

GODALMING TOWN COUNCIL

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23 September 2022

I HEREBY SUMMON YOU to attend the **ENVIRONMENT & PLANNING COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 29 SEPTEMBER 2022 at 7.45pm or upon completion of the preceding Full Council meeting, whichever is later.

Andy Jeffery
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email office@godalming-tc.gov.uk

Where possible proceedings will be live streamed via the Town Council's Facebook page. If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [Facebook](#) page.

Committee Members:	Councillor Crooks – Chair Councillor Heagin – Vice Chair
Councillor Adam	Councillor Ashworth
Councillor Boyle	Councillor Cosser
Councillor Duce	Councillor Follows
Councillor Hullah	Councillor Kiehl
Councillor Martin	Councillor Neill
Councillor PMA Rivers	Councillor PS Rivers
Councillor Steel	Councillor Stubbs
Councillor Weightman	Councillor Williams

AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 1 September 2022, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Councillor Cosser
Councillor Follows
Councillor Heagin
Councillor Martin

Councillor PMA Rivers
Councillor PS Rivers
Councillor Williams

In accordance with Min No 401-19, Cllr Cosser has declared that, in order to avoid a personal conflict of interest, he will not take part in debates or votes on planning matters at meetings of this Committee.

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the chairman of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. If a matter raised is one for principal councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

6. PLANNING APPLICATIONS - CONSULTATION

To consider a schedule of planning application attached at Appendix A.

7. GODALMING PRIMARY RETAIL AREA AND THE FARNCOMBE & BINSCOMBE RESIDENTIAL AREA TRAFFIC MANAGEMENT – ITEM FOR NOTE

Members will wish to note that on Tuesday, 6 September the Town Clerk hosted a meeting with Cllr PMA Rivers, SCC Member for Godalming North and a representative from Surrey Highways to discuss options for improved traffic management within the Godalming area as requested by this Committee on 10 March 2021 (Min No 479-21 refers). In looking at future options, the following outcomes were taken from the meeting:

- a. At present the level of SCC Members' area highways allowance for 2023/24 has not be set but for the purposes of the meeting we assumed that the level would remain at £30K.
- b. Contra-flow cycling in Godalming High Street and 20mph speed limit on The Burys [roadway] should be considered once the outcomes of the Waverley LCWIP are known.
- c. Changes to parking restrictions in the Primary Retail Area should be submitted for consideration by the Waverley On Street Parking Review conducted by SCC.
- d. In relation to amendment to the Road Traffic Order providing for restricted access onto Godalming High Street, SCC has been granted legal powers to carry out enforcement of some moving traffic violations utilising enforcement cameras. However, at present they are not operating any active sites. It was felt that it would be appropriate to await further information and outcomes of potential trials.
- e. It was considered that the creation of a 20mph zone within the Godalming Primary Retail Area would be a possibility subject to speed monitoring information and infrastructure cost of signage etc. It was discussed that to enable the scheme to proceed additional funding above the Members' allowance may be required. It was agreed that this idea should be taken forward to determine costs and if necessary for GTC to seek additional funding.

- f. The opportunity to create 20mph zones within the main residential areas of Farncombe and Binscombe were discussed and considered feasible. It was explained that such a project would require significant traffic monitoring to determine current speed.
- g. It was agreed that SCC Officers would assist GTC in identifying how many and where monitoring points would be required for the Godalming Primary Retail Area scheme and the Farncombe Residential Area scheme.
- h. It was agreed that if GTC were to commission traffic monitoring to assist in delivering these schemes that the monitoring company used must be approved by SCC.
- i. It was agreed that SCC would provide contacts for companies for GTC to identify likely costs of any required monitoring.
- j. It was agreed that the Godalming Primary Retail Area should become a priority scheme for 2023/24 with the Farncombe residential areas being put forward for 2024/25.

8. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

9. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 13 October 2022 at 6.30pm.

10. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

GODALMING TOWN COUNCIL**ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 30 AUGUST TO 20 SEPTEMBER 2022**

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 22/35				
WA/2022/02147	Godalming Central and Ockford	Certificate of Lawfulness under Section 192 for erection of a single storey extension.	26 Aarons Hill Godalming GU7 2LQ	
WA/2022/02164	Godalming Charterhouse	Erection of a single storey extension and alterations to elevation. following demolition of existing canopy roof.	Ataraxia Ballfield Road Godalming GU7 2HA	
WA/2022/02172	Godalming Charterhouse	Change of use from house in multiple occupation (HMO) to single dwelling together with alterations to elevations.	8 Nightingale Road Godalming GU7 3AA	
WA/2022/02176	Godalming Farncombe and Catteshall	Erection of extension and alterations to outbuilding to provide garden room and store.	5 Wolseley Road Farncombe Godalming GU7 3DX	
WBC Weekly List 22/36				
WA/2022/02185	Godalming Charterhouse	Erection of extensions and alterations to existing garage to provide habitable accommodation.	44 Peperharow Road Godalming GU7 2PL	
WBC Weekly List 22/36				
NMA/2022/02231	Godalming Binscombe	Amendment to WA/2021/0035 to provide alteration to the size of utility room and window on the ground floor front elevation; alter position of gas meter box.	20 Long Gore, Farncombe GU7 3TE	
WA/2022/02209	Godalming Central and Ockford	Erection of a first floor extension and alterations to elevations.	39 Bargate Rise Godalming GU7 2LR	
WA/2022/02237	Godalming Central and Ockford	Application under Regulation 3 for erection of a single storey extension and alterations.	183 Ockford Ridge Godalming GU7 2NN	
WA/2022/02243	Godalming Central and Ockford	Erection of garden outbuilding.	1 Anvil Cottages Catteshall Lane Godalming GU7 1LF	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2022/02241	Godalming Charterhouse	Erection of extensions and alterations together with alterations to existing roof space including rooflights, to provide additional habitable accommodation following demolition of detached garage.	14 Huxley Close Godalming GU7 2AS	
WA/2022/02239	Godalming Holloway	Erection of extension and alterations.	Honiley, 95 Busbridge Lane, Godalming GU7 1QH	
TM/2022/02245	Godalming Holloway	APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 02/03	Normanhurst Summerhouse Road, Godalming GU7 1PY	
WBC Weekly List 22/37				
WA/2022/02265	Godalming Binscombe	Extension to infill part of existing courtyard.	Binscombe Medical Centre 106 Binscombe Godalming GU7 3PR	
WA/2022/02345	Godalming Central and Ockford	Creation of basement extension and lightwell to provide habitable accommodation.	44 Latimer Road Godalming GU7 1BW	
WA/2022/02300	Godalming Central and Ockford	Installation of solar panels on roof of dwelling.	29 Primrose Ridge Godalming GU7 2NX	
WA/2022/02272	Godalming Farncombe and Catteshall	Erection of extensions and alterations.	52 Summers Road Farncombe Godalming GU7 3BD	
WA/2022/02271	Godalming Holloway	Certificate of Lawfulness under Section 192 for creation of new access and associated hardstanding.	Thornbury House 21 Crownpits Lane Godalming GU7 1PB	
TM/2022/02264	Godalming Holloway	APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 05/03	The Fosse Summerhouse Road Godalming GU7 1QA	
TM/2022/02288	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 05/03	Little Westrop 3 Birchanger Godalming GU7 1PR	

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a registerable interest (non-pecuniary interest)]³ in the following matter:-

COMMITTEE: _____

DATE: _____

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.