, 8 September 2022 at 5.45pm (following an inspection at 5.00pm at Nightingale Cemetery).

16. ANNOUNCEMENTS

There were no announcements.

IN PURSUANCE OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 S.1(2), THE COMMITTEE RESOLVED TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF AGENDA ITEM(S) 17 BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED I.E. COMMERCIAL-IN-CONFIDENCE.

17. LAND ADJACENT TO EASHING CEMETERY

Members received a confidential oral report from the Chair and Clerk relating to a recent meeting with the landowner.

Members requested that the Clerk write to Waverley Borough Council Planning Department regarding potential land provision in lieu of CIL.

TO: ALL MEMBERS OF THE GODALMING JOINT BURIAL COMMITTEE